

ACTION REPORT

11/1/2021

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

November 10, 2021

RECOMMENDATION:

Accept staff report.

DISCUSSION:

PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel responded to 1,456 work orders in the month of October. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
ALDER MIDDLE SCHOOL			
2201	Parks		
2209	Irrigation	1	Irrigation- Too wet
2204	Fields		
2209	Irrigation	1	Irrigation- Too dry
ALMERIA PARK			
2201	Parks		
2205	Playground Maintenance	1	Park Maintenance- Debris
2218	Park Maintenance	1	Park Maintenance- Repair
2221	Lighting Maintenance	1	Park Maintenance- Repair
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2294	Structure Maintenance	18	Structure Maintenance- Cleaning
2208	Parking Lot		
2237	Parking Lot Maintenance	1	Landscape Maintenance- Debris
BILL MARTIN PARK			
2201	Parks		
2218	Park Maintenance	1	Abandoned Shopping Cart
2209	Irrigation	1	Field Maintenance
2266	Field Maintenance	2	Field Maintenance
2218	Park Maintenance	1	Park Maintenance- Repair
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2204	Fields		
2205	Furniture		
2250	Furniture Maintenance	1	Furniture- Repair Drinking Fountain
CATAWBA PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
CENTRAL CITY PARK			

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
CENTRAL CITY PARK			
2201	Parks		
2218	Park Maintenance	1	Park Maintenance
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2205	Furniture		
2250	Furniture Maintenance	1	Furniture- Repair Drinking Fountain
CFD #69M			
2201	Parks		
2291	Security	1	Security- Lock\Gates
CFD13M Summit Heights			
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
CFD24 Rancho Fontana			
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
CHAPARRAL PARK			
2201	Parks		
2266	Field Maintenance	1	Field Maintenance
2202	Park Structure		
2294	Structure Maintenance	1	Structure Maintenance- Cleaning
2204	Fields		
2266	Field Maintenance	1	Field Maintenance - Fertilization
CITY HALL			
2241	Pools		
2280	Pool Maintenance	1	Fountain Maintenance- Repair
2295	Fountain Maintenance	0	Fountain Maintenance- Repair
2295	Fountain Maintenance	20	Fountain Maintenance- Service Fountain
CONDOR PARK			
2208	Parking Lot		
2221	Lighting Maintenance	1	Landscape Maintenance- Debris
2237	Parking Lot Maintenance	1	Landscape Maintenance- Fields
COYOTE CANYON PARK			
2201	Parks		
2292	Electrical	1	Field Maintenance
2218	Park Maintenance	1	Park Maintenance- Repair
2283	Fence Maintenance	1	Park Maintenance- Repair
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2294	Structure Maintenance	18	Structure Maintenance- Cleaning
2204	Fields		
2266	Field Maintenance	3	Field Maintenance
2266	Field Maintenance	3	Field Maintenance - Aeration
2266	Field Maintenance	3	Field Maintenance - Fertilization

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
CYPRESS CENTER			
2201	Parks		
2291	Security	1	Park Maintenance
FERNANDEZ PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
FONTANA HIGH SCHOOL			
2204	Fields		
FONTANA MIDDLE SCHOOL			
2204	Fields		
FONTANA PARK			
2201	Parks		
2210	Court Maintenance	4	Court Maintenance
2218	Park Maintenance	2	Park Maintenance
2235	Welding	1	Park Maintenance
2292	Electrical	1	Park Maintenance
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2292	Electrical	1	Electrical- Shorts
2207	Plumbing	1	Plumbing- No water in restroom
2205	Furniture		
2250	Furniture Maintenance	1	Furniture- General Request
2210	Refuse		
2257	Refuse Maintenance	2	Refuse- Replace
2241	Pools		
2295	Fountain Maintenance	12	Fountain Maintenance- Service Fountain
2280	Pool Maintenance	16	Pool Maintenance- Cleaning
GABRIELLA PARK			
2205	Furniture		
1103	Shopping Cart Retrieval	1	Abandoned Shopping Cart
2210	Refuse		
1103	Shopping Cart Retrieval	1	Abandoned Shopping Cart
HERITAGE CIRCLE PARK			
2201	Parks		
2207	Plumbing	1	Plumbing
HERITAGE PARK			
2205	Furniture		
2250	Furniture Maintenance	1	Furniture- Repair Drinking Fountain
Heritage Pool Complex			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
HUNTER'S RIDGE PARK			
2201	Parks		

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
HUNTER'S RIDGE PARK			
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2204	Fields		
2266	Field Maintenance	1	Field Maintenance
2266	Field Maintenance	1	Field Maintenance - Aeration
2266	Field Maintenance	1	Field Maintenance - Fertilization
2208	Parking Lot		
2237	Parking Lot Maintenance	1	Landscape Maintenance- Fields
JACK BULIK PARK			
2201	Parks		
2292	Electrical	2	Electrical
2266	Field Maintenance	2	Field Maintenance
2207	Plumbing	1	Park Maintenance
2218	Park Maintenance	1	Park Maintenance
2205	Playground Maintenance	1	Park Maintenance- Power Wash
2210	Court Maintenance	2	Park Maintenance- Power Wash
2283	Fence Maintenance	1	Park Maintenance- Repair
2207	Plumbing	1	Plumbing
2218	Park Maintenance	1	Plumbing- Domestic Mainline Break
2207	Plumbing	1	Structure Maintenance
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2259	Restroom Maintenance	1	Security- Lock Missing/Damaged
2207	Plumbing	1	Structure Maintenance- Cleaning
2204	Fields		
KOEHLER PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2207	Plumbing	1	Plumbing- Plugged/Broken Toilets
2221	Lighting Maintenance	1	Structure Maintenance- Cleaning
2291	Security	1	Structure Maintenance- Cleaning
2294	Structure Maintenance	3	Structure Maintenance- Cleaning
2204	Fields		
2266	Field Maintenance	1	Field Maintenance
2266	Field Maintenance	1	Field Maintenance - Aeration
2266	Field Maintenance	1	Field Maintenance - Fertilization
2208	Parking Lot		
2237	Parking Lot Maintenance	1	Landscape Maintenance- Debris
LEWIS LIBRARY			
2241	Pools		
2295	Fountain Maintenance	8	Fountain Maintenance- Service Fountain
LMD2 Foothill			

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
LMD2 Foothill			
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
MARTIN TUDOR JURUPA HILLS REGIONAL PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2294	Structure Maintenance	8	Structure Maintenance- Cleaning
2241	Pools		
2280	Pool Maintenance	8	Pool Maintenance- Cleaning
MCDERMOTT POOL			
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
2280	Pool Maintenance	8	Pool Maintenance- Cleaning
MCDERMOTT SOCCER FIELD			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2259	Restroom Maintenance	1	Structure Maintenance- Repair
2204	Fields		
MCDERMOTT TENNIS COURT			
2201	Parks		
2210	Court Maintenance	1	Court Maintenance
METROLINK STATION			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
MILLER PARK			
2201	Parks		
2280	Pool Maintenance	1	Park Maintenance- Repair
2205	Playground Maintenance	1	Playground Maintenance
2230	Playground		
2205	Playground Maintenance	1	Playground- Safety Items
2241	Pools		
2280	Pool Maintenance	12	Pool Maintenance- Cleaning
NATURE CENTER			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
NORTH TAMARIND PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2294	Structure Maintenance	1	Structure Maintenance- Repair
OAK GROVE PARK			

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
OAK GROVE PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
OAK PARK			
2201	Parks		
2207	Plumbing	1	Plumbing
2202	Park Structure		
2294	Structure Maintenance	1	Structure Maintenance- Cleaning
OMNITRANS BUS STATION			
2208	Parking Lot		
1103	Shopping Cart Retrieval	1	Abandoned Shopping Cart
PATRICIA MARRUJO PARK			
2202	Park Structure		
2294	Structure Maintenance	6	Structure Maintenance- Cleaning
2208	Parking Lot		
2237	Parking Lot Maintenance	1	Landscape Maintenance- Debris
PUBLIC WORKS YARD			
2201	Parks		
2292	Electrical	1	Electrical
2257	Refuse Maintenance	1	Refuse Maintenance
RALPH M. LEWIS MEMORIAL SPORTS COMPLEX			
2201	Parks		
2218	Park Maintenance	2	Park Maintenance- Repair
2207	Plumbing	2	Plumbing
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2204	Fields		
2266	Field Maintenance	9	Field Maintenance
2266	Field Maintenance	5	Field Maintenance - Aeration
2266	Field Maintenance	5	Field Maintenance - Fertilization
ROSENA PARK EAST			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2207	Plumbing	1	Structure Maintenance- Cleaning
2294	Structure Maintenance	3	Structure Maintenance- Cleaning
2203	Court		
2210	Court Maintenance	1	Court Maintenance - Net/Hoops
ROSENA PARK WEST			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2221	Lighting Maintenance	1	Structure Maintenance- Cleaning
2294	Structure Maintenance	3	Structure Maintenance- Cleaning

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
ROSENA PARK WEST			
2231	Playground Equipment		
2205	Playground Maintenance	1	Playground- Cleaning
RUBLE MIDDLE SCHOOL			
2204	Fields		
2266	Field Maintenance	2	Field Maintenance
2266	Field Maintenance	2	Field Maintenance - Aeration
2266	Field Maintenance	2	Field Maintenance - Fertilization
SAN SEVAINE PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2294	Structure Maintenance	3	Structure Maintenance- Cleaning
2208	Parking Lot		
2237	Parking Lot Maintenance	1	Landscape Maintenance- Debris
SENIOR CENTER			
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
SEVILLE PARK AND AMPHITHEATER			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2257	Refuse Maintenance	1	Structure Maintenance- Cleaning
2203	Court		
2210	Court Maintenance	1	Court Maintenance - Net\Hoops
SHADOW PARK			
2201	Parks		
2283	Fence Maintenance	1	Fence Maintenance
2218	Park Maintenance	4	Park Maintenance- Repair
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2294	Structure Maintenance	1	Structure Maintenance- Cleaning
2204	Fields		
2266	Field Maintenance	1	Field Maintenance - Fertilization
SOUTHRIDGE PARK			
2201	Parks		
2218	Park Maintenance	1	Park Maintenance
2202	Park Structure		
2259	Restroom Maintenance	1	Security- Broken Latch
2204	Fields		
2266	Field Maintenance	2	Field Maintenance - Fertilization
2266	Field Maintenance	1	Field Maintenance- Repair
2230	Playground		

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
SOUTHRIDGE PARK			
2205	Playground Maintenance	1	Playground- Safety Items
2241	Pools		
2280	Pool Maintenance	4	Pool Maintenance- Cleaning
SYCAMORE HILLS PARK			
2201	Parks		
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		
2259	Restroom Maintenance	1	Security- Broken Latch
2294	Structure Maintenance	1	Structure Maintenance- Cleaning
TOT LOT B - East Constitution			
2231	Playground Equipment		
2205	Playground Maintenance	1	Playground- General Request
VETERANS' PARK			
2201	Parks		
2210	Court Maintenance	1	Court Maintenance
2207	Plumbing	1	Plumbing
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2204	Fields		
VETERANS' PARK WEST			
2201	Parks		
2292	Electrical	1	Electrical
2209	Irrigation	1	Irrigation
2218	Park Maintenance	1	Park Maintenance
2266	Field Maintenance	0	Park Maintenance
2207	Plumbing	1	Plumbing
2291	Security	1	Security- Lock\Gates
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2204	Fields		
2210	Refuse		
2257	Refuse Maintenance	1	Refuse- Replace
VETERAN'S PARK WEST			
2205	Furniture		
2250	Furniture Maintenance	1	Furniture- Repair Bench/Table
VILLAGE OF HERITAGE			
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
VILLAGE PARK			
2201	Parks		
2266	Field Maintenance	2	Field Maintenance
2257	Refuse Maintenance	1	Refuse Maintenance
2294	Structure Maintenance	1	Structure Maintenance- Illegal Dumping
2202	Park Structure		

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
VILLAGE PARK			
2294	Structure Maintenance	1	Monument Maintenance- Repair
2294	Structure Maintenance	1	Structure Maintenance- Cleaning
2204	Fields		
2266	Field Maintenance	4	Field Maintenance - Fertilization
2266	Field Maintenance	1	Field Maintenance- Ameneties
2205	Furniture		
2250	Furniture Maintenance	1	Furniture- Repair Drinking Fountain
Number of times serviced		958	

Citywide Parks & Landscape Work		NUMBER OF TASKS COMPLETED
TASK		
2100	Trees	
2101	Tree Trimming	14
2102	Limb Removal	11
2104	Tree Staking and Tying	1
2105	Tree Removal	36
2106	Stump Grinding	5
2109	Tree Inspection	2
2113	Hanging Banner	10
2115	Raise Tree	1
2117	Landscape Maintenance	1
2118	Inspection of Site	92
2121	Weekly Banner Check	1
2201	Install Banners	1
3001	Inspection	0
2206	Meter	
2222	Meter Maintenance	3
2212	Lighting	
2221	Lighting Maintenance	12
2292	Electrical	3
2250	Landscape Areas	
2117	Landscape Maintenance	532
2204	Pest Control	9
2209	Irrigation	10
2262	Weed Abatement - City Parcels	26
2268	Landscape Maintenance - New Development Ta	3
2269	Park Landscape/Lawn Inspection	1
2287	Inspection of Site	5
2251	Irrigation	
2209	Irrigation	202
2287	Inspection of Site	1
3001	Inspection	0
2252	Irrigation Controllers	
2220	Irrigation Controller Maintenance	18
2238	Park Inspection	1
2240	Irrigation Controller Testing	6

Number of completed tasks

1,007

COVID19 Work Orders: 0

Parks Division Standby Hours	Number of Hours	Number of Call Outs
Other	2.0	1
Limb Removal	4.0	1
Tree Removal	5.0	1
Playground Maintenance	8.0	1
Plumbing	16.0	3
Irrigation	2.0	1
Park Maintenance	74.5	7
Lighting Maintenance	20.0	4
Park Inspection	10.0	3
Furniture Maintenance	2.0	1
Refuse Maintenance	4.0	1
Restroom Maintenance	2.0	1
Special Events	2.0	1
Security	2.0	1
Supplies\Equip	12.0	4
Inspection	2.0	1
Total	167.5	32

SPECIAL EVENTS	Number of Hours
Special Event- Emp Apprn Breakfast	30
Special Event- Fontana Car Show	45
Special Event- Park Cleanup	2
Special Event- General	60
Special Event- Let's Move on the Trail	14

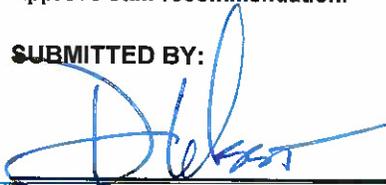
FISCAL IMPACT:

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:



Dan West

Public Works Manager