

# **City of Fontana**

8353 Sierra Avenue  
Fontana, CA 92335



## **Regular Agenda**

**Next Reso. FFD 2025-001**

**Tuesday, June 10, 2025**

**2:00 PM**

**Grover W. Taylor Council Chambers**

### **Fire Protection District**

*Phillip Cothran - President*  
*John Roberts - Vice President*  
*Jesus "Jesse" Sandoval - Commissioner*  
*Peter A. Garcia- Commissioner*  
*Acquanetta Warren - Commissioner*  
*Janet Koehler-Brooks - City Treasurer*  
*Germaine Key - District Secretary*

## **Welcome to the Meeting!**

Welcome to the City of Fontana meeting. Meetings are held at the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Council Chambers is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires accommodation to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office.

Para traducción en Español, comuníquese con la oficina, "City Clerk" al (909) 350-7602.

The City of Fontana is committed to ensuring a safe and secure environment for its residents to engage with the government. No oversized bags or backpacks (size limit of 14"x14"x6") will be allowed inside the Council Chambers. All bags are subject to search. Face masks are prohibited in the Council Chambers, but clear masks will be provided upon request to accommodate individuals with medical needs, ensuring their safety and well-being. Before entering the Council Chambers, you may be subject to a metal detector screening. The City Manager retains the discretion to grant any exemptions. Fontana aims to provide safe buildings for our community members, employees, and visitors.

## **CALL TO ORDER/ROLL CALL:**

### **A. Call the Meeting to Order**

## **PUBLIC COMMUNICATIONS:**

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the District's jurisdiction. The District is prohibited by law from discussing or taking immediate action on non-agendized items.

### **A. Public Communications**

## **CONSENT CALENDAR:**

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

### **A. Approval of Minutes**

**[25-0299](#)**

Approve the minutes of the May 27, 2025, Fire Protection District Meeting.

**Attachments:** [Fire Protection District Meeting Minutes 05-27-2025.pdf](#)

## NEW BUSINESS:

### New Business

**A. Proposed Operating Budget for the Fire Protection District for [25-0285](#)  
Fiscal Years 2025/26 and 2026/27**

1. Adopt **Resolution No. FFD 2025- 001**, of the Fontana Fire Protection District adopting the District's Annual Operating Budget for Fiscal Years 2025/2026 and 2026/2027.
2. Adopt **Resolution No. FFD 2025- 002**, of the Fontana Fire Protection District establishing an appropriations limit of \$206,256,720, pursuant to Article XIII (B) of the California Constitution for Fiscal Year 2025/2026.
3. Authorize the carryforward of available one-time funding and capital improvement project budgets at 2024-25 fiscal yearend to the following fiscal year.

**Attachments:** [Attachment No. 1 - 2025-26 Resolution GANN Fire.doc](#)  
[Attachment No. 2 - 2025-26 FFD Resolution.doc](#)

## EXECUTIVE DIRECTOR'S COMMUNICATIONS:

**A. Executive Director's Communications**

## ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

**A. Elected Officials Communications/Committee Reports**

## ADJOURNMENT:

**A. Adjournment**

Adjourn to the next Regular Fire Protection District Meeting at 2:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.



# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335

## Action Report

### Fire Protection District

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**File #:** 25-0299

**Agenda #:** A.

**Agenda Date:** 6/10/2025

**Category:** Consent Calendar

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**FROM:**

City Clerk

**SUBJECT:**

Approval of Minutes

**RECOMMENDATION:**

Approve the minutes of the May 27, 2025, Fire Protection District Meeting.

**COUNCIL GOALS:**

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

**DISCUSSION:**

The District will consider approval of the minutes of the May 27, 2025, Fire Protection District meeting. The draft minutes are attached to this report for District review and approval.

**FISCAL IMPACT:**

None.

**MOTION:**

Approve staff recommendation.

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Minutes

**Tuesday, May 27, 2025**

**2:00 PM**

**Grover W. Taylor Council Chambers**

## **Fire Protection District**

*Phillip Cothran - President*  
*John Roberts - Vice President*  
*Jesus "Jesse" Sandoval - Commissioner*  
*Peter A. Garcia- Commissioner*  
*Acquanetta Warren - Commissioner*  
*Janet Koehler-Brooks - City Treasurer*  
*Germaine Key - District Secretary*

## **CALL TO ORDER/ROLL CALL:**

### **A. 2:00 P.M. Call the Meeting to Order**

A Regular Meeting of the Fontana Fire Protection District was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, May 27, 2025.

President Cothran called the meeting to order at 2:04 p.m.

## **ROLL CALL:**

**PRESENT:** President Cothran, Vice-President Roberts, Commissioners Warren, Garcia, and Sandoval.

City Treasurer Koehler-Brooks and District Secretary Key were also in attendance.

**ABSENT:** None

## **PUBLIC COMMUNICATIONS:**

### **A. Public Communications**

No public communications were received.

## **CONSENT CALENDAR:**

**ACTION:** Motion was made by Commissioner Sandoval, seconded by Vice-President Roberts, and passed unanimously by a vote of 5-0 to approve Consent Calendar Item "A." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

### **A. Approval of Minutes 25-0270**

Approve the minutes of the March 25, 2025, Fire Protection District Meeting.

## **NEW BUSINESS:**

### **A. Fiscal Year 2024-25 Third Quarter Budget Status Report - Fontana Fire Protection District 25-0254**

Approve the recommended Fontana Fire Protection District Fiscal Year 2024-25 Third Quarter Budget adjustments.

Chief Financial Officer Jessica Brown provided the staff report.

**ACTION:** Motion was made by Commissioner Garcia, seconded by Vice-President Roberts, and passed by a vote of 5-0 to approve staff recommendation on New Business Item "A." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

## **EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

### **A. Executive Director's Communications**

No Executive Director's Communications were received.

## **ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

### **A. Elected Officials Communications/Committee Reports**

No Elected Officials Communications were received.

## **ADJOURNMENT:**

### **A. Adjournment**

President Cothran adjourned the meeting at 3:12 p.m.

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Phillip Cothran  
District President

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA FIRE PROTECTION DISTRICT ON JUNE 10, 2025.

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Germaine Key  
District Secretary



# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335

## Action Report

### Fire Protection District

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**File #:** 25-0285

**Agenda #:** A.

**Agenda Date:** 6/10/2025

**Category:** New Business

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**FROM:**

Finance

**SUBJECT:**

Proposed Operating Budget for the Fire Protection District for Fiscal Years 2025/26 and 2026/27

**RECOMMENDATION:**

1. Adopt **Resolution No. FFD 2025- 001**, of the Fontana Fire Protection District adopting the District's Annual Operating Budget for Fiscal Years 2025/2026 and 2026/2027.
2. Adopt **Resolution No. FFD 2025- 002**, of the Fontana Fire Protection District establishing an appropriations limit of \$206,256,720, pursuant to Article XIII (B) of the California Constitution for Fiscal Year 2025/2026.
3. Authorize the carryforward of available one-time funding and capital improvement project budgets at 2024-25 fiscal yearend to the following fiscal year.

**COUNCIL GOALS:**

- Operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- Operate in a businesslike manner by correcting problems immediately.
- Practice sound fiscal management by producing timely and accurate financial information.
- Practice sound fiscal management by living within our means while investing in the future.
- Practice sound fiscal management by fully funding liabilities and reserves.
- Practice sound fiscal management by developing long-term funding and debt management plans.

**DISCUSSION:**

The Proposed Operating Budget for the Fire Protection District includes estimated revenues and transfers of \$84,658,990 in Fiscal Year 2025/26 and \$89,290,710 in Fiscal Year 2026/27 and expenditures and transfers of \$75,910,770 in Fiscal Year 2025/26 and \$77,508,670 in Fiscal Year 2026/27. Notable budget items include:

- Fire Services Contract - Included in both Fiscal Year 2025/26 and Fiscal Year 2026/27, are contract costs in the amount \$45,758,840 and \$48,504,370 respectively for fire protection and emergency medical services to be provided by the San Bernardino County Fire Protection District.
- Contributions to the City - Included in both Fiscal Year 2025/26 and Fiscal Year 2026/27, are



contributions to the City in the amount of \$20.9 million and \$21.4 million respectively for current year lease expenses, cost allocation for central services, and debt service.

- Operating Transfers - Included in Fiscal Year 2025/26 and Fiscal Year 2026/27 budget operating transfers in/out from the operating fund to the to the Fire Capital fund in the amount of \$3.0 million to fund the Fire Capital Reserve.

The Operating Budget, as proposed, seeks to maintain a stable financial environment for the Fontana Fire Protection District and the conservative decisions made in this budget process continue to emphasize the Fire District Goals and Objectives.

The Fire District is required to annually adjust the appropriations limit pursuant to the procedures contained within Article XIII (B) of the California Constitution. To comply with the California Constitution, the District has determined that the new limit is \$206,256,720, adjusted for population growth and using the growth factor in the California Per Capita Income.

To view the Proposed Operating Budget for Fiscal Years 2025/26 and 2026/27 in its whole entirety please visit <https://www.fontanaca.gov/263/Budget>

**FISCAL IMPACT:**

The fiscal impact associated with the approval of this item is the establishment of the operating budgets for Fiscal Years 2025/26 and 2026/27. The total appropriations and sources for Fiscal Year 2025/26 are \$75.9 million and \$84.7 million respectively, and for Fiscal Year 2026/27 \$77.5 million and \$89.3 million respectively. The net fund balance impacts for Fiscal Years 2025/26 and 2026/27 are an increase of \$8.7 million and \$11.8 million respectively.

**MOTION:**

Approve staff recommendation.

**RESOLUTION NO. FFD 2025 - 001**

**A RESOLUTION OF THE FONTANA FIRE PROTECTION DISTRICT ESTABLISHING AN APPROPRIATIONS  
LIMIT OF \$206,256,720 PURSUANT TO ARTICLE XIII (B) OF THE CALIFORNIA CONSTITUTION FOR  
FISCAL YEAR 2023/2024**

**WHEREAS**, Article XIII (B) of the California Constitution provides that the total annual appropriations subject to limitation of the State and of each local government entity for the prior year is to be adjusted for changes in either the growth in the California Per Capita Income or the growth in the non-resident assessed valuation due to new construction and the changes in population within either its own jurisdiction or county in which the public entity is located, and

**WHEREAS**, pursuant to said Article XIII (B) of the California Constitution, the Fontana Fire Protection District deems it to be in the best interest of the Fontana Fire Protection District to establish an appropriations limit for Fiscal Years 2025/2026, and

**WHEREAS**, the Fontana Fire Protection District has determined that said appropriations limit for Fiscal Years 2025/2026 be established in the amount of \$206,256,720, calculated using the growth factor in the California Per Capita Income and change in population within the City of Fontana.

**NOW, THEREFORE**, be it resolved, determined, and ordered by the Fontana Fire Protection District that said appropriations limit herein established may be changed as deemed necessary by resolution of the City Council.

**APPROVED AND ADOPTED** this 10th day of June, 2025.

**READ AND APPROVED AS TO LEGAL FORM:**

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General Counsel

**RESOLUTION NO. FFD 2023 -**

I, Germaine Key, City Clerk of the City of Fontana, and Ex-Officio Clerk of the Fontana Fire Protection District do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Fire Protection District at a regular meeting on the 10th day of June, 2025, by the following vote to-wit:

**AYES:**

**NOES:**

**ABSENT:**

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Clerk of the Fontana Fire Protection District

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President of the Fontana Fire Protection District

**ATTEST:**

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Clerk of the Fontana Fire Protection District

**RESOLUTION NO. FFD 2025 - 002**

**A RESOLUTION OF THE FONTANA FIRE PROTECTION DISTRICT ADOPTING THE DISTRICT'S OPERATING BUDGET FOR THE FISCAL YEARS 2025/2026 AND 2026/2027**

**WHEREAS**, the Fontana Fire Protection District is comprised of the Fontana Fire District Grants Fund; Fontana Fire District Fund; Community Facility District (CFD) 2002-2; and the Fire Capital Projects Fund;

**NOW, THEREFORE**, be it resolved, determined, and ordered by the Fontana Fire Protection District that, the Fontana Fire Protection District's Operating Budget for the Fiscal Years 2025/2026 and 2026/2027, submitted by the City Manager of the City of Fontana is herewith adopted for the Fontana Fire Protection District of the City of Fontana for Fiscal Years 2025/2026 and 2026/2027.

**NOW, THEREFORE**, be it also resolved, that the 2025/2026 and 2026/2027 Operating Budget Appropriations are as follows:

|                        | <b>2025/2026</b>    | <b>2026/2027</b>    |
|------------------------|---------------------|---------------------|
| Special Revenue Funds  | \$72,142,990        | \$74,411,050        |
| Capital Project Funds  | <u>767,780</u>      | <u>97,620</u>       |
| Total Operating Budget | <u>\$72,910,770</u> | <u>\$74,508,670</u> |

**APPROVED AND ADOPTED** this 10th day of June, 2025.

**READ AND APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
General Counsel

I, Germaine Key, City Clerk of the City of Fontana, and Ex-Officio Clerk of the Fontana Fire Protection District do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Fire Protection District at a regular meeting on the 10th day of June, 2025, by the following vote to-wit:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
Clerk of the Fontana Fire Protection District

**ATTEST:**

\_\_\_\_\_  
President of the Fontana Fire Protection District

\_\_\_\_\_  
Clerk of the Fontana Fire Protection District