

# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335



## Minutes

**Tuesday, February 24, 2026**

**2:00 PM**

**Steelworkers' Auditorium**

## **City Council Meeting**

*Acquanetta Warren - Mayor*  
*Peter A. Garcia - Mayor Pro Tem*  
*John B. Roberts - Council Member*  
*Jesus "Jesse" Sandoval - Council Member*  
*Phillip Cothran - Council Member*  
*Germaine Key - City Clerk*  
*Janet Koehler-Brooks, City Treasurer*

## **CLOSED SESSION:**

### **A. 1:00 P.M. CLOSED SESSION**

The Closed Session meeting of the Fontana City Council was held at the Steelworkers' Auditorium, 8437 Sierra Avenue, Fontana, CA 92335, on Tuesday, February 24, 2026.

Mayor Warren called the meeting to order at 1:32 p.m. with all members of the City Council present.

City Treasurer Janet Koehler-Brooks and City Clerk Germaine Key were also present.

## **PUBLIC COMMUNICATION - CLOSED SESSION:**

There were no public communications received for the following items:

### **1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Gov. Code section 54956.8)

Property: APN's: 1100-111-51-0000, 1100-091-71-0000, 0232-20-113-0000

City Negotiator: Phillip Burum, Deputy City Manager

Negotiating Party: Mark Nuami, Water of Life Church

Under Negotiation: Price and Terms of payment

## **CALL TO ORDER/ROLL CALL:**

### **A. 2:00 P.M. Call To Order/Roll Call:**

The Regular Meeting of the Fontana City Council was held in the Steelworkers' Auditorium, 8437 Sierra Avenue, Fontana, CA 92335, on Tuesday, February 24, 2026.

Mayor Warren called the Regular City Council Meeting to order at 2:05 p.m.

### **ROLL CALL:**

**PRESENT:** Mayor Warren, Mayor Pro Tem Garcia, Council Members Cothran, Roberts, and Sandoval.

City Treasurer Janet Koehler-Brooks and City Clerk Germaine Key were also present.

**ABSENT:** None

## **INVOCATION/PLEDGE OF ALLEGIANCE:**

The invocation was given by Council Member Roberts, followed by the pledge of allegiance led by Council Member Cothran.

## **CLOSED SESSION ANNOUNCEMENT:**

City Attorney Ruben Duran reported that the City Council met in Closed Session on the item listed on the agenda, provided direction to staff, and took no reportable action.

## **SPECIAL PRESENTATIONS:**

**A. Mayor Warren and City Council to recognize Public Works & Engineering 2025 Employees of the year. 26-0814**

Mayor Warren and City Council recognized Senior Administrative Assistant Mae Lynn Alcantara as the Public Works & Engineering 2025 Employee of the year.

**B. Mayor Warren and City Council to recognize Officer, Mario Martinez 2025 Employee of the year. 26-0813**

Mayor Warren and the City Council recognized Officer, Mario Martinez the as the 2025 Police Department Employee of the year.

**C. Mayor Warren and City Council to recognize Fontana Police Corporal Katie Clark. 26-0815**

Mayor Warren, the City Council, and San Bernardino County District Attorney Jason Anderson recognized former Deputy District Attorney Llyod Masson and Corporal Katie Clark their outstanding dedication and exemplary investigative work in solving the oldest cold case in San Bernardino County history—bringing justice 45 years after the tragic death of Michelle “Missy” Jones.

## **PUBLIC COMMUNICATIONS:**

George Joshua Sabbagh discussed concerns about the sale of 7-hydroxymitragynine (7-OH), a kratom extract in local liquor and smoke shops. He urged the City Council to regulate the substance by amending the City’s Synthetic Drug Ordinance or adopting a new ordinance and offered his organization’s assistance.

Asher Jones requested that Item B be pulled from the Consent Calendar and sought clarification on the contract award process, site selection, and the CEQA exemption. She emphasized the need for transparency and careful planning to protect the safety and well-being of future shelter residents.

Jeff Larson raised concerns about increasing issues with youth riding electric motorcycles recklessly, causing traffic disruptions and property damage, and urged stronger enforcement and regional collaboration to address the problem.

Russell Johnson of the Associated Builders and Contractors Southern California Chapter (ABC

So Cal) announced that Fontana resident Gabriel Cancenos will compete in a national craft championship and recognized other local apprentices in attendance.

John Pinelo highlighted the Associated Builders and Contractors' Craft Championships and recognized Fontana resident Gabriel Cancenos for advancing to the national competition, representing Southern California and the City of Fontana.

Gabriel Cancenos, an electrical apprentice and lifelong Fontana resident, shared his gratitude for community support and announced that after winning first place at ABC SoCal's local craft championship, he will represent Fontana and ABC SoCal at the national championship in Salt Lake City, Utah.

Deborah Hall-Lindsay shared details of upcoming Black History Month events in North Fontana, including a youth-focused parade, car show, and jazz festival, and invited the community and Council to attend.

### **CONSENT CALENDAR:**

Prior to the motion, Mayor Warren announced Items B, D, and O would be pulled for discussion.

#### Item B:

City Manager Matt Ballantyne provided the staff report.

#### Item D:

Deputy City Manager Phil Burum provided the staff report.

#### Item O:

City Manager Ballantyne provided the staff report.

**ACTION: Motion was made by Council Member Roberts, seconded by Council Member Cothran, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-P." The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

- |           |  |                |
|-----------|--|----------------|
| <b>A.</b> | <b>Approval of Minutes</b>   | <b>26-0812</b> |
|           | Approve the minutes of the February 10, 2026, Regular City Council Meeting.  |                |
| <b>B.</b> | <b>Adoption of Ordinance No. 1982 (Second Reading), Amending Section 30 Of the City Of Fontana Municipal Code Relating To Emergency Shelter Overlay Development Standards And Operating Regulations And Applying The Overlay On The Property At 11109 Jasmine Street And Finding The Action To Be Categorically Exempt From CEQA Under CEQA Sections</b> | <b>26-0817</b> |

**15060(C), 15378, and 15061(B)3).**

Conduct a second reading by title only and adopt **Ordinance No. 1982**, amending Section 30-622 and Division 7 of Article XI of the Fontana Municipal Modifying Development Standards and Operating Regulations for the Emergency Shelter Overlay and applying the Overlay on the Property at 11109 Jasmine Street, pursuant to a Categorical Exemption in Accordance with CEQA Guidelines Sections 15060(C), 15378, and 15061(B)(3) and directing staff to file a Notice of Exemption.

**C. Adoption of Ordinance No. 1983 (Second Reading), amending 26-0818 Section 30-467 of the Fontana Municipal Code regarding accessory dwelling units and junior accessory dwelling units to comply with recent changes in State law; and pursuant to a statutory exemption from CEQA Under Section 21080.17 of the Public Resources Code.**

Conduct a second reading by title only and adopt, **Ordinance No. 1983**, approving Municipal Code Amendment No. 25-011 to amend Section No. 30-467 of the City of Fontana Municipal Code relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and finding the action to be Statutorily Exempt from CEQA under Public Resources Code § 21080.17.

**D. Approve Amendment No. 1 to Professional Services Agreement 26-0719 with Kimley-Horn and Associates, Inc. for the Pickleball Courts at Seville Park Project (DE-24-138-SP)**

1. Approve and authorize the City Manager to enter into Amendment No. 1 to Professional Services Agreement with Kimley-Horn and Associates, Inc. for the Pickleball Courts at Seville Park Project (DE-24-138-SP) in the amount of \$154,800.00 for a total contract amount of \$360,475.
2. Approve and authorize the City Manager to enter into any future individual Professional Services Agreement Amendments with Kimley-Horn and Associates, Inc., not exceeding \$36,000 for the Pickleball Courts at Seville Park Project (DE-24-138-SP).

**E. American Rescue Plan Act Expenditure Plan Quarterly Report 26-0763**

Receive and file the American Rescue Plan Act (ARPA) Expenditure Plan quarterly report.

**F. Approval of a Purchase Order with Complete Paperless Solutions for the Digitization of Microfiche/Microfilm police reports and photographs. 26-0769**

1. Authorize the Purchasing Department to utilize the RFP 2024-16 contract awarded by the City of Menifee for document scanning services per Purchasing Policies and Procedure Manual 3.1.5 Non-Competitive Proposal; and
2. Approve a Purchase Order with Complete Paperless Solutions in the amount of \$163,000 for the digitization and conversion of approximately

15,000 microfiche/microfilm police reports and photographs; and

3. Authorize the City Manager, or designee, to execute all related documents and take any actions necessary to carry out the intent of this approval.

**G. Approve the Sole-Source purchase with Motorola Solutions for 26-0770 the upgrade, installation, and service agreement of the License Plate Camera Project.**

1. Authorize procurement of the Automated License Plate Reader (ALPR) from Motorola Solutions utilizing Purchasing Policy and Procedure Manual 3.1.5 Non-Competitive Proposal - Single Source/Sole Source.
2. Approve the purchase of the Motorola Solutions upgrade, installation, and service agreement for the ALPR in the amount of \$1,052,673.97.
3. Approve and authorize the City Manager to approve the purchase and agreement with Motorola Solutions and any necessary change orders to complete the project not to exceed 10% of the award amount.

**H. Acceptance of Final Map for Tract No. 20568 26-0777**

1. Approve the Final Map for Tract No. 20568, located on the east side of Live Oak Avenue and south of Village Drive.
2. Accept dedication of public streets and easements.
3. Accept dedication of Lot A, in fee, for open space, drainage and landscape purposes.
4. Authorize the City Manager to enter into a Subdivision Agreement with the subdivider.

**I. Summary Vacation of Excess Right-of-Way Along Old Live Oak Avenue 26-0778**

Adopt **Resolution No. 2026-008**, to summarily vacate excess right-of-way along Old Live Oak Avenue pursuant to an adopted Addendum to the Southridge Village Specific Plan Environmental Impact Report No. 81-3 (SCH No. 81052210) and direct staff to file a Notice of Determination.

**J. Approval of Easement and Maintenance Agreement with KB HOME Cal Management Services LLC 26-0789**

Adopt **Resolution No. 2026-009**, approving an easement and maintenance agreement between the City of Fontana and KB HOME Cal Management Services LLC.

**K. Award a Contract for the Jessie Turner Center Indoor Basketball Court Replacement Project (PW-26-105-SB) 26-0797**

Award and Authorize the City Manager to enter into a contract with McWil Sports Surfaces Inc. of Gardena, CA. in the amount of \$355,395.00 for the

Jessie Turner Center Indoor Basketball Court Replacement and authorize a contingency (10%) in the amount of \$35,539.50.

- L. Award Bid PD-26-49-SP to Winbourne Consulting, Inc. to Provide Consulting Services for Fontana Police CAD/RMS System Selection. 26-0799**
1. Award bid (PD-26-49-SP) and authorize the City Manager, or designee, to execute all related documents and take any actions necessary to carry out the Fontana Police CAD/RMS System Selection.
  2. Authorize the Purchasing Department to approve a Purchase Order with Winbourne Consulting, Inc. in the amount of \$ 234,550.
- M. Award a Construction Contract for the FY 2025-2026 Citywide Pavement Rehabilitation Project (DE-26-95-SB) 26-0781**
1. Award bid and authorize the City Manager to execute a construction contract with Calmex Engineering, Inc. for the construction of the FY 2025 -2026 Citywide Pavement Rehabilitation Project in the amount of \$3,979,068.10, and authorize a 10% contingency in the amount of \$397,906.81 (DE-26-95-SB).
  2. Approve and authorize the City Manager to execute any and all utility agreements, utility easements, and subsequent agreements on behalf of the City of Fontana for the FY 2025-2026 Citywide Pavement Rehabilitation Project.
- N. Award a Professional Services Agreement for the development and implementation of an ADA Self-Evaluation and Transition Plan for City owned facilities. 26-0819**
1. Award and authorize the City Manager to enter into a Professional Services Agreement with Sally Swanson Architects Inc. for the development and implementation of an ADA Self-Evaluation and Transition Plan for City owned facilities the amount of \$197,300.00 (Request for Proposals BS-26-61-SP).
  2. Approve and Authorize the City Manager to enter into any future amendments not to exceed 10% contingency in the amount of \$19,730.00.
- O. Purchase and Sale Agreement for City owned property- 11109 Jasmine Street 26-0826**
1. Adopt **Resolution No. 2026-010**, approving the Purchase and Sale Agreement with the County of San Bernardino, for city owned land located at 11109 Jasmine Street more specifically described as APN 0238-111-53.
  2. Approve and Authorize the City Manager, or City Manager's designee, to enter into any required documents, including non-material amendments

to the Purchase and Sale Agreement, required to effectuate said approvals and/or agreement.

**P. San Bernardino Council of Governments (SBCOG) Membership 26-0834 Dues**

Approve Fiscal Year 2025/2026 General Assessment Membership Dues and all future SBCOG dues according to the JPA Agreement.

**NEW BUSINESS:**

**A. New Business**

**A. Fiscal Year 2025-26 Midyear Budget Status Report 26-0793**

1. Approve the recommended Fiscal Year 2025-26 Midyear Budget and Fund Balance adjustments and organizational changes.
2. Adopt **Resolution No. 2026-011**, of the City Council of the City of Fontana, California, approving the updated salary table for the Teamsters Local 1932, City Hall Unit.

Chief Financial Officer Jessica Brown provided the staff report.

Council Member Cothran expressed appreciation for the report and noted comfort in the City's sales tax trends, highlighting increased spending on restaurants, hotels, and entertainment, which supports downtown development. He acknowledged that while sales tax may not always meet targets, the City remains financially conservative and on a solid path thanks to careful management.

City Manager Ballantyne clarified that adopting the mid-year budget also approves associated staffing adjustments, providing additional context before moving forward with a motion on New Business Item A for various City agencies.

**ACTION: Motion was made by Mayor Pro Tem Garcia, seconded by Council Member Cothran, and passed unanimously by vote of 5-0 to approve New Business Item "A." The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**B. Ordinance of the City Council of the City of Fontana, California 26-0810 Rescinding and Replacing Articles I Through VIII of Chapter 23 of the Fontana Municipal Code Regarding Sewers and Sewage Disposal**

Waive full reading and introduce for first reading by title only **Ordinance No. 1984**, Ordinance of the City Council of the City of Fontana, California rescinding and replacing Articles I through VIII of Chapter 23 of the Fontana Municipal Code Regarding Sewers and Sewage Disposal.

Public Works Director/City Engineer Gia Kim provided the staff report.

Mayor Warren asked how the updated grease trap design affects ongoing applications and coordination with County health standards.

Public Works Director/City Engineer Kim confirmed the ordinance aligns with building and County health codes to provide transparency and reduce confusion for developers.

**ACTION: Motion was made by Council Member Roberts, seconded by Council Member Cothran, and passed unanimously by vote of 5-0 to approve New Business Item “B.” The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

### **CITY MANAGER COMMUNICATIONS:**

City Manager Ballantyne highlighted recent achievements in Fontana, acknowledging the Employees of the Year and Corporal Clark who were recognized at today’s meeting. He also noted significant infrastructure investments, including over \$4 million in street improvements and basketball court replacements.

### **ELECTED OFFICIALS COMMUNICATIONS/REPORTS:**

City Treasurer Koehler Brooks congratulated the recognized employees for their achievements and commended Chief Financial Officer Brown on the thorough and insightful mid-year budget report.

City Clerk Key congratulated the employees recognized as Employees of the Year, praised the State of the City event for highlighting staff, and commended the Summit High School choir for their performance.

Council Member Cothran praised the State of the City event, highlighting the showcase of local businesses, commended Community Services Director Daniel Schneider and the Community Services team, expressed excitement about improvements to Lewis Park and new basketball courts, and thanked City staff and the community for their contributions.

Mayor Pro Tem Garcia congratulated Mayor Warren on the State of the City presentation, thanked City staff and the Chamber of Commerce for their efforts in organizing the event, and commended Chief Financial Officer Brown and her team for managing the City’s finances.

Council Member Sandoval commended the Community Services team.

Council Member Roberts commended the employees recognized as Employees of the Year, praised Corporal Clark, congratulated Mayor Warren on a successful State of the City presentation, and acknowledged the positive community response.

Mayor Warren expressed deep appreciation for City staff, especially the Police Department, for their efforts in resolving long-standing cases and serving the community. She highlighted staff dedication, acknowledged contributions to the successful State of the City, and praised Marketing & Economic Development Manager Monique Carter and her team for their work on

messaging and presentations.

She then shared regional engagements, including the U.S. Conference of Mayors and local business initiatives, and recognized the Fontana Chamber of Commerce and community programs. Mayor Warren also encouraged public participation in upcoming events like the Black History Month Parade, Expo, and Jazz Fest, and emphasized the importance of parks, people, programs, and progress in enhancing community connection and quality of life.

**ADJOURNMENT:**

Mayor Warren and the City Council led a moment of silence in memory of the following individuals:

1. Matthew Shaffer
2. Francis Kho Ko
3. Reverend Jesse L. Jackson, Sr.

Mayor Warren adjourned the meeting at 4:02 p.m. to the Regular City Council Meeting on Tuesday, March 10, 2026, at 2:00 p.m. in the Steelworkers' Auditorium located at 8437 Sierra Avenue, Fontana, California.

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Christina Rudsell, CMC  
Chief Deputy City Clerk

**THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA CITY COUNCIL ON MARCH 10, 2026.**

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Germaine Key  
City Clerk