

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Minutes

Tuesday, September 9, 2025

2:00 PM

Grover W. Taylor Council Chambers

## City Council Meeting

*Acquanetta Warren - Mayor*  
*Peter A. Garcia - Mayor Pro Tem*  
*John B. Roberts - Council Member*  
*Jesus "Jesse" Sandoval - Council Member*  
*Phillip Cothran - Council Member*  
*Germaine Key - City Clerk*  
*Janet Koehler-Brooks, City Treasurer*

## **CLOSED SESSION:**

### **A. 12:30 P.M. CLOSED SESSION**

The Closed Session meeting of the Fontana City Council was held in the Executive Conference Room, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, September 9, 2025.

Mayor Warren called the meeting to order at 12:31 p.m. with all members of the City Council present.

City Clerk Germaine Key and City Treasurer Janet Koehler-Brooks were absent.

## **PUBLIC COMMUNICATION - CLOSED SESSION:**

There were no public communications received for the following items:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (a)

Case: Preferred General Services, Inc. v. City of Fontana

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (a)

Case: Inland Coalition for Immigrant Justice v. City of Fontana

3. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6 City Negotiator: John Bakhit, Labor Counsel and Matt Ballantyne, City Manager. Employee Organization: Police Management Association.

4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Gov. Code section 54956.8)

Property: 16390 Foothill Blvd.

City Negotiator: Phillip Burum, Deputy City Manager

Negotiating Party: Dr. Reekesh Patel

Under Negotiation: Price and Terms of payment

5. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Gov. Code section 54956.8)

Property: 16565 Orange Way, Fontana CA

City Negotiator: Matt Ballantyne, City Manager

Negotiating Party: Kyle Vizzo

Under Negotiation: Price and Terms of payment

**6. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Gov. Code section 54956.8)

Property: 11196 Sierra Avenue

City Negotiator: Matt Ballantyne, City Manager

Negotiating Party: Josh Le Barge

Under Negotiation: Price and Terms of payment

**CALL TO ORDER/ROLL CALL:**

**A. 2:00 P.M. Call To Order/Roll Call:**

The Regular Meeting of the Fontana City Council was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, September 9, 2025.

Mayor Warren called the Regular City Council Meeting to order at 2:05 p.m.

**ROLL CALL:**

**PRESENT:** Mayor Warren, Mayor Pro Tem Garcia, Council Members Cothran, Roberts, and Sandoval.

City Clerk Germaine Key and City Treasurer Janet Koehler-Brooks were also present.

**ABSENT:** None

**INVOCATION/PLEDGE OF ALLEGIANCE:**

The invocation was given by Council Member Roberts, followed by the pledge of allegiance led by Mayor Warren.

**CLOSED SESSION ANNOUNCEMENT:**

City Attorney Ruben Duran reported that the City Council met in Closed Session on the items listed on the agenda, provided direction to staff, and took no reportable action.

Council Member Sandoval recused himself from Item 5 due to a property ownership interest within 1,000 feet of the subject area.

**PROCLAMATION:**

**A. Proclamation**

**1. Mayor Warren and City Council to proclaim September, as Emergency Preparedness Month. (Emergency Services Coordinator, Eva Terekhova to accept).**

Mayor Warren and the City Council proclaimed September as Emergency Preparedness Month. Emergency Services Coordinator Eva Terekhova accepted.

**2. Mayor Warren and City Council to proclaim September 1-5, 2025, as National Payroll Week (Chief Financial Officer, Jessica Brown to accept).**

Mayor Warren and the City Council proclaimed September 1-5, 2025, as National Payroll Week. Payroll Supervisor Yesenia Ramirez accepted.

**SPECIAL PRESENTATIONS:**

**A. Special Presentations**

**1. Mayor Warren and City Council to recognize Finance Department Employee of the Year (Chief Financial Officer, Jessica Brown to present).**

Mayor Warren and the City Council recognized Payroll Supervisor Yesenia Ramirez as the Finance Department Employee of the Year.

**2. Mayor Warren and City Council to recognize Innovation & Technology Department Employee of the Year (Innovation & Technology Director, Jennifer Barcenas to present).**

Mayor Warren and the City Council recognized Robert V. as the Innovation & Technology Department Employee of the Year.

**PUBLIC COMMUNICATIONS:**

The following individuals spoke under public communications:

Ryan Berryman invited the Mayor and City Council to the Walter Beasley Jazz Concert at Steelworkers Auditorium on September 27.

Deborah Hall Lyndsey invited the community to the 9th Annual Chill N' Grill BBQ Competition on September 13 at the Jessie Turner Pavilion and to the Fontana Police Chief Roundtable and Hoops and Heroes Competition on October 11 at the Jessie Turner Center.

Joz Sida expressed enthusiasm for the upcoming La Gran Fiesta and raised concerns regarding the safety of Spanish-speaking attendees. He requested that the Mayor and City Council issue an official statement addressing community protection from ICE activity.

Grace expressed concerns regarding ICE activity and requested Council action.

Damixi Gonzalez expressed concerns regarding ICE activity and air quality in the City, requesting Council action.

Liza Pena expressed concerns regarding ICE activity and requested Council action.

Bishop James of Ephesians New Testament Church invited the Council to the church’s 40th Anniversary Gala on September 13 at 5:00 p.m. at Spaggi’s and suggested the City host a public forum on sanctuary cities to educate the community.

**CONSENT CALENDAR:**

Prior to the motion, the following occurred:

Item J:

Mayor Warren announced that she would be recusing from this item as she owns property within the project area.

Item P:

Mayor Pro Tem Garcia announced that he would be recusing from this item as he owns property within the project area.

Item X:

City Manager Matt Ballantyne noted a typographical error in Item “X” and clarified that the correct total final contract amount is \$12,509,796, not \$12,309,796 as listed.

**ACTION: Motion was made by Council Member Roberts, seconded by Council Member Sandoval, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items “A-AD” with Mayor Warren recusing on Item “J” and Mayor Pro Tem Garcia recusing on Item “P.” The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**A. Approval of Minutes 25-0470**

Approve the minutes of the July 22, 2025, Regular City Council Meeting.

**B. Adoption of Ordinance No. 1974 (Second Reading), approving Master Case No. 25-0019 and Municipal Code Amendment No. 25-0007. 25-0469**

Conduct a second reading by title only and adopt **Ordinance No. 1974**, approving Master Case No. 25-0019 and Municipal Code Amendment No. 25-0007 to modify the sign code section to encourage attractive signage in the Downtown Core by allowing flexibility in design requirements and streamlining the approval process for creative signs, sign programs, wall signs, directional signage, awning signs, canopy signs, inlay signs, graphic projecting signs, projecting signs, holiday window signs and roof signage, and

prohibiting feather and yard signs.

**C. Approve the Single Source Purchase of Traffic Signal Video Detection Equipment 25-0325**

Authorize procurement of traffic signal video detection equipment from Iteris utilizing Purchasing Policy and Procedure Manual 3.1.5 Non-Competitive Proposal - Single Source/Sole Source.

Approve the purchase in the amount not to exceed \$685,000 annually for three years (FY 2025/26 - 2027/28).

**D. Approve an Increase to the Contract Not-To-Exceed Amount for Traffic Signal 25-0326**

Approve and authorize the City Manager to increase the annual amount of not-to-exceed of \$350,000 annually for both Bear Electrical Solutions, Inc. and Yunex Traffic to provide as-needed traffic signal maintenance and repair services.

Authorize the City Manager to execute any future amendments to the Maintenance Services Agreements not to exceed \$35,000.

**E. Approve Amendment No. 1 to Task Order for Truck Route and General Plan Update Consultant Services to Comply with AB 98 by January 1, 2026 25-0327**

Approve and authorize the City Manager to execute Amendment No. 1 to Task Order No. 2 (DE-24-195-SQ) with Kittelson and Associates in the amount of \$56,000 to complete the environmental analysis and documentation to accompany the City's Truck Routes and General Plan update to be in compliance with AB 98 requirements by January 1, 2026.

Approve and authorize the City Manager to execute any future amendments to Task Order No. 2 in the amount not to exceed \$30,000.

**F. Final Acceptance for the Demolition of 16726 Spring Street Project (PW-25-80-SB) 25-0362**

Accept as complete the work performed by AMPCO Contracting Inc. for the Demolition Project (PW-25-80-SB) of 16726 Spring Street and approve the final amount of \$102,790.00.

**G. Final Acceptance for the Demolition of 16803 Spring Street Project (PW-25-84-SB). 25-0363**

Accept as complete the work performed by AMPCO Contracting Inc. for the Demolition Project (PW-25-84-SB) of 16803 Spring Street and approve the final amount of \$147,135.00.

**H. Final Acceptance for the Demolition of 16815 Spring Street Project (PW-25-83-SB) 25-0364**

Accept as complete the work performed by AMPCO Contracting Inc. for the Demolition Project (PW-25-83-SB) of 16815 Spring Street and approve the final amount of \$130,050.00.

**I. Approve Extra Work to the Tree Maintenance Services Contract (PW-24-191-SP) for Necessary Tree and Stump Removals on the Citywide Sidewalk Reconstruction Project #3 25-0433**

Approve and authorize the extra work to Tree Maintenance Service Contract with West Coast Arborists Inc. (PW-24-191-SP) in the amount of \$89,700.00 for tree removal services.

Approve and authorize the purchase order to West Coast Arborists Inc. and any future purchase order change orders necessary to complete the project.

**J. Approve Extra Work to the Tree Maintenance Services Contract (PW-24-191-SP) for Necessary Tree and Stump Removals and Tree Replacements on both East Liberty Parkway and West Liberty Parkway in the Village of Heritage, for an Upcoming Pavement Repair Project 25-0434**

Approve and authorize the Extra Work to Tree Maintenance Service Contract (PW-24-191-SP) with West Coast Arborists Inc. in the not-to-exceed amount of \$221,021.00 for Tree Removal Services.

Approve and authorize the Extra Work to Tree Maintenance Service Contract (PW-24-191-SP) with West Coast Arborists Inc. in the not-to-exceed amount of \$30,020.00 for Tree Planting Services.

Approve and authorize the purchase order to West Coast Arborists Inc. and any future purchase order change orders necessary to complete the project.

**K. Master Case (MCN) No. 25-0060 & Miscellaneous (MIS) No. 25-0010; A Resolution Revising Cannabis Hours of Operation 25-0442**

Adopt **Resolution No. 2025-088**, Establishing Cannabis Hours of Operation; and,

Determine that these actions are not a project subject to the California Environmental Quality Act (CEQA)

**L. Award a Professional Services Agreement for Design Services with Steiner Studio for the 8470 Nuevo Avenue Renovation Project (DE-25-179-SP) 25-0443**

Award and authorize the City Manager to execute a Professional Services Agreement with Steiner Studio for Design Services for the 8470 Nuevo Avenue Renovation Project in the amount of \$218,300.00 (Request for

Proposals DE-25-179-SP).

Approve and authorize the City Manager to execute future individual Professional Services Agreement Amendments with Steiner Studio, not exceeding \$20,000 for the 8470 Nuevo Avenue Renovation Project (DE-25-179-SP).

Authorize the City Manager to execute any and all utility agreements for the 8470 Nuevo Avenue Renovation Project

**M. Final Acceptance of the Arrow Boulevard at Tokay Avenue Traffic Signal Project (Bid No. SB-113-DE-23) 25-0445**

Accept as complete the work performed by Baker Electric, Inc. for the Arrow Boulevard at Tokay Avenue Traffic Signal Project (#37603354).

**N. Police Department Monthly Information Update 25-0447**

Accept the Police Department monthly information update for June 2025.

**O. Approve Debris Basins Maintenance Agreement with I-15 Logistics, LLC, for Maintaining Two Debris Basins as Part of their Development along Coyote Canyon Road, west of Sierra Avenue 25-0449**

Approve and authorize the City Manager to execute the Debris Basins Maintenance Agreement with I-15 Logistics, LLC.

**P. Approve a Quitclaim Deed for Portion of Lot 2 of Tract No. 20362 to TPG AG EHC III (NWHM) CA 2, L.P., Portions of Lots 3 and 4 of Tract No. 20362 to Richmond American Homes of Maryland, Inc., Portions of Lots 5 and 6 of Tract No. 20362 to AG EHC II (LEN) CA 2, L.P., and Portions of Lots A, D, G, and J of Tract No. 20363, and Lots A, D, E, and F of Tract No. 20364 to Lennar Homes of California, LLC, within the Gardens Village of the Arboretum Specific Plan, Located North of Casa Grande Avenue, West of Sierra Avenue, South of Duncan Canyon Road, and East of Cypress Avenue 25-0451**

Approve and authorize the City Manager to execute a Quitclaim Deed for the release of public use easements for landscape and sidewalk purposes over portions of Lots 2 through 6 of Tract No. 20362, over portions of Lots A, D, G, and J of Tract No. 20363, and over portions of Lots A, D, E, and F of Tract No. 20364.

**Q. Approve and Authorize the City Manager to Execute Landscape Maintenance Easement Deeds for CFD 115M 25-0453**

Approve and authorize the City Manager to enter into Landscape Maintenance Easement Deeds with two property owners as part of CFD

115M for the West Valley Logistic Center Project.

- R. Final Acceptance for the Demolition of 16779 Spring Street Project (PW-25-82-SB) 25-0455**  
Accept as complete the work performed by AD Improvements Inc. for the Demolition Project (PW-25-82-SB) of 16779 Spring Street and approve the final amount of \$137,500.00.
- S. Final Acceptance of the County ARPA - Fiber to City Parks Project (Bid No. DE-24-180-SB) 25-0457**  
Accept as complete the work performed by On Demand Contractors, Inc. for the ARPA -Fiber to City Parks Project (#37200006 and #37200007).
- T. Acceptance of 2026 ABC Grant 25-0465**  
Approve an ABC Grant in the amount of \$27,080.00 to increase the department's proactive efforts of ABC education and enforcement. The funding will be used for the current employee's salary and operation.  
  
Authorize the Chief of Police to sign the agreement between the Department of Alcoholic Beverage Control and the Fontana Police Department for the total amount of \$27,080.00.  
  
Approve the expenditure plan for the use of the funds to help offset the cost of personnel within the Police Department.
- U. Approve Amendment No. 9 to Professional Services Agreement with David Evans and Associates, Inc. for the San Sevaine Trail Phase 1, Segment 2 Project 25-0466**  
Approve and authorize the City Manager to execute Amendment No. 9 to a Professional Services Agreement with David Evans and Associates, Inc. for Engineering Services for the San Sevaine Trail Phase 1, Segment 2 Project (SQ-12-DE-17) in the amount of \$379,336.38, for a total contract amount of \$1,971,277.70.
- V. Approve Measure I Five-Year Capital Project Needs Analysis for Fiscal Years 2026/2027 - 2030/2031 25-0467**  
Adopt **Resolution No. 2025-089**, adopting the Fiscal Years 2026/2027 - 2030/2031 Measure I Five-Year Capital Project Needs Analysis (CPNA).
- W. Approve Contract Change Order #2 for the Demolition of Existing Concrete Pad, Installation of New Concrete Pad and Walkway at North Tamarind Park Project (SB-116-PW-23). 25-0472**  
Authorize the City Manager to approve Change Order #2 with Western State Builders, Inc. in the amount of \$147,153.37 for the Demolition of Existing Concrete Pad, Installation of New Concrete Pad and Walkway at North

Tamarind Park Project (SB-116-PW-23).

**X. Final Acceptance of the Downtown Parking Structure Project 25-0476  
(SQ-24-DE-23-01)**

Accept as complete the work performed by Bomel Construction Company, Inc. for the construction of the Downtown Parking Structure Project (SQ-24-DE-23-01).

**Y. Final Acceptance of the City Hall Renovation Project - Phase I 25-0477  
(Fire Annex; SQ-25-DE-23-01)**

Accept as complete the work performed by PENTA Building Group, LLC for the construction of the City Hall Renovation Project - Phase I (Fire Annex; SQ-25-DE-23-01).

**Z. Approve the Single/Sole Source equipment and installation of 25-0478  
replacement engine for the Fontana Police Department Airship  
AS350B2 (N641EG)**

Approve and authorize the City Manager or his assigned designee to approve the purchase and installation of a replacement engine for the City's police helicopter utilizing Purchasing Policy and Procedure Manual 3.1.5 Non-Competitive Proposal - Single/Sole Source.

Approve purchase in the amount of \$872,827.50 from Federal Asset Seizure (Fund 223).

**AA. Award bids for the Fontana Experience Network (FXN Studio) 25-0480  
for Design, Build and Installation.**

Award bid and authorize City Manager to execute an agreement with Devlin Design Group for Stage Studio Design and Installation in the amount of \$399,903.84 and authorize a 10% contingency in the amount of \$39,990.38 (Bid No. CM-25-168-SP).

Award and authorize City Manager to execute agreement with TV Pro Gear for Systems Design, Integration, and Installation in the amount of \$468,860.00 and authorize a 10% contingency in the amount of \$46,886 (Bid No. CM-25-168-SP).

**AB. Award the Purchase of GARMOR X5 APC UMG Armored 25-0482  
Vehicle**

1. Award bid to GArmor Hmww Land, Air & Sea of Las Vegas, NV for the purchase of a new X5 armored vehicle in the amount of \$516,561.41 and registration and license fees.
2. Approve an appropriation in the amount of \$516,562 from Federal Asset Seizure (Fund 223).

**AC. Final Acceptance for the Demolition of 8443 Nuevo Avenue Project (PW-25-64-CC) 25-0485**

Accept as complete the work performed by Resource Environmental Inc. for the Demolition Project (PW-25-64-CC) of 8443 Nuevo Avenue and approve the final amount of \$118,432.34.

**AD. Purchase and Sale Agreement - Aldea Apartments 25-0503**

Approve a Purchase & Sale Agreement for the purchase of buildings and associated land located at 15186 Foothill Boulevard, Fontana, CA 92335 specifically described as APN 0191-162-40 in the amount of \$26,635,000 plus escrow costs and related acquisition fees.

Authorize the purchase of that certain Real Property with APN 1110-161-44-0000 (former APN 1110-161-09-0000) comprised of approximately 2.27 acres ("Property") from Aldea Fontana Foothill, LLC, a California limited liability company.

Authorize the City Manager to enter into the Purchase and Sale Agreement and/or any other documents necessary or appropriate to facilitate said purchase on behalf of the City of Fontana.

**PUBLIC HEARINGS:**

**A. Appeal No. 25-0001: Request to overturn the Planning Commission's June 3, 2025 decision certifying a Final Environmental Impact Report (State Clearinghouse Number 2023030788) and adopting a Mitigation, Monitoring, and Reporting Program, and approving Tentative Parcel Map No. 22-000025 (TPM No. 20611) and Design Review No. 22-000051 for the consolidation of six (6) parcels into one parcel and the vacation of Windflower Avenue and the development of an industrial warehouse building totaling approximately 398,514 square feet on approximately 18.3 acres located between Sierra Avenue and Mango Avenue, approximately 1,300 feet south of Summit Avenue (Assessor Parcel Numbers: 1119-241-10, -13, -18, -25, -26, and -27). 25-0431**

Deny Appeal No. 25-0001, thereby upholding the Planning Commission's decision on June 3, 2025 approving, pursuant to the certification of a Final Environmental Impact Report and adoption of a Mitigation Monitoring and Reporting Program, Tentative Parcel Map No. 22-000025 (TPM No. 20611) and Design Review No. 22-000051 for the consolidation of six (6) parcels into one parcel and the vacation of Windflower Avenue and development of an industrial commerce building totaling approximately 398,514 square feet on approximately 18.3 acres located between Sierra Avenue and Mango

Avenue, approximately 1,300 feet south of Summit Avenue (APN Nos.: 1119-241-10, -13, -18, -25, -26, and -27).

**APPELLANT / APPEAL APPLICANT:**

Appeal No. 25-0001: Golden State Environmental Justice Alliance, 765 N. Main Street, Ste. 151, Corona, CA 92880.

Mayor Warren opened the public hearing and announced Public Hearing Item “A” would be continued to the September 23, 2025, City Council meeting.

**ACTION: Motion was made by Council Member Cothran, seconded by Mayor Pro Tem Garica, and passed unanimously by a vote of 5 0 to continue Public Hearing Item “A” to the September 23, 2025, City Council meeting. The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**B. Issuance of Fontana Public Facilities Financing Authority 25-0488 Lease Revenue Bonds, Series 2025A**

Conduct a Public Hearing and Adopt **Resolution No. 2025-091** of the City Council of the City of Fontana authorizing the execution and delivery by the City of a Ground Lease, Lease Agreement, Indenture, Escrow Agreement, Continuing Disclosure Certificate and Bond Purchase Agreement in connection with the issuance of Fontana Public Facilities Financing Authority Lease Revenue Bonds, Series 2025A, approving the issuance of such Bonds

in an aggregate principal amount of not to exceed \$150,000,000, authorizing the distribution of an Official Statement in connection with the offering and sale of such Bonds and authorizing the execution of necessary documents and certificates and related actions.

Mayor Warren opened the public hearing.

City Clerk Key stated that no written communications were received.

Chief Financial Officer Jessica Brown provided the staff report.

Mayor Warren requested confirmation that issuance of the bonds would not result in increased taxes within the City. Chief Financial Officer Brown confirmed that it would not.

Council Member Cothran commented on the importance of the bonds in supporting the City’s continued growth, the centralization of staff and services, and business retention efforts.

Mayor Warren also addressed homelessness, referencing the recent West End Mayors’ meeting and ongoing regional efforts to eradicate homelessness, noting that success is possible with proper implementation. She commended the Council for making decisions with the community’s future needs in mind.

City Clerk Key stated that there were no requests to speak.

Mayor Warren closed the public hearing.

**ACTION: Motion was made by Mayor Pro Tem Garcia, seconded by Council Member Roberts, and passed unanimously by a vote of 5-0 to approve Public Hearing Item “B.” The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

## **CITY MANAGER COMMUNICATIONS:**

### **A. City Manager Communications**

City Manager Ballantyne commended Chief Financial Officer Brown and Deputy City Manager Phil Burum for their efforts with the issuance of the lease revenue bonds.

## **ELECTED OFFICIALS COMMUNICATIONS/REPORTS:**

### **A. Elected Officials Communications/Reports**

City Treasurer Koehler Brooks thanked Chief Financial Officer Brown for the lease revenue bond presentation.

City Clerk Key reported no comments.

Council Member Cothran commended the Fire Department for its efforts in containing the Pyrite Fire and recognized the partnership between the Fire and Police Departments during a recent call at the Senior Center.

Mayor Pro Tem Garcia thanked his colleagues for approving the lease revenue bonds item and noted that City Hall is long overdue for an upgrade to keep pace with community growth.

Council Member Sandoval commended the partnership between the Fire and Police Departments on a recent call at the Senior Center; extended condolences to Police Captain Brian Binks and the Binks family on the passing of Randy Binks; wished his grandson, Francisco, a happy 11th birthday; and encouraged the community to volunteer as referees for the youth soccer program.

Council Member Roberts congratulated the Employees of the Year, thanked Chief Financial Officer Brown and her team for their work on the lease revenue bonds, and expressed condolences to the Binks family.

Mayor Warren thanked the Community Services Department for the recent “Fit, Fresh and Fun” event and upcoming programs, expressed condolences to Police Captain Binks and family on the passing of Randy Binks, and extended condolences to the family of Summer

Annese Atlas.

**ADJOURNMENT:**

**A. Adjournment**

Mayor Warren and the City Council led a moment of silence in memory of the following individuals:

1. Annese Atlas
2. Randy Binks

Mayor Warren adjourned the meeting at 3:22 p.m. to the Regular City Council Meeting on Tuesday, September 23, 2025, at 2:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

*Christina Rudsell*

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Christina Rudsell, CMC  
Chief Deputy City Clerk

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA CITY COUNCIL ON SEPTEMBER 23, 2025.

*Germaine Key*

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Germaine Key  
City Clerk

### Certificate Of Completion

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Fontana, CA 92335

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### Signer Events

Christina Rudsell

crudsell@fontanaca.gov

City Clerk

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### Signature

*Christina Rudsell*

Signature Adoption: Pre-selected Style

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Germaine Key

gkey@fontana.org

Security Level: Email, Account Authentication (None)

*Germaine Key*

Signature Adoption: Pre-selected Style

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### Electronic Record and Signature Disclosure:

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### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

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### Timestamp

### Certified Delivery Events

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Kathy Kasinger

kkasinger@fontana.org

Records Coordinator

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**Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

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9/23/2025 | 05:35 PM

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Security Checked

9/23/2025 | 06:11 PM

Signing Complete

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9/23/2025 | 06:12 PM

Completed

Security Checked

9/23/2025 | 06:12 PM

**Payment Events****Status****Timestamps****Electronic Record and Signature Disclosure**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

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### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact City of Fontana:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: ctejeda@fontana.org

**To advise City of Fontana of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at ctejeda@fontana.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

**To request paper copies from City of Fontana**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to ctejeda@fontana.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with City of Fontana**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to ctejeda@fontana.org and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> <li>•Allow per session cookies</li> <li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Fontana as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Fontana during the course of my relationship with you.