

Planning Commission

Minutes

Cathline Fort, Chair Raj Sangha, Vice Chair Idilio Sanchez, Secretary Matthew Gordon, Commissioner Ralph Thrasher, Commissioner

Tuesday, November 2, 2021

6:00 P.M.

Grover W. Taylor Council Chambers

CALL TO ORDER/ROLL CALL:

A. Call to Order/Roll Call:

A regular meeting of the City of Fontana Planning Commission was held on Tuesday, November 2, 2021. Chair Fort called the meeting to order at 6:04 p.m.

Present: Chair Cathline Fort, Vice Chair Raj Sangha, and Commissioner

Gordon.

Absent: Secretary Sanchez and Commissioner Thrasher

INVOCATION/PLEDGE OF ALLEGIANCE:

A. Invocation/Pledge of Allegiance:

Following the Invocation by Commissioner Gordon, the Pledge of Allegiance was led by Vice Chair Sangha.

PUBLIC COMMUNICATIONS:

A. Public Communications:

None.

CONSENT CALENDAR:

A. Approval of Minutes:

Approve the Regular Planning Commission Meeting Minutes of October 19, 2021.

ACTION: A Motion was made by Commissioner Gordon, seconded by Vice Chair Sangha, and passed unanimously by a vote of 3-0 to approve the Consent Calendar.

The motion carried by the following vote:

Aye: Chairperson Fort, Vice Chair Sangha, and Commissioner Gordon

Absent: Secretary Sanchez and Commissioner Thrasher

PUBLIC HEARINGS:

PH- A Master Case No. 21-066; Conditional Use Permit No. 11-007R1 - A request for La Katrina Mexican Grill and Cantina to upgrade an existing Type 41 ABC license to a Type 47 for wine, beer and distilled spirits to be consumed onsite.

This public hearing item was pulled from the agenda.

PH- B A request to review and approve a Tentative Parcel Map which is a proposal to consolidate three (3) parcels totaling 5.12 adjusted gross acres into one (1) parcel for the development of a warehouse facility.

Chair Fort opened the Public Hearing Item.

Rina Leung, Senior Planner, presented the staff report.

The commission and staff discussed the night renderings and lighting for the project.

The commission and staff ensued a discussion regarding the vine wall, as demonstrated on the plans.

The commission and staff discussed resident, Michael James' concerns, and his support for the project.

The applicant, Mike Goodwin, stated that he had read and accepted the Conditions of Approval.

The commission, staff, and the Assistant Attorney ensued a discussion regarding correspondence received by Mr. Rolando Morelli and his public comment.

The following individual spoke, but showed no position on the project:

Pastor Rolando Morelli

Public Hearing was closed.

The commission and staff furthered discussed the up lighting for the project.

The commission inquired about the street improvements, traffic studies, mitigations, possible tenant, and hours of operation for the project.

Deputy City Manager Burum addressed the commission regarding Pastor Morelli's concern, and stated that the Engineering staff can reach out to him to discuss his concern, as it appears to be more of a practical usage concern.

RECOMMENDATION:

Based on the information in the staff report and subject to the attached Findings and Conditions of Approval, staff recommends that the Planning Commission adopt Resolution PC No. 2021-042; and,

Adopt the Addendum and Mitigation, Monitoring, and Reporting Program, (MMRP) to the SWIP PEIR (SCH NO. 2009091089) and direct staff to file a Notice of Determination; and,

Approve Tentative Parcel Map No. 20319 (TPM No. 20-025); and, Approve Design Review No. 20-040.

ACTION: Motion was made by Commissioner Gordon, seconded by Vice Chair Sangha, and passed unanimously by a vote of 3-0 to adopt the Resolution presented with the request to add additional building up lighting, and signage, if needed. The motion carried by the following vote:

Aye: Chairperson Fort, Vice Chair Sangha, and Commissioner Gordon

Absent: Secretary Sanchez and Commissioner Thrasher

UNFINISHED BUSINESS:

A. None

NEW BUSINESS:

A. None

DIRECTOR COMMUNICATIONS:

A. Director Communications:

DC-A Cancellation of Planning Commission Meeting of November 16, 2021.

Patty Nevins, Director of Planning did state that since Public Hearing Item A was pulled from the agenda tonight, that item will be re-noticed for the meeting of November 16, 2021, to which tonight's meeting will be adjourned.

DC-B Upcoming cases scheduled for City Council and Planning Commission.

No further communications were received.

COMMISSION COMMENTS:

A. Public Communication Remarks:

Commissioner Gordon thanked Deputy City Manager Burum for his thoughts and effort in the various conversations that they have had. He thanked him for meeting with him and looks forward to continuing the conversations.

Vice Chair Sangha thanked staff for providing the staff reports, and he thanked the Information Technology Department for setting up the meeting tonight. He also stated that he had a great weekend as he got to spend time with his children for Halloween. In addition, he commented that he is looking forward to the upcoming holidays. He thanked everyone for watching the meeting from home and wished everyone a good night.

Chair Fort thanked staff for their report and presentation; and wished everyone a good night.

WORKSHOP:

A. None

ADJOURNMENT:

By consensus, the meeting adjourned at 6:37 p.m. to the next Regular Planning Commission Meeting on Tuesday, November 16, 2021, at 6:00 p.m. in the Grover W. Taylon Openical Chambers located at 8353 Sierra Avenue, Fontana, California.

Maria Torres

----AE859A3629654BA..

Maria Torres Administrative Secretary

November 2, 2021

THE FOREGOING MINUTES WERE APPROVED BY THE PLANNING COMMISSION ON THE 7TH DAY OF DECEMBER 2021.

Cathline Fort

DocuSigned by:

Chair

DocuSign¹

Certificate Of Completion

Envelope Id: D602A3913D3A4599BBBDDC6736D8D9DF

Subject: Please DocuSign: PC Minutes of 11-02-2021.pdf

Source Envelope:

Document Pages: 5 Signatures: 2
Certificate Pages: 5 Initials: 0

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

City Clerk

Status: Completed

Envelope Originator:

8353 Sierra Avenue Fontana, CA 92335 clerks@fontana.org

IP Address: 192.146.186.96

Record Tracking

Status: Original Holder: City Clerk

12/8/2021 | 09:22 AM clerks@fontana.org

Location: DocuSign

Signer Events

Maria Torres mtorres@fontana.org

Security Level: Email, Account Authentication

(None)

Signature

— DocuSigned by:

Maria Torrus

— AF859A3629654BA

Signature Adoption: Pre-selected Style Using IP Address: 192.146.186.121

Timestamp

Sent: 12/8/2021 | 09:23 AM Viewed: 12/8/2021 | 09:29 AM Signed: 12/8/2021 | 09:30 AM

Electronic Record and Signature Disclosure:

Accepted: 12/8/2021 | 09:29 AM ID: 57347e89-de82-4709-aa3c-375c7ecb99d3

Cathline Fort

cathlinefort@verizon.net

Security Level: Email, Account Authentication

(None)

DocuSigned by:

5BB48144177E4AC....

Signature Adoption: Drawn on Device Using IP Address: 172.58.28.247 Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 12/10/2021 | 06:54 AM

In Person Signer Events

ID: 45cb990d-7a44-4a2e-83d9-aae46f50492a

Sent: 12/8/2021 | 09:30 AM Viewed: 12/10/2021 | 06:54 AM Signed: 12/10/2021 | 06:55 AM

Signature Timestamp

Editor Delivery Events Status Timestamp

Agent Delivery Events Status Timestamp

Intermediary Delivery Events Status Timestamp

Certified Delivery Events Status Timestamp

Carbon Copy Events Status

essenkol@fontana.org
Security Level: Email, Account Authentication

(Mana)

(None)

Evelyne Ssenkoloto

Electronic Record and Signature Disclosure:

Accepted: 10/13/2021 | 04:17 PM ID: e7145250-7347-428b-af51-3066469cc29f

COPIED

Timestamp

Sent: 12/10/2021 | 06:55 AM

Carbon Copy Events

Kathy Kasinger kkasinger@fontana.org Records Coordinator

Witness Events

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure: Accepted: 12/2/2021 | 03:19 PM

ID: 0321d70c-ce1f-42a6-ac17-f732b9b386d3

Status

COPIED

Timestamp

Sent: 12/10/2021 | 06:55 AM Viewed: 12/13/2021 | 07:57 AM

Signature Timestamp

Notary Events Signature Timestamp

Envelope Summary Events Status **Timestamps**

Envelope Sent Hashed/Encrypted 12/8/2021 | 09:23 AM Certified Delivered Security Checked 12/10/2021 | 06:54 AM 12/10/2021 | 06:55 AM Signing Complete Security Checked 12/10/2021 | 06:55 AM Completed Security Checked

Payment Events Status **Timestamps**

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Fontana (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Fontana:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: ctejeda@fontana.org

To advise City of Fontana of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at ctejeda@fontana.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from City of Fontana

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to ctejeda@fontana.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Fontana

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to ctejeda@fontana.org and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0,
	NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	
	•Allow per session cookies
	•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

^{**} These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Fontana as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Fontana during the course of my relationship with you.