

# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335



## Regular Agenda

Next Reso. FFD 2026-001

Tuesday, May 26, 2026

2:00 PM

Steelworker's Auditorium

## Fire Protection District

*Phillip Cothran - President*  
*John Roberts - Vice President*  
*Jesus "Jesse" Sandoval - Commissioner*  
*Peter A. Garcia - Commissioner*  
*Acquanetta Warren - Commissioner*  
*Janet Koehler-Brooks - City Treasurer*  
*Germaine Key - District Secretary*

**Welcome to the Meeting!**

Welcome to the City of Fontana meeting. Meetings are held at the Steelworker's Auditorium 8437 Sierra Avenue, Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Steelworker's Auditorium is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires accommodation to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office.

The City of Fontana is committed to ensuring a safe and secure environment for its residents to engage with the government. No oversized bags or backpacks (size limit of 14"x14"x6") will be allowed inside the Steelworker's Auditorium. All bags are subject to search. Face masks are prohibited in the Steelworker's Auditorium, but clear masks will be provided upon request to accommodate individuals with medical needs, ensuring their safety and well-being. Before entering the Steelworker's Auditorium, you may be subject to a metal detector screening. The City Manager retains the discretion to grant any exemptions. Fontana aims to provide safe buildings for our community members, employees, and visitors.

**CALL TO ORDER/ROLL CALL:**

- A. Call the Meeting to Order**

**PUBLIC COMMUNICATIONS:**

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the District jurisdiction. The District is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications**

**CONSENT CALENDAR:**

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

- A. Approval of Minutes** [26-1026](#)

Approve the minutes of the March 10, 2026, Fire Protection District Meeting.

**Attachments:** [Attachment No. 1- Fire Protection District Meeting Minutes 03-10-2026.pdf](#)

**B. Donation of Surplus Vehicle to Rotary Club of Fontana [26-1032](#)**

Approve the donation of one City surplus fire engine vehicle to Rotary Club of Fontana.

**NEW BUSINESS:**

**A. Fiscal Year 2025-26 Third Quarter Budget Status Report - Fontana Fire Protection District [26-0968](#)**

Approve the recommended Fiscal Year 2025-26 Third Quarter Budget adjustments.

**Attachments:** [Attachment No. 1- Fiscal Year 2025-26 Third Quarter Budget Status Report - FFD.pdf](#)

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

**A. Executive Director's Communications**

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Committee Reports**

**ADJOURNMENT:**

**A. Adjournment**

Adjourn to the next Regular Fire Protection District Meeting at 2:00 p.m. in the Steelworkers' Auditorium located at 8437 Sierra Avenue, Fontana, California.



# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335

## Action Report

### Fire Protection District

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**File #:** 26-1026  
**Agenda #:** A.

**Agenda Date:** 5/26/2026  
**Category:** Consent Calendar

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**FROM:**  
City Clerk

**SUBJECT:**  
Approval of Minutes

**RECOMMENDATION:**  
Approve the minutes of the March 10, 2026, Fire Protection District Meeting.

**COUNCIL GOALS:**

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

**DISCUSSION:**  
The District will consider approval of the minutes of the March 10, 2026, Fire Protection District meeting. The draft minutes are attached to this report for District review and approval.

**FISCAL IMPACT:**  
None.

**MOTION:**  
Approve staff recommendation.

# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335



## Minutes

Tuesday, March 10, 2026

2:00 PM

Steelworker's Auditorium

## Fire Protection District

*Phillip Cothran - President*  
*John Roberts - Vice President*  
*Jesus "Jesse" Sandoval - Commissioner*  
*Peter A. Garcia- Commissioner*  
*Acquanetta Warren - Commissioner*  
*Janet Koehler-Brooks - City Treasurer*  
*Germaine Key - District Secretary*

**CALL TO ORDER/ROLL CALL:**

**A. 2:00 P.M. Call the Meeting to Order**

A Regular Meeting of the Fontana Fire Protection District was held in the Steelworkers' Auditorium, 8437 Sierra Avenue, Fontana, CA 92335, on Tuesday, March 10, 2026.

President Cothran called the meeting to order at 2:03 p.m.

**ROLL CALL:**

**PRESENT:** President Cothran, Vice-President Roberts, Commissioners Warren, Garcia, and Sandoval.

City Treasurer Koehler-Brooks and District Secretary Key were also in attendance.

**ABSENT:** None

**PUBLIC COMMUNICATIONS:**

**A. Public Communications**

No public communications were received.

**CONSENT CALENDAR:**

**ACTION:** Motion was made by Vice-President Roberts, seconded by Commissioner Garcia, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-B." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**A. Approval of Minutes 26-0857**

Approve the minutes of the February 24, 2026, Fire Protection District Meeting.

**B. Approval of First Amendment to Commercial Lease Agreements 26-0855  
for Fire Station 71, Fire Station 73, Fire Station 74, Fire Station 77,  
Fire Station 78, Fire Station 79, and Fire Station 81.**

Approve the First Amendment to the Commercial Lease Agreements between the City of Fontana and the Fontana Fire Protection District for Fire Stations 71, 73, 74, 77, 78, 79, and 81

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

**A. Executive Director's Communications**

No Executive Director's Communications were received.

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Committee Reports**

No Elected Officials Communications were received.

**ADJOURNMENT:**

**A. Adjournment**

President Cothran adjourned the meeting at 2:54 p.m.

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Phillip Cothran  
District President

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA FIRE PROTECTION DISTRICT ON MAY 26, 2026.

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Germaine Key  
District Secretary



# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335

## Action Report

### Fire Protection District

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**File #:** 26-1032

**Agenda #:** B.

**Agenda Date:** 5/26/2026

**Category:** Consent Calendar

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**FROM:**

City Manager's Office

**SUBJECT:**

Donation of Surplus Vehicle to Rotary Club of Fontana

**RECOMMENDATION:**

Approve the donation of one City surplus fire engine vehicle to Rotary Club of Fontana.

**COUNCIL GOALS:**

- Concentrate on Inter-governmental relations by establishing partnerships and positive working relationships with other public agencies providing services to residents and local businesses.

**DISCUSSION:**

The City of Fontana is dedicated to supporting foundations in need. The Fontana Fire District would like to support the Rotary Foundation by donating one fire engine owned by the Fontana Fire District to the Rotary Club of Fontana. During a process of downsizing the District's fleet, this vehicle was recognized as surplus and past any remaining service life. The information on the vehicle is as follows:

**Year/Make/Model: 2001 KME Brush Engine**  
**Vin No.1HTSEADR02H500353**

Rotary Club of Fontana has agreed to accept and take full ownership of the donated vehicle "as is" with no warranty or guarantees from the Fire District.

Given the existing need present and the desire to continually improve the District's relationship with local foundations, it is recommended that the District donate the vehicle to the Rotary Club of Fontana.

**FISCAL IMPACT:**

Approval of the donation will direct staff to transfer the property and remove the asset from the District's records. The asset has no remaining residual value.

**MOTION:**

Approve staff recommendation.



# City of Fontana

8437 Sierra Avenue  
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## Action Report

### Fire Protection District

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**File #:** 26-0968

**Agenda #:** A.

**Agenda Date:** 5/26/2026

**Category:** New Business

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**FROM:**

Finance

**SUBJECT:**

Fiscal Year 2025-26 Third Quarter Budget Status Report - Fontana Fire Protection District

**RECOMMENDATION:**

Approve the recommended Fiscal Year 2025-26 Third Quarter Budget adjustments.

**COUNCIL GOALS:**

- Improve public safety by maximizing fire and emergency medical service resources.
- Operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- Practice sound fiscal management by producing timely and accurate financial information.
- Practice sound fiscal management by living within our means while investing in the future.
- Practice sound fiscal management by fully funding liabilities and reserves.
- Practice sound fiscal management by producing transparent information in a timely matter.

**DISCUSSION:**

The Fontana Fire Protection District (District) budget is an important policy document, serving as the annual financial plan that identifies the spending priorities for the organization. Quarterly budget status reports are developed and presented to the Board of Directors to provide the most current information on the financial activities of the District upon which to base decisions. Additionally, quarterly reports assist in gauging the District's budget plan as compared to actual revenue and expenditures. This report includes requested budget adjustments and preliminary year-to-date actuals through Third Quarter of Fiscal Year 2025-26, covering the period through March 31, 2026.

The current FY2025-26 operating budget is comprised of three funds, an operating fund, capital fund, and a fund for CFD 2002-2 to account for revenues received from the San Bernardino County community facilities district for fire services. The current budget includes total sources (revenues and transfers in) of \$88.1 million and total uses (expenditures and transfers out) of \$108.2 million. The recommended budget includes an increase to total sources of \$3.9 million for a total of \$92.0 million and total uses of \$7.6 million for a total of \$115.9 million.

**Summary of Key Points:**

The Third Quarter Budget Report increases appropriations as follows:

- Fontana Fire District Fund #210
  - Increase transfers-out of \$3.9 million to Fund #610 for Fire Station #80 Training center

- additional construction costs (transfer to Fund #610).
- Decrease appropriations of \$41,477 for contributions to Funds #115 regarding the Fire Lease Agreement amendment.
- Fontana Fire Capital Project Fund #610
  - Increase in transfers in and appropriations of \$3.9 million for Fire Station #80 Training center additional construction costs (transfer from Fund #210).

**FISCAL IMPACT:**

The fiscal impact associated with the approval of this item is an increase in total sources of \$3.9 million and in total appropriations of \$7.6 million for a net decrease in fund balance of \$3.9 million. Recommended changes are detailed in the attached report.

**MOTION:**

Approve staff recommendation.

**Fontana Fire Protection District**  
**Unreserved Fund Balance**  
**Fiscal Year 2025/2026**

	Audited Fund Balance July 1, 2025	Budget					Available	Net Proposed Adjustments	Estimated Fund Balance June 30, 2026
		Revenues	Transfers In	Expenditures	Transfers Out				
<b>Special Revenue Funds:</b>									
210 Fontana Fire District	\$ 28,942,926	\$ 81,658,990	\$ -	\$ (79,051,816)	\$ (6,431,200)	\$ 25,118,900	\$ (3,858,523)	\$ 21,260,377	
211 FFD - CFD 2002-2	5,060,460	0	0	0	0	5,060,460	-	5,060,460	
<b>Total Special Revenue Funds</b>	<b>\$ 34,003,386</b>	<b>\$ 81,658,990</b>	<b>\$ -</b>	<b>\$ (79,051,816)</b>	<b>\$ (6,431,200)</b>	<b>\$ 30,179,360</b>	<b>\$ (3,858,523)</b>	<b>\$ 26,320,837</b>	
<b>Capital Project Funds:</b>									
610 Fire Capital Project	\$ 18,729,833	\$ -	\$ 6,431,200	\$ (22,670,176)	\$ -	\$ 2,490,857	\$ -	\$ 2,490,857	
<b>Total Capital Project Funds</b>	<b>\$ 18,729,833</b>	<b>\$ -</b>	<b>\$ 6,431,200</b>	<b>\$ (22,670,176)</b>	<b>\$ -</b>	<b>\$ 2,490,857</b>	<b>\$ -</b>	<b>\$ 2,490,857</b>	
<b>TOTAL ALL FUNDS</b>	<b>\$ 52,733,219</b>	<b>\$ 81,658,990</b>	<b>\$ 6,431,200</b>	<b>\$ (101,721,992)</b>	<b>\$ (6,431,200)</b>	<b>\$ 32,670,217</b>	<b>\$ (3,858,523)</b>	<b>\$ 28,811,694</b>	

**Fontana Fire Protection District**

**Recommended Adjustments**

**Fiscal Year 2025/2026**

Fund	Organization Project #	Dept	Organization/Project Description	Object	Object Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason	
<b>210 Fontana Fire District</b>						(41,477)	-	-	3,900,000	(3,858,523)		
21050000		FD	Fire District Administration	8740	Contribution To City	(41,477)				41,477	Contribution to Fund #115 for Fire Lease Agreement Amendment	
21050000		FD	Fire District Administration	8790	Operating Transfer Out				3,900,000	(3,900,000)	Xfer to Fund #610 for Fire Station 80 Training Center addtl construction costs File #26-0928, CC approved 04-28-26	
<b>610 Fire Capital Projects</b>						3,900,000	-	3,900,000	-	-		
61050000		FD	Fire Capital Proj	6900	Operating Transfers In			3,900,000		3,900,000	} Xfer from Fund #210 and increase appropriations for Fire Station 80 Training Center addtl construction costs File #26-0928, CC approved 04-28-26	
37603385-610-D		PW&E	Fire Station No. 80	8329	Other Construction	3,900,000				(3,900,000)		
<b>Total Fontana Fire Protection District Transfers</b>								<u>3,900,000</u>	<u>3,900,000</u>			