

City of Fontana

8437 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, July 14, 2026

2:00 PM

**Steelworkers' Auditorium
8437 Sierra Avenue
Fontana, Ca. 92335**

Fire Protection District

*Phillip Cothran - President
John Roberts - Vice President
Jesus "Jesse" Sandoval - Commissioner
Peter A. Garcia- Commissioner
Acquanetta Warren - Commissioner
Janet Koehler-Brooks - City Treasurer
Germaine Key - District Secretary*

CALL TO ORDER/ROLL CALL:

A. 2:00 P.M. Call To Order/Roll Call:

The Regular Meeting of the Fontana Fire Protection District was held in the Steelworkers' Auditorium, 8437 Sierra Avenue, Fontana, CA 92335, on Tuesday, July 14, 2026.

President Cothran called the meeting to order at 2:02 p.m.

ROLL CALL:

PRESENT: President Cothran, Vice-President Roberts, Commissioners Warren and Garcia.

City Treasurer Koehler-Brooks and District Secretary Key were also in attendance.

ABSENT: Commissioner Sandoval.

PUBLIC COMMUNICATIONS:

A. Public Communications

No public communications were received.

CONSENT CALENDAR:

ACTION: Motion was made by President Cothran, seconded by Commissioner Garcia, and passed by a vote of 4-0 to approve Consent Calendar Items "A-B." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, and Roberts; **NOES:** None; **ABSTAIN:** None; **ABSENT:** Sandoval

A. Approval of Minutes 26-1093

Approve the minutes of June 9, 2026, Fire Protection District Meeting.

B. Purchase AED (Automated External Defibrillators) 26-1076

1. Authorize Purchasing Division to procure AED Monitors/Defibrillators utilizing the Purchasing Policy and Procedure Manual Section 3.1.5 Non-Competitive Proposal - Purchased by Another Agency.
2. Authorize Purchasing Division to procure and use the National Purchasing Partners Government (NPPAGOV) Contract No. PS20200 to purchase the defibrillators from Zoll Medical Corporation and Bound Tree Medical Contract #202400875.
3. Authorize the purchase orders from Zoll Medical Corporation in the amount of

\$165,190.61 and Bound Tree Medical in the amount of \$33,889.63 for the AED's.

PUBLIC HEARINGS:

A. Adoption of the 2025 Edition of the California Fire Code and Appendices and Amendments Thereto. 26-1144

1. Determine that the adoption of the 2025 Edition of the California Fire Code, known as the California Code of Regulations, Title 24, Part 9, based on the 2024 International Fire Code is exempt from further environmental review under Section 15061 (b)(3) of the State CEQA guidelines and Section 3.07 of the local CEQA guidelines (2006), projects with no possibility of significant effects upon the environment, and direct staff to file a notice of exemption.
2. Read by title only and waive further reading and introduce **Ordinance No. FFD-006**, and ordinance of the Fontana Fire Protection District adopting the California Fire Code, 2025 Edition and appendices and amendments thereto; and that the reading of the title constitute the first reading thereof.

President Cothran opened the public hearing.

District Secretary Key stated that no written public communications were received.

Assistant Fire Marshall Curtis Markloff provided the staff report.

The Fire Protection District Board sought clarification regarding the applicability of the proposed fire safety regulations to private residences hosting large gatherings, and staff confirmed the requirements would apply when the public is invited.

The Board requested additional public outreach and clarification regarding the City's applicable regulations. Staff also confirmed that illuminated house numbers would continue to be required and responded to questions regarding setback requirements in newly designated very high fire hazard severity zones, explaining that applicable standards are established in the building and fire codes.

President Cothran closed the public hearing.

ACTION: Motion was made by Commissioner Warren, seconded by Vice-President Roberts, and passed by vote of 4-0 to approve Public Hearing Item "A." The motion carried by the following vote: AYES: Warren, Garcia, Cothran, and Roberts; NOES: None; ABSTAIN: None; ABSENT: Sandoval

NEW BUSINESS:

A. Fiscal Year 2025-26 Fourth Quarter Budget Status Report - 26-1098

Fontana Fire District

Approve the recommended Fontana Fire Protection District Fiscal Year 2025-26 Fourth Quarter Budget adjustments.

Chief Financial Officer Jessica Brown provided the staff report.

ACTION: Motion was made by President Cothran, seconded by Vice-President Roberts, and passed by vote of 4-0 to approve New Business Item "A." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, and Roberts; **NOES:** None; **ABSTAIN:** None; **ABSENT:** Sandoval

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

No Executive Director's Communications were received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

No Elected Officials Communications were received.

ADJOURNMENT:

A. Adjournment

President Cothran adjourned the meeting at 5:04 p.m.

Phillip Cothran
District President

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA FIRE PROTECTION DISTRICT ON AUGUST 11, 2026.

Germaine Key
District Secretary