

CONFLICT OF INTEREST CODE
OF THE
CITY OF FONTANA

CONFLICT OF INTEREST CODE FOR THE
CITY OF FONTANA
(Amended December 9, 2025)

The Political Reform Act (Gov. Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **City of Fontana (the "City")**.

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer, shall electronically file their annual statements of economic interests directly with the Fair Political Practices Commission. All other officials and designated positions required to submit a statement of economic interests shall file their statements with the **Chief Deputy City Clerk** as the City's Filing Officer. The **Chief Deputy City Clerk** shall retain the originals of the statements filed by all other officials and designated positions and will make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

All officials and designated positions required to submit a statement of economic interests shall receive ethics training as required pursuant to Government Code section 53235 (AB 1234). The **Chief Deputy City Clerk**, as the City's Filing Officer, shall annually provide all filers with information on training available to meet the requirements of Section 53235, and maintain required records indicating the dates that filers satisfied the training requirements and the entity that provided the training. These records shall be retained for five years after the date of training and are public records subject to disclosure under the California Public Records Act. (Gov. Code § 53235.2.)

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
CITY OF FONTANA
(Amended December 9, 2025)

PART “A”

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all Other City Officials who manage public investments as defined by 2 California Code of Regulations Section 18700.3(b), are NOT subject to the City’s Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are other City Officials who manage public investments.¹ These positions are listed here for informational purposes only.

Chief Financial Officer

Financial Consultants

¹ An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Manager	5
Accounting Supervisor	5
Administrative Analyst (ALL)	5
Administrative & Finance Manager	5
Aquatics Coordinator	5
Assistant Building Official	3, 5, 6
Assistant Engineer	2, 3, 5, 6
Assistant Planner	2, 3, 5, 6
Associate Engineer	2, 3, 5, 6
Associate Planner	2, 3, 5, 6
Audio Visual (AV) Productions Supervisor	5
Budget Analyst (ALL)	4
Budget Manager	4
Building Inspector (ALL)	3, 5, 6
Building Inspections Supervisor	3, 5, 6
Business Systems Analyst (ALL)	5
Buyer	4
Chief Deputy City Clerk	5

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Chief of Police	5, 6
City Attorney (not filing under Gov Code 87200)	1, 2
City Clerk	5
City Land Surveyor	2, 3, 5
Code Compliance Inspector (ALL)	5, 6
Code Compliance Supervisor	5, 6
Code Compliance Manager	1, 2
Community Services Coordinator	5
Community Services Manager	5
Community Services Superintendent	5
Community Services Supervisor	5
Contracts Analyst	5
Data Analyst	5
Database Administrator	5
Deputy City Clerk	5
Deputy City Manager	1, 2
Deputy Director of Public Works	3, 5
Deputy Finance Officer	1, 2
Permit Supervisor	5
Director of Building and Safety	2, 3, 5, 6

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Director of Community Services	5
Director of HR/Risk Management	5
Director of Planning	2, 3, 5, 6
Dispatch Manager	5
Dispatch Supervisor	5
Economic Development Analyst	2, 3, 5
Emergency Services Coordinator	5
Engineering Manager	2, 3, 5
Environmental Compliance Manager	2, 3, 5, 6
Environmental Compliance Supervisor	5
Equipment Mechanic Supervisor	5
Facilities Maintenance Supervisor	5
GIS Analyst	5
GIS Specialist	5
GIS Supervisor	5
Grants Analyst	5
Homeless Solutions Manager	5
Housing Manager	2, 3, 5
Housing Technician	2, 5
Human Resources Analyst (ALL)	5, 7

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
<u>Human Resources Benefits Analyst</u>	<u>5</u>
<u>Human Resources Manager</u>	<u>5</u>
Human Resources Specialist	5
Human Resources Technician	5
Information Technology Director	5
IT Customer Service Manager	5
Information Technology Manager	5
Senior IT Systems Analyst	5
IT Systems Analyst (ALL)	5
IT Systems Specialist	5
IT Systems Supervisor	5
IT Systems Technician	5
IT Technician (ALL)	5
Landscape Technician II	2, 3, 5
Lead Equipment Mechanic	5
Management Analyst (ALL)	5
Marketing Specialist (ALL)	
Marketing & Economic Development Manager	2, 5
Multimedia Production Specialist II	5
Office Manager	5

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Parks & Landscape Supervisor	5
Payroll Supervisor	5
Planning Inspector	2, 3, 6
Planning Manager	2, 3, 5, 6
Planning Technician	3, 5, 6
Plans Examiner (ALL)	2, 3, 5, 6
Plans Examiner Supervisor	2, 3, 5, 6
Police Administrative Analyst (ALL)	5
Police Support Services Administrator	
Police Captain	5, 6
Police Lieutenant (ALL)	5, 6
Police Records Manager	5
Police Records Supervisor	5
Project Coordinator	2, 3, 5
Public Affairs Manager	5
Public Information Coordinator	5
Public Works Director/ City Engineer	2, 3, 5, 6
Public Works Inspection Supervisor	3, 5, 6
Public Works Inspector (ALL)	3, 5, 6
Public Works Manager	5

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Public Works Supervisor	5
Purchasing Specialist	4
Purchasing Supervisor	4
Purchasing Manager	4
Records Coordinator	5
Resource Budget Officer	4
Revenue Operations Manager	5
Risk Management Analyst	5, 7
Risk Manager	5, 7
Senior Accountant	5
Senior Civil Engineer	2, 3, 5, 6
Senior Engineer	2, 3, 5, 6
Senior Environmental Compliance Inspector	5
Senior Landscape Planner	2, 3, 5, 6
Senior Planner	2, 3, 5, 6
Senior Plans Examiner	2, 3, 5, 6
Senior Public Safety Systems Analyst	5
Senior Traffic Engineer	2, 3, 5, 6
Software Development Engineer	5
Supervising Animal Services Officer	5

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Traffic Signal Maintenance Supervisor	5
Traffic Engineering Technician	5
Transportation Engineering Manager	2, 3, 5, 6
<u>MEMBERS OF BOARDS,</u> <u>COMMITTEES & COMMISSIONS</u>	
Oversight Board to Successor Agency	1, 2
Project Area Committee	1, 2
Successor Agency	1, 2
Consultants and New Positions ²	

² Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Manager may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements., due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

PART “B”

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which they are assigned.³ “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the City.

Category 1: All investments, business positions in business entities, and sources of income (including receipt of gifts, loans and travel payments) that are located in, do business in or own real property within the jurisdiction of the City.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City, including any leasehold, beneficial or ownership interest or option to acquire such interest in property.

Category 3: All investments, business positions in business entities, and sources of income (including receipt of gifts, loans and travel payments) that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments, business positions in business entities, and sources of income (including receipt of gifts, loans and travel payments) that provide services (including training or consulting services), products, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

Category 5: All investments, business positions in business entities, and sources of income (including receipt of gifts, loans and travel payments) that provide services (including training or consulting services), products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position’s department, unit or division.

Category 6: All investments, business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) subject to the regulatory, permit, licensing application or other authority or entitlement of the designated position’s department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

Category 7: All investments, business positions in business entities, and sources of income (including receipt of gifts, loans, and travel payments) if such entities or sources have filed claims against the City in the past 2 years, or have a claim pending before the City.