

# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335



## Minutes

**Tuesday, December 9, 2025**

**2:00 PM**

**Grover W. Taylor Council Chambers**

## City Council Meeting

*Acquanetta Warren - Mayor  
Peter A. Garcia - Mayor Pro Tem  
John B. Roberts - Council Member  
Jesus "Jesse" Sandoval - Council Member  
Phillip Cothran - Council Member  
Germaine Key - City Clerk  
Janet Koehler-Brooks, City Treasurer*

## **CLOSED SESSION:**

### **A. 1:00 P.M. CLOSED SESSION**

The Closed Session meeting of the Fontana City Council was held in the Executive Conference Room, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, December 9, 2025.

Mayor Warren called the meeting to order at 1:01 p.m. with all members of the City Council present.

City Treasurer Janet Koehler-Brooks and City Clerk Germaine Key were also present.

## **PUBLIC COMMUNICATION - CLOSED SESSION:**

There were no public communications received for the following items:

### **1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Gov. Code section 54956.8)

Property: 15166 Foothill Blvd.

City Negotiator: Phillip Burum, Deputy City Manager

Negotiating Party: Aldea Fontana Foothill, LLC

Under Negotiation: Price and Terms of payment

### **2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (a)**

Case: Inland Coalition for Immigrant Justice v. City of Fontana

### **3. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6**

City Negotiator: Mayor Acquanetta Warren and Mayor Pro Tem Peter Garcia

Employee Organization(s): City Manager, Unrepresented

## **CALL TO ORDER/ROLL CALL:**

### **A. 2:00 P.M. Call To Order/Roll Call:**

The Regular Meeting of the Fontana City Council was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, December 9, 2025.

Mayor Warren called the Regular City Council Meeting to order at 2:03 p.m.

## **ROLL CALL:**

**PRESENT:** Mayor Warren, Mayor Pro Tem Garcia, Council Members Cothran, Roberts and Sandoval.

City Treasurer Janet Koehler-Brooks and City Clerk Germaine Key were also present.

**ABSENT:** None

### **INVOCATION/PLEDGE OF ALLEGIANCE:**

The invocation was given by Council Member Roberts, followed by the pledge of allegiance led by Mayor Pro Tem Garcia.

### **CLOSED SESSION ANNOUNCEMENT:**

City Attorney Stephen Deitsch reported that the City Council met in Closed Session on the items listed on the agenda, provided direction to staff, and took no reportable action. He also noted that the City Council would reconvene Closed Session after the meeting to discuss Item 3.

### **CEREMONIAL ITEMS/PRESENTATIONS:**

#### **A. Mayor Warren and City Council to recognize, Records Coordinator, Kathy Kasinger on her retirement.**

Mayor Warren and the City Council recognized, Records Coordinator Kathy Kasinger on her retirement.

#### **B. Mayor Warren and City Council to recognize Corporals Christopher Romo, Louis Rios, Samuel Saenz, Johsua Patty and Paul Beltran, Officers Isaiah Sandoval, Bishop Thompson, Christopher Drayer, Celestine Cazares, Donte Gentry, Joshua Rodriguez, Police Digital Forensics II, Kurt Wagner and Police Administrative Technician Cassandra Pimentel as October 2025 Employees of the month.**

Mayor Warren and City Council recognized Corporals Christopher Romo, Louis Rios, Samuel Saenz, Johsua Patty and Paul Beltran, Officers Isaiah Sandoval, Bishop Thompson, Christopher Drayer, Celestine Cazares, Donte Gentry, Joshua Rodriguez, Police Digital Forensics II, Kurt Wagner and Police Administrative Technician Cassandra Pimentel as October 2025 Employees of the month.

### **PUBLIC COMMUNICATIONS:**

The following individuals spoke under public communications:

Dale Evans with the Fontana Exchange Club invited the community to the City's Christmas

parade and encouraged participation in Fontana's Martin Luther King Jr. Day of Service, highlighting its growth, partnership with the City, and a goal of increasing volunteer involvement in upcoming service projects.

Grace expressed concerns about the handling of a prior meeting, raised issues related to immigration enforcement activity at community events, and urged the City Council to increase transparency and consider policy changes to address community safety and trust.

Margie asked that the Municipal Code be amended to restrict construction of balconies that are too close to other homes.

Floyd Gross thanked the Mayor and City staff for past support following a personal hardship and expressed appreciation for assistance received from the Fontana Police Department. He also raised concerns about criminal activity and safety issues occurring at his housing complex and requested attention to security and enforcement at the property.

Bishop Emory James with Ephesians New Testament Church praised the City's growth and accountability, announced the 2026 Martin Luther King Jr. Celebration scheduled for January 17, 2026, at Stage Red with a gospel music theme, and invited City Council members and the community to attend while reflecting on the history and significance of the celebration in Fontana.

## **CONSENT CALENDAR:**

### Item W.

Prior to the motion being made, City Attorney Deitsch recommended pulling Item W (Third Amendment to the City Manager Contract) from the consent calendar for discussion in continued Closed Session. Following Closed Session, the Council will return to open session and take any action deemed appropriate on Item W.

**ACTION: Motion was made by Council Member Cothran, seconded by Mayor Pro Tem Garcia, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-V." The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**A. Approval of Minutes** **25-0649**

Approve the minutes of the October 28, 2025, Regular City Council Meeting and the November 12, 2025, Special City Council Meeting.

**B. 2026 City Hall Holiday and City Council Meeting Calendar** **25-0648**

Approve the attached proposed Calendar of City Holidays and City Council Meetings for the year 2026.

**C. Amendment of the Conflict-of-Interest Code for the City of Fontana, Pursuant to the Political Reform Act of 1974** **25-0452**

Adopt **Resolution No. 2025-104**, of the City Council of the City of Fontana, California, adopting and approving the amended Conflict-of-Interest Code for the City of Fontana, Pursuant to the Political Reform Act of 1974.

**D. Reject All Bids for the Fire Station No. 80 - Training Center (Bid 25-0581 No. DE-24-01-SP)**

Reject All Bids and authorize to re-bid the Fire Station No. 80 - Training Center.

**E. Adopt the Updated Salary Table for the Non-Classified, Part-time 25-0612 Classifications Due to Minimum Wage Increases.**

Adopt **Resolution No. 2025-105**, a resolution of the City Council of the City of Fontana adopting the non-classified, part-time salary table to comply with minimum wage increases, effective January 1, 2026.

**F. Final Acceptance of the Sidewalk Reconstruction Project #1 25-0630 (Grids 29, 35, 36, and 42) (DE-24-108-SB)**

Accept as complete the work performed by SNZ Contractors, Inc. for the Sidewalk Reconstruction Project #1 (Grids 29, 35, 36, and 42) (DE-24-108-SB).

**G. Purchase and install police and safety vehicle equipment 25-0639 for city vehicles.**

1. Authorize the Purchasing Division to utilize the General Services Administration (GSA) contract #GS-07F-0512T to procure and install police and safety vehicle equipment through the contract period of July 31, 2027, per Purchasing Policies and Procedure Manual 3.1.5 Non-Competitive Proposal.
2. Approve the annual purchase of police safety equipment from Dana Safety Supply Inc. for equipment parts and changeover services in an amount not to exceed \$350,000.00.

**H. Authorize the Renewal of Licensing for Varonis DatAdvantage 25-0641 Data Audit and Protection Software Solution**

1. Authorize the Purchasing Division to utilize the OMNIA Partners IT Solutions, Products, and Services contract #2024056-02 to renew licensing and support for Varonis DatAdvantage Data Audit and Protection Software per Purchasing Policies and Procedure Manual 3.1.5 Non-Competitive Proposal.
2. Approve the purchase from SHI International Corp in the amount of \$216,932.08.

- I. FY 2024 Emergency Management Performance Grant Program 25-0654 Award (EMPG)**
1. Accept the FY 2024 Emergency Management Performance Grant in the amount of \$23,197.
  2. Authorize the Emergency Services Coordinator to sign all related grant documents including extensions or modifications for the grant; and expend funds as outlined in the grant agreement.
  3. Approve the City's in-kind match of \$23,197.
- J. Ratification of the 2024 - 2028 Memorandum of Understanding 25-0658 for the Fontana Police Management Association.**
- Adopt **Resolution No. 2025-106**, a resolution of the City Council of the City of Fontana, California, approving the Memorandum of Understanding and the updated salary tables between the Fontana Police Management Association and the City to establish terms of employment.
- K. Acceptance of Final Parcel Map No. 20834 for the Development 25-0671 of a Commercial Property on the north side of Slover Avenue, between Citrus and Oleander Avenues, and the Abandonment of Easements on Said Map**
1. Approve Final Parcel Map No. 20834, located on the north side of Slover Avenue, between Citrus Avenue and Oleander Avenue.
  2. Accept dedication of public streets and easements.
  3. Authorize the Mayor and City Clerk to certify the abandonment of a certain portion of right-of-way on Boyle Avenue as identified on the parcel map.
- L. Approve Security Substitution for Tract No. 20397, Located 25-0672 West of Banana Avenue and South of Foothill Boulevard, for Serena Village 206 Owner, LLC**
- Approve security substitution for infrastructure improvements of Tract No. 20397 and authorize the City Manager to enter into a Subdivision Improvement Agreement with Serena Village 206 Owner, LLC for construction of infrastructure improvements.
- M. Resolution of the City Council of the City of Fontana Declaring, 25-0673 Pursuant to Government Code Section 54221, that Real Property Located at 7028 Citrus Avenue, Fontana, California, Owned by the City of Fontana, Identified as Assessor Parcel Numbers 0228-151-62 and 0228-151-66, is Exempt Surplus, and Finding that Such Declaration and Authorization is Exempt from Environmental Review under the California Environmental Quality Act**

1. Adopt **Resolution No. 2025-107**, declaring City-Owned properties (Lettered Lots E & I of Tract Map No. 17389) as Exempt Surplus Land.
  2. Determine that the project is exempt pursuant to Section No. 15060(c)(3), because it is not a project as defined by the CEQA Guidelines, Section 15378.
- N. Approve Amendment No. 5 to the Professional Services Agreement for Architectural Design Services for the City Hall Renovation Project - Phase II (City Hall; DE-24-147-SP) 25-0674**
1. Approve and authorize the City Manager to execute Amendment No. 5 to the Professional Services Agreement with Sillman Wright Architects for Architectural Design Services for the City Hall Renovation Project - Phase II (DE-24-147-SP) in the amount of \$567,700.00, for a total contract amount of \$2,794,310.00.
  2. Approve and authorize the City Manager to execute future amendments not exceeding \$100,000.00.
- O. Final Acceptance of Purchase and Installation of Metal Picnic Shelters at North Tamarind Park Project (SB-122-PW-23). 25-0675**
1. Accept as complete the work performed by Western State Builders, Inc. for the Purchase and Installation of Metal Picnic Shelters at North Tamarind Park Project (SB-122-PW-23).
  2. Authorize the City Manager to approve the additional contract authorization increase amount of \$14,738.56.
- P. Police Department Monthly Information Update 25-0677**  
**Accept the Police Department monthly information update for September 2025.**
- Q. Co-Sponsorship Application Cycle (2) FY 2025/2026 25-0679**
- Review and approve seven (7) Co-Sponsorships recommended for the remainder of the 2025/2026 fiscal year (January 2026 through June 2026) totaling an amount of \$22,565.00 as recommended by Parks, Community, and Human Services Commission.
- R. Award a Contract for the Demolition of 16756 and 16766 Arrow Blvd. 25-0685**
- Award bid (PW-26-14-CC) and Authorize the City Manager to execute a contract with Interior Demo Inc. in the amount of \$208,168.00 for the Demolition of 16756 and 16766 Arrow Blvd and authorize a 10% contingency in the amount of \$ 20,817.00.

- S. Annual Report on Development Impact Fees 25-0686**  
Adopt **Resolution No. 2025-108**, of the City Council of the City of Fontana, approving the Annual Report on Development Impact Fees and making findings as to unexpended funds.
- T. Approve and award a Professional Services Agreement to 25-0690 Soundbox Group**
1. Award and authorize the City Manager to enter into a Professional Services Agreement with Issiah Avila dba Soundbox Group, LLC in the amount of \$120,000.00 to provide consulting services for downtown economic development, with a specific focus on Stage Red marketing and promotion.
  2. Approve the Non-Competitive Proposal purchase under the Purchasing Policies 3.1.5 for Single Source/Sole Source method.
  3. Approve and Authorize the City Manager, or City Manager's designee, to execute any future amendments required for the operation of Stage Red.
- U. Approve a Task Order for Traffic Engineering Staff 25-0692 Augmentation Services for Traffic Engineering and Land Development Support with TKE Engineering, Inc.**
1. Approve and authorize the City Manager to execute a Task Order in a not-to-exceed amount of \$350,000.00 for Traffic Engineering Staff Augmentation services for Traffic Engineering and Land Development Support (DE-24-195-SQ) with TKE Engineering, Inc.
  2. Approve and authorize the City Manager to execute future Task Order Amendments not exceeding \$50,000.00.
- V. Approval of a Purchase Order with Complete Paperless 25-0695 Solutions for Digitization of Microfiche Building Permit Records**
1. Authorize the Purchasing Division to utilize the RFP 2024-16 contract awarded by the City of Menifee for document scanning services per Purchasing Policies and Procedure Manual 3.1.5 Non-Competitive Proposal; and
  2. Approve a Purchase Order with Complete Paperless Solutions in the amount of \$155,000 for the digitization and conversion of approximately 55,000 microfiche building permit records; and
  3. Authorize the City Manager, or designee, to execute all related documents and take any actions necessary to carry out the intent of this approval.

## **PUBLIC HEARINGS:**

- A. **Appeal No. 25-0002: Request to overturn the Planning Commission's August 19, 2025 decision adopting a Categorical Exemption per Section 15332 (Class No. 32) and approving Conditional Use Permit No. 24-0022, and Design Review No. 23-0024 for the development of a mixed use project (163 multi-family units and 5,000 square feet of commercial retail) within the R-5 zoning district that includes a five-story 83,125 square foot mixed-use building and associate improvements, on a 3.5 acre site located on the northeast corner of Foothill Boulevard and Sultana Avenue and identified as Assessor Parcel Numbers 1110-331-13 and 1110-331-25.** 25-0646
1. Open the public hearing and accept public comments.
  2. Continue Appeal No. 25-0002 to the January 27, 2026, City Council Meeting.

Mayor Warren opened the public hearing and announced Public Hearing Item "A" would be continued to the January 27, 2026, City Council meeting.

**ACTION: Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed unanimously by a vote of 5-0 to continue Public Hearing Item "A" to the January 27, 2026, City Council meeting. The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

- B. **Municipal Code Amendment (MCA) No. 25-0011: Consideration 25-0645 of an Urgency Ordinance Amending Section 30-467 of the Fontana Municipal Code Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units to Comply with Recent Changes in State Law; and Finding the Action to Be Statutorily Exempt from CEQA Under Section 21080.17 of the Public Resources Code**

Open the public hearing, receive public testimony, close the public hearing and by motion:

1. Find that the adoption of the proposed urgency ordinance is statutorily exempt from review under the California Environmental Quality Act ("CEQA") under Public Resources Code section 21080.17.
2. Waive full reading and introduce for first reading by title only **Ordinance No. 1976** entitled: "AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FONTANA AMENDING SECTION 30-467 OF THE

CITY OF FONTANA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND FINDING THE ACTION TO BE statutorily EXEMPT FROM CEQA under Public Resources Code § 21080.17.”

Mayor Warren opened the public hearing.

City Clerk Key stated that no written public communications were received.

Associate Planner Cecily Session-Goins provided the staff report.

Mayor Pro Tem Garcia asked for clarification regarding the distinction between Accessory Dwelling Units (ADUs) and Junior ADUs (JADUs), specifically concerning whether a deed restriction is required.

Associate Planner Session-Goins explained that attached ADUs may qualify as Junior ADUs if they are 500 square feet or smaller and meet the setback requirements of the primary residence, as JADUs are intended to be conversions of existing space or attached garages. Additions may be constructed to create a JADU, or a unit may be developed as an attached ADU. Associate Planner Session-Goins clarified that the City does not allow ADUs to be sold separately. For detached or independent ADUs, owner occupancy is not required; however, if the unit has an interior connection and shares sanitation facilities with the main dwelling, the property owner must reside on site.

Council Member Cothran asked whether a review period would be included as part of the process.

Associate Planner Session-Goins stated that, pursuant to state law, the City is required to complete plan reviews within 15 business days. While this may require adjustments to current turnaround times, the City must comply, which could result in additional staffing needs and increased costs to meet the mandated timeframe.

With no one interested to speak in favor or opposition of this item Mayor Warren closed the Public Hearing.

Mayor Warren clarified that the Council’s action would be to approve the amended version of Urgency Ordinance No. 1976, which removes deed restrictions for ADUs.

**ACTION: Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed unanimously by vote of 5-0 to approve Public Hearing Item “B.” The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**C. First General Plan Amendment and Project for the 1st General 25-0678  
Plan Cycle of 2025; Master Case No. (MCN) 24-0060: General  
Plan Amendment (GPA) No. 24-0004, Zoning District Map**

**Amendment (ZCA) No. 24-0004, Tentative Tract Map No. 24-0009 (TTM No. 20712), Conditional Use Permit (CUP) No. 24-0023, and Design Review (DR) No. 24-0031; a request to change the General Plan Land Use Designation from Multi-Family Medium/High (R-MFMH) to Multi-Family Residential (R-MF), a request to change the zoning designation from Multi-Family Medium High Residential (R-4) to Multi-Family Residential (R-3), a request to subdivide 35 parcels to establish a condominium map and abandon a portion of Knox Avenue, a request to create a Planned Unit Development (PUD), and a request for site and architectural review of , a new 393 multi-family unit development with associated improvements on approximately 30.99 gross acres, located at APNs: 0228-051-01, -14, -15, -16, -17, -19, -20, and -21; 0228-052-01, -25, -26, and -27, 0228-061-02 through -14, -16, -17, -18, -20 through -25, and 0228-311-05, pursuant to an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program.**

Master Case No. (MCN) 24-0060; General Plan Amendment (GPA) No. 24-0004, Zoning District Map Amendment (ZCA) No. 24-0004, Tentative Tract Map No. 24-0009 (TTM No. 20712), Conditional Use Permit (CUP) No. 24-0023, and Design Review (DR) No. 24-0031; amendment of the subject site's General Plan Land Use Designation from Multi-Family Medium/High (R-MFMH) Residential to Multi-Family Residential (R-MF), amendment of the Zoning District Map from Multi-Family Medium/High Residential (R-4) to Multi-Family Residential (R-3), a request to create a condominium map, a request to create a Planned Unit Development (PUD), and a request to review the architecture, site design and associated improvements for a new 393 multi-family unit development with site improvements, on approximately 31.0 gross acres, located at APNs: 0228-051-01, -14, -15, -16, -17, -19, -20, and -21; 0228-052-01, -25, -26, and -27, 0228-061-02 through -14, -16, -17, -18, -20 through -25, and 0228-311-05, pursuant to a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program.

1. Adopt **Resolution No. 2025-109** (General Plan Amendment Cycle No. 1 of 2025) a Resolution of the City Council of the City of Fontana adopting a Mitigated Negative Declaration, approving Addendum and Mitigation, Monitoring, and Reporting Program (MMRP) and directing staff to file a Notice of Determination; approving General Plan Amendment No. 24-0004 amending General Plan Exhibit 15.8 Chapter 15 (Land Use Zoning and Urban Design) of the General Plan land use designation, and approving Tentative Tract Map No. 24-0009 (TTM No. 20712), Conditional Use Permit No. 24-0023, and Design Review No. 24-0031 for APNs: 0228-051-01, -14, -15, -16, -17, -19, -20, and -21; 0228-052-01, -25, -26, and -27, 0228-061-02 through -14, -16, -17, -18, -20 through -25, and 0228-311-05 on approximately 30.99 gross acres and associated improvements, subject to the Conditions of Approval; and

2. Read by title only and waive further reading of and introduce **Ordinance No. 1977**, an Ordinance of the City Council of the City of Fontana, approving pursuant to Mitigated Negative Declaration, Zoning District Map Amendment No. 24-0004 to update the zoning map from Multi-Family Medium/High Residential (R-4) to Multi-Family Residential (R-3) for 35 parcels (APNs: 0228-051-01, -14, -15, -16, -17, -19, -20, and -21; 0228-052-01, -25, -26, and -27, 0228-061-02 through -14, -16, -17, -18, -20 through -25, and 0228-311-05) on approximately 31.0 acres; and that the reading of the title constitutes the first reading thereof.

Mayor Warren opened the public hearing.

City Clerk Key stated that no written communications were received.

Associate Planner Alexia Barberena provided the staff report.

With no one interested to speak in favor or opposition of this item Mayor Warren closed the Public Hearing.

**ACTION: Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed unanimously by vote of 5-0 to adopt Resolution No. 2025-109. The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**ACTION: Motion was made by Council Member Cothran, seconded by Council Member Roberts, and passed unanimously by vote of 5-0 to read by title only, waive further reading of and introduce Ordinance No. 1977. The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

- D. **Master Case No. (MCN) 25-0082: General Plan Amendment (GPA) 25-0693  
No. 25-0001 and Municipal Code Amendment (MCA) No. 25-0012:  
General Plan Amendment to modify the Community Mobility and  
Circulation Element to incorporate the updated truck route map and  
modify existing policies and actions, as well as add new policies  
and actions under Goals 2 and 7 of the Circulation Element to meet  
the requirements of Assembly Bill 98; Fontana Municipal Code  
amendments to Chapter 17 (Motor Vehicles and Traffic), Article X  
(Truck Routes) to modify the listed city commercial truck route  
system to be consistent with the proposed Community Mobility and  
Circulation Element amendments, pursuant to an Addendum to the  
General Plan Final Environmental Impact Report (FEIR)**

1. Determine that this Ordinance is not a project pursuant to Sections 15162 and 15164 of the California Environmental Quality Act (CEQA) Guidelines and Section 8.06 of the City of Fontana's 2019 Local CEQA Guidelines, because this addendum to the General Plan Final Environmental Impact

Report (FEIR) (State Clearinghouse [SCH] No. 2016021099) does not propose any major revisions to the General Plan FEIR and no new additional impacts beyond what was anticipated have been identified, and direct staff to file a Notice of Determination; and

2. Adopt **Resolution No. 2025-110** (General Plan Amendment Cycle No. 2 of 2025), a Resolution of the City Council of the City of Fontana approving General Plan Amendment No. 25-0001, amending the City of Fontana General Plan Community Mobility and Circulation Element to incorporate the updated truck route map and modify existing policies and actions, as well as add new policies and actions under Goal 2 of the Circulation Element to meet the requirements of Assembly Bill 98; and
3. Read by title only, waive further reading of, and introduce **Ordinance No. 1978**, an Ordinance of the City Council of the City of Fontana approving Master Case No. 25-0082 and Municipal Code Amendment No. 25-0012, amending Chapter 17 (Motor Vehicles and Traffic), Article X (Truck Routes) to modify the listed city commercial truck route system to be consistent with the proposed Community Mobility and Circulation Element amendments; and that the reading of the title constitutes the first reading thereof.

Mayor Warren opened the public hearing.

City Clerk Key stated that no written communications were received.

Engineering Manager Ruben Hovanesian provided the staff report.

Mayor Pro Tem Garcia asked for clarification on the definition of “local delivery” as it relates to truck route restrictions under the California Vehicle Code, including whether there is a strict definition and how it applies to different types of deliveries.

Engineering Manager Hovanesian explained that while he did not have the exact statutory definition available, the intent is to allow trucks to access a legitimate delivery destination, whether to a business or a residence, using the shortest and most direct route from a designated truck route. He further clarified that the City’s ordinance is based on vehicle weight: vehicles over 10,000 pounds are subject to the City’s truck route regulations, while vehicles under that weight are not required to follow truck route restrictions.

Council Member Cohran expressed concern that, despite the proposed updates, residents may continue to see trucks using local streets and raise complaints. He asked about public outreach efforts, including the use of truck-route signage and billboards, and inquired whether additional signs would be purchased as part of the City’s public relations and enforcement strategy.

Engineering Manager Hovanesian responded that resident feedback has generally been positive and that the City currently has multiple portable truck-route signs deployed, with additional units available to rotate throughout the City for proper notification. He also noted that, using allocated budget funds, the City is pursuing a dynamic truck messaging and

enforcement system to alert truck drivers when they are on restricted streets. Engineering Manager Hovanesian added that these tools would support enforcement efforts, though demand from residents for signage on individual streets is expected to continue.

With no one interested to speak in favor or opposition of this item Mayor Warren closed the Public Hearing.

**ACTION: Motion was made by Mayor Pro Tem Garcia, seconded by Council Member Roberts, and passed unanimously to approve the following:**

**Determine that Ordinance No. 1978 is not a project pursuant to Sections 15162 and 15164 of the California Environmental Quality Act (CEQA) Guidelines and Section 8.06 of the City of Fontana's 2019 Local CEQA Guidelines, because this addendum to the General Plan Final Environmental Impact Report (FEIR) (State Clearinghouse [SCH] No. 2016021099) does not propose any major revisions to the General Plan FEIR and no new additional impacts beyond what was anticipated have been identified, and direct staff to file a Notice of Determination.**

**The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**ACTION: Motion was made by Council Member Sandoval, seconded by Mayor Pro Tem Garcia, and passed unanimously by vote of 5-0 to read by title only, waive further reading of and introduce Ordinance No. 1978. The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**ACTION: Motion was made by Council Member Cothran, seconded by Mayor Pro Tem Garcia, and passed unanimously by vote of 5-0 to adopt Resolution No. 2025-110. The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

## **NEW BUSINESS:**

- A. **Introduction and First Reading of Ordinance 1980, an Ordinance of the City Council of the City of Fontana, California, Adding Article IX of Chapter 23 of the Fontana Municipal Code Regarding Prevention of Pollutants into Storm Drains.** 26-0702  
Introduce and waive further reading of Ordinance No. 1980, adding Article IX of Chapter 23 of the Fontana Municipal Code regarding prevention of pollutants into storm drains.

Introduce and waive further reading of **Ordinance No. 1980**, adding Article IX of Chapter 23 of the Fontana Municipal Code regarding prevention of pollutants into storm drains.

Public Works Director/City Engineer Gia Kim provided the staff report.

**ACTION: Motion was made by Council Member Cothran, seconded by Council Member Roberts, and passed unanimously by vote of 5-0 to approve New Business Item "A."** The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None

- B. Introduction and First Reading of Ordinance No. 1981, an Ordinance of the City Council of the City of Fontana, County of San Bernardino, California, Amending Fontana Municipal Code Sections 15-820 (Permits Required) and 15-821 (Review Of Permit Application; Decision) to Comply with New State Law and Help Protect the City's Community by Effectively Regulating the Sale of Food, Goods, and Merchandise that Create a Health and Safety Danger.** 26-0712

Introduce and waive further reading of **Ordinance No. 1981** ("Ordinance"), amending Fontana Municipal Code ("FMC") Sections 15-820 (Permits Required) and 15-821 (Review of Permit Application; Decision) to comply with new State law (SB 635) and to protect the community by effectively regulating the sale of food, goods, and merchandise that pose a significant potential health and safety risk to the public.

City Manager Matt Ballantyne provided the staff report.

**ACTION: Motion was made by Council Member Cothran, seconded by Council Member Roberts, and passed unanimously by vote of 5-0 to approve New Business Item "B."** The motion carried by the following vote: AYES: Warren, Cothran, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None

- C. Amending Fontana Municipal Code Section 2-39 to Increase the Salary for Members of the City Council and Mayor; Introduction and First Reading of Ordinance** 26-0703

Read by title only and waive further reading of and introduce **Ordinance No. 1979**, Amending Section 2-39 of the Fontana Municipal Code, regarding the salary for members of the City Council and Mayor.

City Manager Matt Ballantyne provided the staff report.

**ACTION: Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed by vote of 3-2 to approve New Business Item "C."** The motion carried by the following vote: AYES: Warren, Garcia, and Roberts; NOES: Cothran and Sandoval; ABSTAIN: None; ABSENT: None

## **CITY MANAGER COMMUNICATIONS:**

City Manager Ballantyne reported that the current meeting would be the last held in the existing Council Chambers, with future meetings relocating to the Steelworkers Auditorium adjacent to the library. He also announced that the Finance Department and the City Clerk's Office have moved to the former Community Services Building located at 16860 Valencia Avenue.

Additionally, City Manager Ballantyne noted that older fire equipment, which had exceeded its useful life, was donated to the communities of Mexicali and San Felipe through a partnership with the Rotary Club, continuing a long-standing City tradition. Representatives from those communities expressed appreciation and presented plaques to the City in recognition of the donations.

## **ELECTED OFFICIALS COMMUNICATIONS/REPORTS:**

**A. Discussion and Possible Action Regarding Appointment to the Parks, Community, and Human Services Commission and Planning Commission. 25-0699**

The following Parks, Community, and Human Services Commissioners were slated for re-appointment to a one-year term:

1. Benjamin Alba
2. Faye A. Glass
3. Ana Ordonez
4. Gilbert Roldan
5. Armando Valles

**ACTION: Motion was made by Mayor Pro Tem Garcia, seconded by Council Member Cothran, and passed by a vote of 4-1 to approve the re-appointment of said individuals for a one-year term. The motion carried by the following vote: AYES: Warren, Garcia, Cothran, and Roberts; NOES: Sandoval; ABSTAIN: None; ABSENT: None**

Council Member Sandoval asked whether the application for the commission had been revised as previously requested, noting concerns about transparency and inquiring if the updated application had been completed and submitted.

City Manager Ballantyne stated that the revised application will be used for future solicitations and that a copy will be provided to the Council Member. He explained that the individuals were appointed in February of the previous year and have met only a few times, so they have not yet completed a full year of service. For that reason, staff recommended extending their appointments for an additional year rather than conducting a new solicitation. He added that while the Mayor makes appointment recommendations subject to Council ratification, the Council may direct staff to open the process to new applicants if it chooses.

The following Planning Commissioners were slated for re-appointment to a one-year term:

1. Joe Armendarez
2. Dylan Keetle
3. Torrie Lozano
4. Ricardo Quintana
5. Idilio Sanchez

**ACTION: Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed by a vote of 4-1 to approve the re-appointment of said individuals for a one-year term. The motion carried by the following vote: AYES: Warren, Garcia, Cothran, and Roberts; NOES: Sandoval; ABSTAIN: None; ABSENT: None**

## **ELECTED OFFICIALS COMMUNICATIONS/REPORTS - CONTINUED:**

City Treasurer Koehler-Brooks reflected on the final Council meeting in the current chambers and expressed appreciation for the memories associated with the venue, including her family's long history of service to the City.

City Clerk Key congratulated retiring Records Coordinator Kathy Kasinger, recognized Police Department employees of the month, and extended holiday greetings to the Council and community.

Council Member Sandoval expressed condolences for the passing of the mother of Assemblymember James Ramos and requested that she be formally recognized at a future meeting. He also acknowledged the passing of several community members, including longtime youth coaches, community volunteers, and family members of local leaders, noting their contributions to Fontana and the impact they had on the community.

Council Member Roberts wished all a happy holiday and New Year.

Council Member Cothran highlighted a citywide parks challenge encouraging residents to visit all Fontana parks and requested that staff update the City's online park list to ensure it is complete and accurate. He encouraged community participation, noting the value of experiencing the City's parks and amenities with family.

Council Member Cothran also commended City staff, the Police Department for their responsive service and communication with residents, and the Fire Department for its partnerships and charitable efforts, including international assistance. He concluded by expressing appreciation for the City's legacy and community spirit.

Mayor Pro Tem Garcia invited everyone to join the Fontana Christmas Parade and extended warm holiday wishes to all.

Mayor Warren reflected on the City Council's final meeting in the current chambers, highlighting the community's growth and the planning of a new City Hall designed with modern meeting spaces, updated technology, and long-term use in mind. She emphasized Fontana's

legacy of community involvement, charitable initiatives, and civic pride, noting recent Thanksgiving outreach and ongoing support for children through the Boys & Girls Club.

Mayor Warren also encouraged residents to participate in upcoming community events, including the Fontana Christmas Parade and toy drive, and acknowledged the hard work of staff, police, and fire personnel in supporting these efforts. She concluded by noting that the meeting would adjourn in memory of several community members.

## RECESS:

Mayor Warren recessed the meeting to Closed Session at 3:52 p.m., honoring the memory of the following individuals:

1. Earl Aceves, Sr.
  2. Richard Cardenas
  3. Theresa Grijalva
  4. Jasmine Addie B. Jones
  5. Joe "Pochie" Ramirez

The meeting resumed at 4:14 p.m. with all members present.

## **CONSENT CALENDAR - CONTINUED:**

**W. Third Amendment to the City Manager Employment Agreement between the City of Fontana and Matthew A. Ballantyne. 26-0709**

Approve the Third Amendment to the City Manager Employment Agreement between the City of Fontana and Matthew A. Ballantyne.

City Attorney Deitsch reported on the Third Amendment to the City Manager's contract, pursuant to Government Code Section 65495.3(c)(3), noting it extends the contract through April 17, 2030, includes a 5% merit increase effective July 1, 2025, adjusts the City Manager's base salary to \$383,320.77 with cost-of-living adjustments, and modifies flexible savings account and cafeteria fringe benefits.

**ACTION:** Motion was made by Council Member Roberts, seconded by Council Member Sandoval, and passed unanimously by a vote of 5-0 to approve Consent Calendar Item "W." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**ADJOURNMENT:**

Mayor Warren adjourned the meeting at 4:18 p.m. to the Regular City Council Meeting on Tuesday, January 27, 2026, at 2:00 p.m. in the Steelworkers' Auditorium located at 8437 Sierra Avenue, Fontana, California.

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Christina Rudsell, CMC  
Chief Deputy City Clerk

**THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA CITY COUNCIL ON JANUARY 13, 2026.**

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Germaine Key  
City Clerk