



Office of Emergency Services

Luther Snoke
Chief Executive Officer

Crisanta Gonzalez
Director

August 20, 2025

TO: SAN BERNARDINO COUNTY FIRE CHIEFS; SAN BERNARDINO COUNTY SHERIFF AND POLICE CHIEFS; SAN BERNARDINO COUNTY PUBLIC HEALTH OFFICER; SAN BERNARDINO COUNTY OPERATIONAL AREA COORDINATING COUNCIL PRIMARY AND ALTERNATE REPRESENTATIVES; HOMELAND SECURITY GRANT CONTACTS AND OTHERS

SUBJECT: FISCAL YEAR 2024 HOMELAND SECURITY GRANT PROGRAM – CFDA 97.067, FIPS 071-00000

-TIME SENSITIVE-

The San Bernardino County Office of Emergency Services (OES) has received notification that FEMA and the California Governor's Office of Emergency Services have approved the projects for the Fiscal Year 2024 Homeland Security Grant Program (FY24 HSGP). These projects were submitted by jurisdictions within San Bernardino County to OES in January of 2024.

Jurisdictions must now complete the application packet by close of business on **September 26, 2025**. The application packet must include the following documents:

1. Cover Letter on Jurisdiction Letterhead (Sample Attached)
2. Initialed and Signed FY24 HSGP Subrecipient Assurances (Attached)
3. Certification Letter on Jurisdiction Letterhead (Sample Attached)
4. FY24 HSGP Application Workbook Certification Page – Signed (Attached)
5. Grants Management Assessment Form (Attached)
6. Certification Regarding Lobbying (Attached)
7. FFATA Financial Disclosure form if the allocation is over \$30,000 (Attached)
8. Verification of active UEI registration (SAM.gov printout)
9. Single Audit Report (if applicable)

Submit Application Packets to:
San Bernardino County Office of Emergency Services
Grants Unit

Attn: Christopher McLaughlin
1743 Miro Way

Rialto, CA 92376-0425

Or electronically:

christopher.mclaughlin@oes.sbcounty.gov

BOARD OF SUPERVISORS

COL. PAUL COOK (RET.)
First District

JESSE ARMENDAREZ
Second District

DAWN ROWE
Chair, Third District

CURT HAGMAN
Fourth District

JOE BACA, JR
Vice Chair, Fifth District

Luther Snoke
Chief Executive Officer

Once the fully executed Application Packet is received, the San Bernardino County OES will send an Authorization to Spend letter. Jurisdictions cannot begin spending FY24 HSGP funds until receipt of the Authorization to Spend letter.

Be aware that your allocation may have changed from the initial Call for Projects.

Modifications can be requested following notice of your successful execution of the Application Packet. However, projects identified as National Priority projects cannot be modified without FEMA approval and will not be permitted to be modified to another project category. Further information regarding the National Priority requirement is in the FY24 HSGP Federal Notice of Funding Opportunity (NOFO).

If you have any questions or concerns regarding the above information, please contact Christopher McLaughlin at (909) 786-6660 or by email at christopher.mclaughlin@oes.sbcounty.gov. Thank you for your continued cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Crisanta Gonzalez".

CRISANTA GONZALEZ, Director
San Bernardino County Office of Emergency Services

CG:cm

Attachments