

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Regular Agenda

Next Reso. FCF 2025-001

Tuesday, June 10, 2025

2:00 PM

Grover W. Taylor Council Chambers

Community Foundation

Acquanetta Warren - Foundation Chairperson

Peter A. Garcia - Board Member

Phillip Cothran - Board Member

John B. Roberts - Board Member

Jesus "Jesse" Sandoval - Board Member

Germaine Key - Foundation Secretary

Matthew Ballantyne, Foundation President

Ray Ebert, Foundation Vice-President

Jessica Brown - Foundation Treasurer

Best, Best and Krieger, Foundation Attorney

Welcome to the Meeting!

Welcome to the City of Fontana meeting. Meetings are held at the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Council Chambers is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires accommodation to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office.

Para traducción en Español, comuníquese con la oficina, "City Clerk" al (909) 350-7602.

The City of Fontana is committed to ensuring a safe and secure environment for its residents to engage with the government. No oversized bags or backpacks (size limit of 14"x14"x6") will be allowed inside the Council Chambers. All bags are subject to search. Face masks are prohibited in the Council Chambers, but clear masks will be provided upon request to accommodate individuals with medical needs, ensuring their safety and well-being. Before entering the Council Chambers, you may be subject to a metal detector screening. The City Manager retains the discretion to grant any exemptions. Fontana aims to provide safe buildings for our community members, employees, and visitors.

CALL TO ORDER/ROLL CALL:

A. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the Foundation's jurisdiction. The Foundation is prohibited by law from discussing or taking immediate action on non-agendized items.

A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

A. Approval of Minutes

[25-0300](#)

Approve the minutes of the May 27, 2025, Community Foundation Meeting.

Attachments: [Community Foundation Meeting Minutes 05-27-2025.pdf](#)

NEW BUSINESS:

New Business

- A. **Proposed Operating Budget for the Fontana Community Foundation for Fiscal Years 2025/26 and 2026/27** [25-0287](#)

Adopt **Resolution No. FCF 2025-001**, adopting the Fontana Community Foundation Annual Operating Budget for Fiscal Years 2025/2026 and 2026/2027.

Attachments: [Attachment No. 1- 2025-26 FCF Resolution.doc](#)

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. **Executive Director's Communications**

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. **Elected Officials Communications/Committee Reports**

ADJOURNMENT:

- A. **Adjournment**

Adjourn to the next Regular Community Foundation Meeting at 2:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Community Foundation

File #: 25-0300

Agenda #: A.

Agenda Date: 6/10/2025

Category: Consent Calendar

FROM:

City Clerk

SUBJECT:

Approval of Minutes

RECOMMENDATION:

Approve the minutes of the May 27, 2025, Community Foundation Meeting.

COUNCIL GOALS:

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

DISCUSSION:

The Foundation will consider approval of the minutes of the May 27, 2025, Regular Community Foundation meeting. The draft minutes are attached to this report for Foundation review and approval.

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, May 27, 2025

2:00 PM

Grover W. Taylor Council Chambers

Community Foundation

Acquanetta Warren - Foundation Chairperson

Peter A. Garcia - Board Member

Phillip Cothran - Board Member

John B. Roberts - Board Member

Jesus "Jesse" Sandoval - Board Member

Germaine Key - Foundation Secretary

Matthew Ballantyne, Foundation President

Ray Ebert, Foundtion Vice-President

Jessica Brown - Foundation Treasurer

Best, Best and Krieger, Foundation Attorney

CALL TO ORDER/ROLL CALL:

A. 2:00 P.M. Call the Meeting to Order

A Regular Meeting of the Fontana Community Foundation was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, May 27, 2025.

Chairperson Warren called the meeting to order at 2:04 p.m.

ROLL CALL:

PRESENT: Chair Warren, Board Members Cothran, Garcia, Roberts and Sandoval.

Absent: None

Foundation Secretary Key and City Treasurer Koehler- Brooks were also in attendance.

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Board Member Sandoval, seconded by Board Member Roberts, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-B." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

A. Approval of Minutes 25-0282

Approve the minutes of the October 22, 2024, Community Foundation Meeting.

B. Community Partnership: Back to School Car Show - Classic Car Show 25-0288

Review and approve special event and funding support in the amount of \$5,000.

NEW BUSINESS:

A. Fiscal Year 2024-25 Third Quarter Budget Status Report - Fontana Community Foundation 25-0259

Approve the recommended Fiscal Year 2024-25 Third Quarter Budget adjustments.

Foundation Treasurer Jessica Brown provided the staff report.

ACTION: Motion was made by Board Member Garcia, seconded by Board Member Roberts, and passed by a vote of 5-0 to approve staff recommendation on New Business Item "A." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

No Executive Director's Communications were received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

No Elected Officials Communications were received.

ADJOURNMENT:

A. Adjournment

Chairperson Warren adjourned the meeting at 3:12 p.m.

Acquanetta Warren
Chair

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA COMMUNITY FOUNDATION ON JUNE 10, 2025.

Germaine Key
Foundation Secretary



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Community Foundation

File #: 25-0287

Agenda #: A.

Agenda Date: 6/10/2025

Category: New Business

FROM:

Finance

SUBJECT:

Proposed Operating Budget for the Fontana Community Foundation for Fiscal Years 2025/26 and 2026/27

RECOMMENDATION:

Adopt **Resolution No. FCF 2025-001**, adopting the Fontana Community Foundation Annual Operating Budget for Fiscal Years 2025/2026 and 2026/2027.

COUNCIL GOALS:

- Operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- Practice sound fiscal management by producing timely and accurate financial information.
- Practice sound fiscal management by living within our means while investing in the future.
- Practice sound fiscal management by fully funding liabilities and reserves.

DISCUSSION:

The Fontana Community Foundation was created on April 27, 2005, by Foundation Resolution 2005-01. The Foundation is a separate legal entity of the City and is governed by California State Law. The Foundation is legally chartered as a Section 501(c)(3) non-profit organization within the Internal Revenue Code. The Foundation oversees the actions of unincorporated divisions such as the Fontana Library Foundation Division within the City structure.

It is the mission of the Fontana Community Foundation to lessen the burdens of government by aiding and assisting in the implementation, improvement, and maintenance of public services that preserve and promote the health and welfare and education of local citizenry of the City of Fontana.

Estimated revenues for both Fiscal Years 2025/26 and 2026/27 are \$2,500. Total fiscal year appropriations are \$76,400 in Fiscal Year 2025/26 and \$76,600 in Fiscal Year 2026/27 which reflects the appropriation of available fund to respond to unprogrammed requests throughout the fiscal year.

To view the Proposed Operating Budget for Fiscal Years 2025/26 and 2026/27 in its whole entirety please visit <https://www.fontanaca.gov/263/Budget>

FISCAL IMPACT:

The fiscal impact associated with the approval of this item is the establishment of the operating

budgets for Fiscal Years 2025/26 and 2026/27. Total appropriations and sources for Fiscal Year 2025/26 are \$76,400 and \$2,500 respectively, and for Fiscal Year 2026/27 \$76,600 and \$2,500 respectively. The net fund balance impacts is a decrease of \$73,900 for Fiscal Year 2025/26 and a decrease of \$74,100 for Fiscal Year 2026/27.

MOTION:

Approve staff recommendation.

RESOLUTION NO. FCF 2025 - 001

A RESOLUTION OF THE FONTANA COMMUNITY FOUNDATION ADOPTING THE FOUNDATION'S OPERATING BUDGET FOR THE FISCAL YEARS 2025/2026 AND 2026/2027

WHEREAS, the Fontana Community Foundation is comprised of the Fontana Community Foundation Fund;

NOW, THEREFORE, be it resolved, determined, and ordered by the Fontana Community Foundation that, the Fontana Community Foundation's Operating Budget for the Fiscal Years 2025/2026 and 2026/2027, submitted by the City Manager of the City of Fontana is herewith adopted for the Fontana Community Foundation of the City of Fontana for Fiscal Years 2025/2026 and 2026/2027.

NOW, THEREFORE, be it also resolved, that the 2025/2026 and 2026/2027 Operating Budget Appropriations are as follows:

	2025/2026	2026/2027
Fontana Community Foundation	\$76,400	\$76,600

APPROVED AND ADOPTED this 10th day of June, 2025.

READ AND APPROVED AS TO LEGAL FORM:

General Counsel

I, Germaine Key, City Clerk of the City of Fontana, and Ex-Officio Clerk of the Fontana Community Foundation do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Community Foundation at a regular meeting on the 10th day of June, 2025, by the following vote to-wit:

AYES:
NOES:
ABSENT:

Clerk of the Fontana Community Foundation

Chairperson of the Fontana Community Foundation

ATTEST:

Clerk of the Fontana Community Foundation