



City Council

Acquanetta Warren
Mayor

Peter A. Garcia
Mayor Pro Tem

John B. Roberts
Council Member

Jesus "Jesse" Sandoval
Council Member

Phillip W. Cothran
Council Member

MEMORANDUM

TO: Purchasing Department

FROM: Monique Carter, Marketing & Econ Dev Mgr.

DATE: June 30, 2026

SUBJECT: Vendor Selection – Micro Internship Coordination Services

In accordance with the City's procurement procedures, we attempted to solicit three (3) competitive bids for the provision of micro-internship coordination services related to the Pathfinder Day program. Despite these efforts, we were unsuccessful in identifying multiple qualified bidders.

Our outreach determined that similarly aligned organizations only arrange micro-internships for their own affiliated companies or programs. As a result, they do not provide the type of broad-based, multi-employer coordination services required under this project.

Tomorrow's Talent, LLC was the only vendor identified that offers comprehensive coordination of employer engagement, student placement, logistical management, and reflection activities across multiple industries, consistent with the City's program objectives.

Accordingly, staff recommends proceeding with Tomorrow's Talent, LLC as the sole vendor for these services.