

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Minutes

**Tuesday, October 25, 2022**

**7:00 PM**

**Grover W. Taylor Council Chambers**

## **City Council Meeting**

*Acquanetta Warren - Mayor*  
*Peter A. Garcia - Mayor Pro Tem*  
*John B. Roberts - Council Member*  
*Jesus "Jesse" Sandoval - Council Member*  
*Phillip Cothran - Council Member*  
*Germaine McClellan Key - City Clerk*  
*Janet Koehler-Brooks, City Treasurer*

## **CLOSED SESSION:**

### **A. 6:00 P.M. CLOSED SESSION**

The Closed Session meeting of the Fontana City Council was held on Tuesday, October 25, 2022, in the Executive Conference Room at 8353 Sierra Avenue, Fontana, CA 92335. Mayor Warren called the meeting to order at 6:00 p.m., with all members of the City Council present.

During agenda review, Mayor Pro Tem Garcia noted that he'd like Consent Calendar Item 'M' to be pulled for staff report and questions, along with Council Member Cothran's request for Consent Calendar Item 'C' to be pulled for staff report and questions.

These items were taken during the Regular Meeting at 7:00 p.m.

## **PUBLIC COMMUNICATION - CLOSED SESSION:**

### **A. Public Communications - Closed Session**

There were no public communications received on the following Closed Session items:

#### **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Government Code section 54956.9(d)(1))

David Moore/Andrew Anderson, et al. v. City of Fontana, et al.,

San Bernardino County Superior Court

Case No. CIVDS 1610471

#### **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

(Government Code section 54956.9 (d)(2))

Potential Case: One Matter

#### **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Government Code section 54956.9(d)(1))

Southern California Edison v. California State Board of Equalization et al.,

Orange County Superior Court

Case No. 30-2022-01258109-CU-MC-CJC

#### **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code section 54956.8)

Property: APN # 0191-162-05, 0191-163-24, 0191-163-16,

0191-163-17, and 0191-163-26

City Negotiator: Phillip Burum, Deputy City Manager

Negotiating Party: Cushman & Wakefield

Under Negotiation: Price and Terms of Payment

## **CALL TO ORDER/ROLL CALL:**

### **A. 7:00 P.M. Call To Order/Roll Call:**

The Regular meeting of the Fontana City Council was held on Tuesday, October 25, 2022, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, CA 92335.

Mayor Warren called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: Mayor Warren, Mayor Pro Tem Garcia, Council Members Cothran, Roberts, and Sandoval.

ABSENT: None

City Clerk McClellan Key and City Treasurer Koehler-Brooks were also in attendance.

### **INVOCATION/PLEDGE OF ALLEGIANCE:**

#### **A. Invocation/Pledge of Allegiance:**

The invocation was led by Associate Pastor Ruben Galarza from City Connect Church, followed by the Pledge of Allegiance led by Mayor Pro Tem Garcia.

### **CLOSED SESSION ANNOUNCEMENT**

City Attorney Duran noted that the Mayor and City Council met in Closed Session on the items listed on the agenda, provided direction to staff and took no reportable action.

### **PROCLAMATION:**

#### **A. Proclamation**

**A.**

**21-1785**

1. Mayor Warren and City Council to proclaim the week of October 23-29, as National Lead Poisoning Prevention Week (Department of Health Environmental Health Specialist, Waguih Bactor, to accept).

Specialist Bactor accepted the proclamation on behalf of San Bernardino County and encouraged residents to test their children for lead poisoning.

2. Mayor Warren and City Council to proclaim the month of November 2022 as National Epilepsy Awareness Month (Legacy Bridges Foundation, Inc. Executive Director, Melanee A. Stovall, to accept).

Director Stovall accepted the proclamation on behalf of Legacy Bridges Foundation and highlighted resources and educational opportunities to learn more about the affects of epilepsy.

3. Mayor Warren and City Council to proclaim the month of October 2022 as National Community Planning Month (Planning Commission Chair Cathline Fort, and Director of Planning Patty Nevins to accept).

Chair Fort accepted the proclamation on behalf of the Planning Commission, recognizing the importance of this celebration for both the community and staff.

Director Nevins introduced a short video highlighting Planning Department staff.

4. Mayor Warren and City Council to proclaim the month of October 2022 as Cyber Security Awareness Month (Information Technology Manager Chris Beck to accept).

Manager Beck accepted the proclamation on behalf of the Innovation and Technology department and reminded the community to remain vigilant with their own cyber security.

## **SPECIAL PRESENTATIONS:**

### **A. Special Presentations**

**A.**

**21-1786**

1. Mayor Warren and City Council to recognize Senior Planner Rina Leung as the 2022 Planning Department Employee of the Year (Director of Planning Patty Nevins to present).

Director Nevins recognized and congratulated Senior Planner Leung as Employee of the Year.

2. Mayor Warren and City Council to recognize Officer Samuel Saenz as the Fontana Police Department September 2022 Employee of the Month (Captain Burton to present).

With the assistance of Captain Burton, Mayor and Council recognized Officer Saenz as Employee of the Month.

## **PUBLIC COMMUNICATIONS:**

### **A. Public Communications**

The following individual spoke under public communications:

1. Miguel Espinoza spoke on concerns of the community.
2. Cheryl Bay spoke on concerns of increase in homeless population near residence and living situations at Sierra Village.
3. Maria Carrion spoke on concerns of housing and relocating business due to recent property sale.
4. Lucia Fernandez spoke on concerns of relocating business due to recent property sale.
5. Elizabeth Amezcua spoke on concerns of relocating business due to recent property sale.
6. Artina McIntosh highlighted community programs through Empowering Success Now.
7. Bobbi Jo Chavarria spoke on support of Indigenous People's day; support of 90-day moratorium on warehouses; commented on upcoming municipal election and campaign contributions.
8. Jasmine Cunningham spoke in opposition of Consent Calendar Item 'B'.
9. Matt Slowick commented on recent public comments received at past meetings.

Following public comment, Deputy City Manager Phil Burum commented on comments related to lease of properties.

## **CONSENT CALENDAR:**

The following items were pulled by the request of City Council.

Consent Calendar Item 'C' was pulled by Council Member Cothran for a brief staff report and questions of the City Council.

Monique Carter, Communications and Marketing Manager, and Deputy City Manager Phil Burum presented a staff report and answered questions of the City Council.

Council Member Cothran was concerned of the funds allocated at \$3,000,000,000.

Consent Calendar Item 'M' was pulled by Mayor Pro Tem Garcia for a brief staff report and questions of the City Council.

Sid Lambert, Purchasing Manager, presented a staff report and answered questions of the City Council.

Mayor Pro Tem Garcia was concerned that the units would not be specialized for the specific locations assigned and wanted to ensure flexibility within the contract.

City Manager Matt Ballantyne identified that the bid package is an estimate and requested that Mayor and City Council amend the recommendation listed on the agenda to the following:

**RECOMMENDATION:**

1. Award bid (SP-19-PW-23) and authorize the City Manager to execute the Purchase Equipment Agreement for Portable Air Purifiers and Monitors to Alliance Building Solutions, Inc. of San Diego, California in the amount not to exceed \$2,500,000.00.
2. Approve and authorize the City Manager to execute any future amendments to the Purchase Equipment Agreement (SP-19-PW-23).

Mayor and City Council identified the change in the recommendation will be included in the final motion.

Deputy City Manager Phil Burum noted for the record that Consent Calendar Item 'B' has a change prior to Council's final motion and adoption of the Ordinance. A staff memo was distributed to the Council and provided to the members of the public to remove language in the Ordinance related to sensitive receptors. Such change was read into the record and will be included in the final motion.

Council Member Sandoval noted prior to the motion that his vote on Consent Calendar Item 'B' is NO.

**ACTION: Motion was moved by Council Member Roberts, seconded by Council Member Cothran, to approve Consent Calendar Items 'A-O'. The motion carried unanimously by a vote of 5-0, with the exception to Consent Calendar Item 'B' as a vote of 4-1 (Sandoval). The motion carried as follows: AYES: Warren, Garcia, Cothran, Roberts and Sandoval; NOES: None; ABSTAIN: None**

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- A.** Approval of Minutes **21-1784**  
 Approve the minutes of the October 11, 2022, City Council meeting.
- B.** Adoption of Ordinance No. 1906 (Second Reading) **21-1809**  
 Second Reading / Adoption of **Ordinance No. 1906**, approving Master Case No. 22-110 and Municipal Code Amendment No. 22-007 amending Sections of Chapter 2, Chapter 25, Chapter 26, and Chapter 30 to remove the Development Advisory Board (DAB); amending Chapter 9 to revise the definition of “sensitive receptors”; amending Chapter 30 to exempt the City from certain zoning regulations for City owned, controlled, or leased properties or facilities; amending Chapter 30 to allow development projects over two acres to develop common open space; adding Article XV to Chapter 30 creating a No Net Loss density bonus/replacement program; and amending Section 30-489 and Table Nos. 30-489 and 30-453 to rename commercial cannabis to cannabis retail stores and reference special regulations for same; and making minor modifications to Chapter 33 related to phasing and authorization letters for permit applications.
- This item was approved as amended.**
- C.** Fontana Forward Grant Program - Fontana Eats **21-1672**  
 1. Approve and authorize the City Manager to establish and implement the Fontana Grant program not to exceed \$3,000,000.  
 2. Approve and authorize the use of funds in the amount of \$3,000,000 in Fund 302 as part of the City’s American Rescue Plan Act (ARPA) Expenditure Plan.  
 3. Approve and authorize the recategorization of the allocated \$3,000,000 Small Business Loan/Grant Program to Assistance to Households Grant Program as part of the City’s American Rescue Plan Act (ARPA) Expenditure Plan.  
 4. Approve Program Creation and Name of Fontana Eats
- D.** Adopt Local Roadway Safety Plan (LRSP) **21-1714**  
 Adopt the City of Fontana Local Roadway Safety Plan (LRSP) and direct staff to use the Plan to guide future project planning and grant funding opportunities
- E.** Approve a Professional Services Agreement for Geotechnical Engineering and Materials Testing Services for the City Hall Renovation Project - Phase I. **21-1765**  
 1. Approve and authorize the City Manager to execute a Professional Services Agreement in a not to exceed amount of \$165,854.00 with Ninyo & Moore Geotechnical and Environmental Sciences Consultants, Inc. for Geotechnical Engineering and Materials Testing Services for the City Hall Renovation Project - Phase I, Request for Proposals SQ-06-DE-23.  
 2. Approve and authorize the City Manager to execute any future amendments to the Professional Services Agreement.
- F.** 2023 Selective Traffic Enforcement Program Grant Award (STEP) **21-1775**  
 PT23029
-

1. Accept the State of California Office of Traffic Safety (OTS) 2023 Selective Traffic Enforcement Program (STEP) Grant, number PT23029 in the amount of \$327,000
  2. Authorize the Chief of Police to sign the Standard Agreement and any Amendments between the Office of Traffic Safety and the Fontana Police Department
  3. Approve the expenditure plan for the use of the funds to help offset the cost of personnel within the Police Department.
  4. Approve to increase revenues and appropriation in the amount of \$327,000 to fund #301
- G.** Authorize the City Engineer to Execute all Right-of-way Certifications **21-1777**  
 Adopt **Resolution No. 2022-126**, Authorizing the City Engineer to Execute all Right-of-way Certifications.
- H.** Accept perimeter CFD Landscape improvements for Sierra Avenue & Segovia Lane for Tract No. 18944 **21-1739**  
 Accept perimeter CFD Landscaping improvements for Sierra Avenue & Segovia Lane for Tract No. 18944 and release the related Faithful Performance Bond
- I.** Approve a Construction Contract Amendment for the Construction of the Valley Boulevard/Kaiser Sewer Project Bid No. SB-19-PW-22 **21-1778**  
 Approve and authorize the City Manager to increase the construction contract with GRBCON for the construction of the Valley Blvd/Kaiser Sewer Project (Bid No. SB-19-PW-22) in the amount of \$160,317.15 for a total contract authorization of \$937,737.75.
- J.** Authorize the Transition of PARS Alternate Retirement Services to Bencor **21-1773**  
 Adopt **Resolution No. 2022-127**, of the City Council of the City of Fontana, Authorizing the Transition of the City of Fontana PARS Alternate Retirement System Plan from Public Agency Retirement Services to Bencor.
- K.** Police Department Monthly Information Update **21-1770**  
 Accept the Police Department monthly information update for September 2022.
- L.** Purchase and Sale Agreement for 16708 Spring Street - Downtown Fontana Property **21-1804**
1. Approve a Purchase and Sale Agreement for the purchase of a building and associated land located at 16708 Spring Street, east of Juniper in Downtown Fontana, more specifically described as APN #0191-161-02.

2. Approve the budget adjustment in Fund 602 Capital Improvement increasing land acquisition expenses in the amount of \$990,000 to be added in the Mid-Year Budget Report

3. Authorize the City Manager to execute any documents necessary or appropriate to effectuate said approvals and/or agreement.

**M. Award Bid for Air Purifiers for City Buildings 21-1726**

1. Award bid (SP-19-PW-23) and authorize the City Manager to execute the Purchase Equipment Agreement for Portable Air Purifiers and Monitors to Alliance Building Solutions, Inc. of San Diego, California in the amount not to exceed \$1,831,725.00.
2. Approve and authorize the City Manager to execute any future amendments to the Purchase Equipment Agreement (SP-19-PW-23).

**FINAL (APPROVED) RECOMMENDATION:**

1. Award bid (SP-19-PW-23) and authorize the City Manager to execute the Purchase Equipment Agreement for Portable Air Purifiers and Monitors to Alliance Building Solutions, Inc. of San Diego, California in the amount not to exceed \$2,500,000.00.

2. Approve and authorize the City Manager to execute any future amendments to the Purchase Equipment Agreement (SP-19-PW-23).

**This item was approved as amended.**

**N. Award bid for Security Services SP-92-CW-22 for City Facilities 21-1722**

1. Award bid and authorize the City Manager to execute a contract with American Global Security of Riverside, CA for a two-year period for a total aggregate amount not to exceed \$1.95 Million, including options to extend the contract for three (3) additional one(1) year increments at the City's sole discretion.
2. Approve and authorize the City Manager to execute any future amendments to the contract.

**O. Authorize the City Manager to Execute an Agreement to Apply for a Community Transportation Needs Assessment (CTNA) Voucher. 21-1808**

Authorize the City Manager to execute an agreement with EVGIDE Inc. to provide technical services and assistance related to applying for the Clean Mobility Options Voucher Pilot Program - Community Transportation Assessment Needs (CTNA) Voucher.

**PUBLIC HEARINGS:**

**A. Combined General Plan Amendments and Projects for the 3rd General Plan Cycle of 2022; Part No. 1 (Redesignation of 6th Cycle 21-1737**

Housing Element Properties), and Part No. 2 (Citrus Avenue Residential Development)

Prior to the start of this item, Council Member Cothran noted for the record that he'd like to abstain from this item due to a conflict of interest. Council Member Cothran left the dais at 8:16 p.m.

This Public Hearing item was presented in two parts.

Part One - 6th Cycle Housing Element Parcels

Mayor Warren opened the public hearing.

City Clerk McClellan Key noted for the record that no written correspondences were received.

Associate Planner Cecily Session-Goins provided the staff report and answered questions of the City Council.

The following individual spoke in opposition of this item:

1. Bobbi Jo Chavarria

Mayor Warren closed the public hearing.

Part Two - Citrus Avenue Residential Development

Mayor Warren opened the public hearing.

City Clerk McClellan Key noted for the record that no written correspondences were received.

Associate Planner Alex Rico provided the report and answered questions of the City Council.

Mayor Warren closed the public hearing, as there were no public comments in support or opposition of this item.

**ACTION: Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed by a vote of 4-0-1 to approve Public Hearing Item 'A' as follows:**

**1.a Adopt Resolution No. 2022-128, (Part No. 1 of General Plan Amendment Cycle No. 3 of 2022,) a Resolution of the City Council of the City of Fontana, adopting an Addendum to the City of Fontana General Plan Environmental Impact Report (EIR) and Section 8.06 of the 2019 Local Guidelines for Implementing CEQA, approving General Plan Amendment No. 22-006 (Part**

**No. 1 of General Plan Amendment Cycle No. 3 of 2022) amending the General Plan Land Use designation on one parcel of approximately 1.14 adjusted gross acres (APN: 0241-051-13) from General Commercial (C-G) to Multi-Family Medium High Density Residential (R-MFMH) and amending the General Plan Land Use designation on three parcels of approximately 3.06 adjusted gross acres (APN: 0241-051-02, -16 and -32) from Multi-Family Medium High Density Residential (R-MFMH) to General Commercial (C-G); and**

**1.b Read by title only and waive further reading of and introduce Ordinance No.1908, an Ordinance of the City Council of the City of Fontana, approving Zone Change No. 22-008 for an amendment to the Zoning Map changing the zoning designation of one parcel of approximately 1.14 adjusted gross acres (APN: 0241-051-13) from General Commercial (C-2) to Multi-Family Medium High Density Residential (R-4) and changing the zoning designation of three parcels of approximately 3.06 adjusted gross acres (APN: 0241-051-02, -16 and -32) from Multi-Family Medium High Density Residential (R-4) to General Commercial (C-2), and that the reading of the title constitutes the first reading thereof; and**

**2.a Adopt Resolution No. 2022-129, (Part No. 2 of General Plan Amendment Cycle No. 3 of 2022,) a Resolution of the City Council of the City of Fontana, adopting the Mitigated Negative Declaration pursuant to Section 15070 of the California Environmental Quality Act (CEQA) and Section 6.04 of the 2019 Local Guidelines for Implementing CEQA, approving General Plan Amendment No. 21-008 (Part No. 2 of General Plan Amendment cycle No. 3 of 2022) amending the General Plan Land Use designation on approximately 4.6 adjusted gross acres (APN: 0240-011-17) from General-Commercial (C-G) to Multi Family Residential (R-MF) and removing the site from the Fontana auto center overlay, approving Tentative Tract Map No. 20521 (TTM No. 21-007) to establish 68 attached multi-family residential condominium units and approving Design Review No. 21-043 for the development of 68 attached multi-family units with amenities, landscaping and parking; and**

**2.b Read by title only and waive further reading of and introduce Ordinance No. 1909, an ordinance of the City Council of the City of Fontana, approving Zone Code Amendment No. 21-0010 for changes to the Zoning District Map to change the zoning on one parcel (APN: 0240-011-17) from General Commercial (C-2) to Multi Family Residential (R-3), remove the parcel (APN: 0240-011-17) from the Fontana Auto Center Overlay and amend Section 30-639 Figure 1 of the Fontana Zoning Code to remove the project site from the Fontana Auto Center Overlay District and that the reading of the title constitutes the first reading thereof.**

**The motion carried by the following vote: AYES: Warren, Garcia, Roberts,**

and Sandoval; NOES: None; ABSTAIN: Cothran

Council Member Cothran returned to the dais at 8:33 p.m.

## **PUBLIC COMMUNICATIONS:**

### **A. Public Communications**

The following individual was inadvertently missed at the public comment portion of the meeting and taken at this time:

1. Ray Martinez commented on recent public comments received at past meetings and spoke on concerns of rising numbers in fentanyl deaths in youth.

## **PUBLIC HEARINGS:**

- B.** Second Reading and Public Hearing for the Adoption of the 2022 Edition of the California Building Standards Code and Corresponding Base Model Codes **21-1781**

Mayor Warren opened the public hearing.

City Clerk McClellan Key noted for the record that no written correspondence was received on this item.

Building Official Jeffrey Baughman provided the staff report.

Mayor Warren closed the public hearing as there were no public communications received in support or opposition of this item.

**ACTION: Motion was made by Council Member Cothran, seconded by Mayor Pro Tem Garcia, and passed unanimously by a vote of 5-0 to approve Public Hearing Item 'B' as follows:**

**(1) Determine that the adoption of the ordinance of the City of Fontana adding, amending and deleting certain articles, sections and subsections of Chapter 5 of the Code of the City of Fontana, California pertaining to the construction and maintenance of buildings, and adopting the 2022 Edition of the California Building Standards Code, known as the California Code of Regulations, Title 24, consisting of the California Building Code, Volumes 1 & 2, based on the 2021 International Building Code; the California Plumbing Code, based on the 2021 Uniform Plumbing Code; the California Electrical Code, based on the 2020 National Electrical Code; the California Mechanical Code, based on the 2021 Uniform Mechanical Code; the California Existing Building Code, based on the 2021 International Existing Building Code; the California Green Building Standards Code; the California Residential Code, based on the 2021 International Residential Code; and the 2021 Edition of the International Property Maintenance Code is exempt from further environmental review under Section 15061(b)**

(3) of the State CEQA guidelines, projects with no possibility of significant effects upon the environment, and direct staff to file a notice of exemption.

(2) Waive further reading of and adopt Ordinance No. 1907, an ordinance of the City of Fontana adding, amending and deleting certain articles, sections and subsections of Chapter 5 of the Code of the City of Fontana, California pertaining to the construction and maintenance of buildings, and the 2022 Edition of the California Building Standards Code, known as the California Code of Regulations, Title 24, consisting of the California Building Code, Volumes 1 & 2, based on the 2021 International Building Code; the California Plumbing Code, based on the 2021 Uniform Plumbing Code; the California Electrical Code, based on the 2020 National Electrical Code; the California Mechanical Code, based on the 2021 Uniform Mechanical Code; the California Existing Building Code, based on the 2021 International Existing Building Code; the California Green Building Standards Code; the California Residential Code, based on the 2021 International Residential Code; and the 2021 Edition of the International Property Maintenance Code; and that the reading of the title constitute the first reading thereof.

The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None

## **NEW BUSINESS:**

### **A. Fiscal Year 2022-23 First Quarter Budget Status Report 21-1793**

Chief Financial Officer Jessica Brown provided the staff report and answered questions of the City Council.

City Manager Ballantyne noted for the record that there was an error in the staff report for Resolution No. 2022-132 regarding the salary for Senior Civil Engineer and Senior Traffic Engineer. The memo was distributed to the City Council and made available to the public.

Such amendment was noted that it will be included in the final motion.

**ACTION:** Motion was made by Council Member Roberts, seconded by Council Member Sandoval, and passed unanimously by a vote of 5-0 to approve New Business Item 'A' as follows:

**1. Approve the recommended Fiscal Year 2022-23 First Quarter Budget Adjustments**

**2. Adopt Resolution No. 2022-130, of the City Council of the City of Fontana adopting new job descriptions and salary ranges for the following classifications:**

- Section 1. Director of Building & Safety at range EXE01 (\$135,000/year - \$188,958.39/year) and the updated Executive Group salary table.
- Section 2. Deputy Finance Officer at range MC86 (\$10,987.60/month - \$13,357.07/month), Homeless Solutions Manager at range MC87 (\$8,578.27/month - \$10,429.47/month), Purchasing Manager at range MC88 (\$7,735.87/month - \$9,408.54/month), Revenue Operations Manager at range MC89 (\$7,735.87/month - \$9,408.54/month), Risk Manager at range MC90 (\$9,597.47/month - \$11,668.80/month) and the updated Management Confidential Group salary table.
- Section 3. Buyer I/II at ranges CH23 (\$4,251.87/month - \$5,172.27/month) and CH78 (\$4,803.07/month - \$5,841.34/month) respectively and the updated Teamsters Local 1932 City Hall Unit salary table.

3. Adopt Resolution No. 2022-131, of the City Council of the City of Fontana eliminating the classification of Building Official and adopting the updated Management Confidential salary table.

4. Adopt Resolution No. 2022-132, of the City Council of the City of Fontana adopting the updated salary range for classifications of Senior Civil Engineer at range MC55 (\$9,212/month - \$11,202.54/month) and Senior Traffic Engineer at range MC74 (\$9,212/month - \$11,202.54/month) and the updated Management Confidential salary table.

5. Adopt Resolution No. 2022-133, of the City Council of the City of Fontana adopting the updated salary table for Non-Classified, Part-time classification due to minimum wage order.

The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None

## **CITY MANAGER COMMUNICATIONS:**

### **A. City Manager Communications**

No City Manager Communications were received.

## **ELECTED OFFICIALS COMMUNICATIONS/REPORTS:**

### **A. Elected Officials Communications/Reports**

City Treasurer Koehler-Brooks thanked Chief Financial Officer Brown for the thorough report and sent condolences to the Finnayo family.

City Clerk McClellan Key congratulated the employees recognized and commented on City collaboration efforts for small businesses.

Council Member Sandoval had no report.

Council Member Roberts commented on fentanyl in youth; complimented the Police and Fire Department for their service; highlighted recent retirement of San Bernardino County Fire Bob Kittleman; proposed training center naming in honor of Kittleman.

Council Member Cothran seconded the discussion on having the item brought at a future date on naming a training center in honor of Kittleman.

Council Member Cothran made a family announcement in honor of the upcoming birth of his niece and highlighted upcoming community Halloween events.

Mayor Pro Tem Garcia highlighted the recognition of Planning month; and commented on the future plans of revitalizing the downtown district.

Mayor Warren commented on recent comments regarding collaboration with Water of Life Church.

Deputy City Manager Burum provided a brief report on what services Water of Life Church provides to the community, in partnership with the City.

Mayor Warren commented on the future plans for revitalizing the downtown district.

Deputy City Manager Burum provided a brief update on the plans for downtown and announced an upcoming workshop on this subject matter at a future meeting date.

Mayor Warren commented on upcoming projects and developments throughout the City; thanked Chair Fort for attending and presenting on behalf of the Commission for Planning Month; discussed homeless population and upcoming solutions; and highlighted recent community events.

## **ADJOURNMENT:**

### **A. Adjournment**

A moment of silence was held prior to adjournment of the meeting in honor of Francisco Morales, Ray Jones, Manny Finnayo, and Jordan Smith.

Mayor Warren adjourned the meeting at 9:34 p.m. to the Special City Council Meeting on November 9, 2022, at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

*Ashton Arocho*

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Ashton R. Arocho, MMC  
Deputy City Clerk

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED AT THE SPECIAL MEETING OF THE FONTANA CITY COUNCIL ON NOVEMBER 9, 2022.

*Germaine McClellan Key*

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Germaine McClellan Key  
City Clerk

Certificate Of Completion

Envelope Id: D88111E6EB9A4624A5FF1514B10DAD97  
Subject: Please DocuSign: Meeting Minutes - 10.25.22.pdf  
Source Envelope:  
Document Pages: 16  
Certificate Pages: 5  
AutoNav: Enabled  
Envelope Stamping: Enabled  
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed  
  
Envelope Originator:  
City Clerk  
8353 Sierra Avenue  
Fontana, CA 92335  
clerks@fontana.org  
IP Address: 192.146.186.96

Record Tracking

Status: Original  
11/28/2022 | 05:11 PM  
Holder: City Clerk  
clerks@fontana.org

Location: DocuSign

Signer Events

Ashton Arocho  
aarocho@fontana.org  
City Clerk's Office  
Security Level: Email, Account Authentication (None)

Signature

*Ashton Arocho*  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 192.146.186.96

Timestamp

Sent: 11/28/2022 | 05:12 PM  
Viewed: 11/29/2022 | 09:27 AM  
Signed: 11/29/2022 | 09:27 AM

Electronic Record and Signature Disclosure:  
Accepted: 11/29/2022 | 09:27 AM  
ID: b3937d8c-2dc7-447e-89ad-b449f64aea65

Germaine McClellan Key  
gkey@fontana.org  
Security Level: Email, Account Authentication (None)

*Germaine McClellan Key*  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 107.201.246.59

Sent: 11/29/2022 | 09:27 AM  
Viewed: 11/29/2022 | 10:44 AM  
Signed: 11/29/2022 | 10:44 AM

Electronic Record and Signature Disclosure:  
Accepted: 11/29/2022 | 10:44 AM  
ID: b88c52d8-2b6c-4ec9-9d74-7b0e428f651e

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Susana Gallardo  
sgallardo@fontana.org  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 11/29/2022 | 10:44 AM

Electronic Record and Signature Disclosure:  
Accepted: 11/2/2022 | 12:22 PM  
ID: 996d2373-83df-40e7-860b-da5d8be74976

## Carbon Copy Events

Kathy Kasinger

kkasinger@fontana.org

Records Coordinator

Security Level: Email, Account Authentication  
(None)

### Electronic Record and Signature Disclosure:

Accepted: 11/29/2022 | 09:43 AM

ID: 09fba19b-9269-4024-8db3-77a66e98b0a7

## Status

**COPIED**

## Timestamp

Sent: 11/29/2022 | 10:44 AM

Viewed: 11/29/2022 | 05:59 PM

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

11/28/2022 | 05:12 PM

Certified Delivered

Security Checked

11/29/2022 | 10:44 AM

Signing Complete

Security Checked

11/29/2022 | 10:44 AM

Completed

Security Checked

11/29/2022 | 10:44 AM

## Payment Events

## Status

## Timestamps

## Electronic Record and Signature Disclosure

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [cteveda@fontana.org](mailto:cteveda@fontana.org) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [cteveda@fontana.org](mailto:cteveda@fontana.org) and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"><li>•Allow per session cookies</li><li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li></ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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