

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, March 25, 2025

2:00 PM

Grover W. Taylor Council Chambers

Fire Protection District

Phillip Cothran - President
John Roberts - Vice President
Jesus "Jesse" Sandoval - Commissioner
Peter A. Garcia- Commissioner
Acquanetta Warren - Commissioner
Janet Koehler-Brooks - City Treasurer
Germaine Key - District Secretary

CALL TO ORDER/ROLL CALL:

A. 2:00 P.M. Call the Meeting to Order

A Regular Meeting of the Fontana Fire Protection District was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, March 25, 2025.

President Cothran called the meeting to order at 2:03 p.m.

ROLL CALL:

PRESENT: President Cothran, Vice-President Roberts, Commissioners Warren, Garcia, and Sandoval.

City Treasurer Koehler-Brooks and District Secretary Key were also in attendance.

ABSENT: None

PUBLIC COMMUNICATIONS:

A. Public Communications

No public communications were received.

CONSENT CALENDAR:

ACTION: Motion was made by Commissioner Garcia, seconded by Vice President Roberts, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-B." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

A. Approval of Minutes 25-0131

Approve the minutes of the February 25, 2025, Fire Protection District Meeting.

B. Authorize the Purchase of Two KME Fire Engines 25-0109

1. Approve the purchase of two (2) KME fire engines to replace aging front-line fire engines in the amount of \$859,250 each, plus sales tax and other governmental fees.
2. Approve the Non-Competitive Proposal Single Source/Sole Source method of the City's Purchasing Policies and Procedure Manual Section 3.1.5.
3. Authorize the necessary budget adjustments and execution of any purchasing documents.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

No Executive Director's Communications were received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

No Elected Officials Communications were received.

ADJOURNMENT:

A. Adjournment

President Cothran adjourned the meeting at 3:18 p.m.

Phillip Cothran
District President

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA FIRE PROTECTION DISTRICT ON MAY 27, 2025.

Germaine Key
District Secretary