

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Regular Agenda

Next Reso. FFD 2024-003

Tuesday, July 9, 2024

2:00 PM

Grover W. Taylor Council Chambers

Fire Protection District

Phillip Cothran - President
John Roberts - Vice President
Jesus "Jesse" Sandoval - Commissioner
Peter A. Garcia - Commissioner
Acquanetta Warren - Commissioner
Janet Koehler Brooks - City Treasurer
Germaine Key - District Secretary

Welcome to the Meeting!

Welcome to the City of Fontana meeting. Meetings are held at the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Council Chambers is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires accommodation to participate in a meeting should direct such a request to the City Clerk’s Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk’s Office.

Para traducción en Español, comuníquese con la oficina, “City Clerk” al (909) 350-7602.

The City of Fontana is committed to ensuring a safe and secure environment for its residents to engage with the government. No oversized bags or backpacks (size limit of 14”x14”x6”) will be allowed inside the Council Chambers. All bags are subject to search. Face masks are prohibited in the Council Chambers, but clear masks will be provided upon request to accommodate individuals with medical needs, ensuring their safety and well-being. Before entering the Council Chambers, you may be subject to a metal detector screening. The City Manager retains the discretion to grant any exemptions. Fontana aims to provide safe buildings for our community members, employees, and visitors.

CALL TO ORDER/ROLL CALL:

- A. Call the Meeting to Order**

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the District's jurisdiction. The District is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications**

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion. Does any member of the public wish to address the Authority regarding any item on the Consent Calendar before the vote is taken?

- A. Approval of Minutes** [21-3147](#)

Approve the minutes of the June 25, 2024, Fire Protection District Meeting.

Attachments: [Fire Protection District Meeting Minutes 06-25-2024.pdf](#)

B. Award Contract for Fire Brush Management Services to Fire Grazers, Inc. [21-3146](#)

1. Authorize the Purchasing Division to use the non-competitive source selection to award a contract for fire brush management services with Fire Grazers, Inc. of Mariposa, CA in the amount of \$52,940 and a 15% contingency in the amount of \$7,941.
2. Approve an appropriation of \$60,881 to the Fiscal Year 2024-2025 Fire Protection District budget to include the contract amount of \$52,940 and a 15% contingency of \$7,941.

Attachments: [Fontana Quote revised 2024 copy.pdf](#)
[Non-Competitive Source Justification Selection Form .pdf](#)

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. Executive Director's Communications

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. Elected Officials Communications/Committee Reports

ADJOURNMENT:

- A. Adjournment

Adjourn to the next Regular Fire Protection District Meeting at 2:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Fire Protection District

File #: 21-3147
Agenda #: A.

Agenda Date: 7/9/2024
Category: Consent Calendar

FROM:
City Clerk

SUBJECT:
Approval of Minutes

RECOMMENDATION:
Approve the minutes of the June 25, 2024, Fire Protection District Meeting.

COUNCIL GOALS:

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

DISCUSSION:

The District will consider approval of the minutes of the June 25, 2024, Fire Protection District meeting. The draft minutes are attached to this report for District review and approval.

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, June 25, 2024

2:00 PM

Grover W. Taylor Council Chambers

Fire Protection District

Phillip Cothran - President
John Roberts - Vice President
Jesus "Jesse" Sandoval - Commissioner
Peter A. Garcia- Commissioner
Acquanetta Warren - Commissioner
Janet Koehler Brooks - City Treasurer
Germaine Key - District Secretary

CALL TO ORDER/ROLL CALL:

A. 2:00 P.M. Call the Meeting to Order

A Regular Meeting of the Fontana Fire Protection District was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, June 25, 2024.

President Cothran called the meeting to order at 2:03 p.m.

ROLL CALL:

PRESENT: President Cothran, Vice-President Roberts, Commissioners Warren, Garcia, and Sandoval.

City Treasurer Koehler-Brooks and District Secretary Key were also in attendance.

ABSENT: None

PUBLIC COMMUNICATIONS:

A. Public Communications

No public communications were received.

CONSENT CALENDAR:

ACTION: Motion was made by Vice-President Roberts, seconded by Commissioner Garcia, and passed by a vote of 5-0 to approve Consent Calendar Items "A-D." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

- A. Approval of Minutes 21-3101**
Approve the minutes of the June 18, 2024, Fire Protection District Meeting.

- B. Purchase X Series Advance Defibrillators 21-3029**
 - 1. Authorize Finance to procure the Monitors/Defibrillators utilizing the Purchasing Policy and Procedure Manual Section 3.1.5 Non-Competitive Proposal - Purchased by Another Agency.
 - 2. Authorize Purchasing Division to use the National Purchasing Partners Government (NPPAGOV) Contract No. PS20200 to purchase defibrillators from Zoll Medical Corporation in the amount of \$159,110.12.

- C. Handheld Mass Spectrometer Chemical Detection System 21-3030**
 - 1. Authorize Finance to procure the Handheld Mass Spectrometer Chemical Detection System utilizing the Purchasing Policy and Procedure Manual Section 3.1.5 Non-Competitive Proposal - Purchase by Another Agency.

2. Authorize Purchasing Division to utilize the Orange County Fire Authority Contract IFB No. JA2650 to purchase the handheld chemical detection system from 908 Devices, Inc. of Boston, MA in the amount of \$114,838.

D. Tolling Agreement between the Fontana Fire Protection District and San Bernardino County Fire Protection District 21-3102

1. Approve Amendment to Tolling Agreement Dated August 8, 2023, between the Fontana Fire Protection District and San Bernardino County Fire Protection District extending the automatic termination date by an additional 92 days.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

No Executive Director's Communications were received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

No Elected Officials Communications were received.

ADJOURNMENT:

A. Adjournment

President Cothran adjourned the meeting at 3:13 p.m.

Phillip Cothran
District President

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA FIRE PROTECTION DISTRICT ON JULY 9, 2024.

Germaine Key
District Secretary



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Fire Protection District

File #: 21-3146

Agenda #: B.

Agenda Date: 7/9/2024

Category: Consent Calendar

FROM:

Finance

SUBJECT:

Award Contract for Fire Brush Management Services to Fire Grazers, Inc.

RECOMMENDATION:

1. Authorize the Purchasing Division to use the non-competitive source selection to award a contract for fire brush management services with Fire Grazers, Inc. of Mariposa, CA in the amount of \$52,940 and a 15% contingency in the amount of \$7,941.
2. Approve an appropriation of \$60,881 to the Fiscal Year 2024-2025 Fire Protection District budget to include the contract amount of \$52,940 and a 15% contingency of \$7,941.

COUNCIL GOALS:

- Improve public safety by increasing operational efficiency, visibility and availability.
- Improve public safety by maximizing fire and emergency medical service resources.

DISCUSSION:

Due to the recent 400-acre fire that occurred over the weekend in South Fontana and as part of ongoing efforts to reduce fire risk and maintain open spaces, the City seeks to secure fire brush management services through fire grazing. Fire grazing is an effective method of controlling vegetation and reducing fuel loads in fire-prone areas, thereby mitigating the risk of wildfires. Staff is requesting that the City Council award a contract to Fire Grazers, Inc. in the amount of \$60,881 for brush removal in a 100ft section behind the homes in South Fontana. 8.4 acres starting behind the residences on Teaberry Court and heading south to the furthest residence on Loyola Court would be prioritized first. 25 acres from Loyola Court to Willow Drive and Citrus Avenue would be the next section addressed followed by a final section from Willow Drive and Citrus Avenue past the Nature Center and ending behind Gala Avenue.

San Bernardino County Fire contacted other providers that could provide the service during the summer season. Fire Grazers, Inc. were the only provider that was available to provide the service within the City's time requirement to mitigate the vegetation areas that are prone to fuel fires. Fire Grazers, Inc. currently providing the same type of service for Puente Hills Habitat Preservation Authority and can accommodate the City's critical time schedule that is required. Per the City's Purchasing Policies and Procedures Manual, Section 3.1.5 Non-Competitive Proposal may be used when after soliciting of several vendors, competition is determined inadequate.

Additionally, the Council is asked to approve an appropriation of \$60,881 to the Fiscal Year 2024-

2025 Fire Protection District budget to include the contract amount of \$52,940 and a 15% contingency of \$7,941.

FISCAL IMPACT:

The fiscal impact associated with the approval of this item is \$60,881 and an appropriation of funds are requested for the FY 2024/2025 Fire Protection District budget.

MOTION:

Approve staff recommendation.



Fire Grazers Inc.

4107 Triangle rd.

Mariposa, CA 95338

(310) 465 9727 vishnu@goatsrock.com

QUOTE

Jim Topoleski
San Bernardino County Fire

Quote#:061224
Date: Jun 12, 2024
Order#:

<u>Acre #</u>	<u>Description</u>	<u>Cost</u>
	Fuel Modification Services by Goat	
8.4	100ft. wide stretch behind homes (South Fontana)	\$13,440.00
25	Additional 100ft. wide area	\$37,500.00
	Transportation	\$2,000.00
Total:		\$52,940.00

Thank you for considering the services of our goats.



FONTANA
CALIFORNIA

**CITY OF FONTANA
NON-COMPETITIVE SOURCE SELECTION JUSTIFICATION**

Contract/Req. No.:		Amendment No.:		Requestor:		Date:	
Pre-Tax Amount:	\$	Tax:	\$	Freight:	\$	Total Amount:	\$
Vendor Name:							

FUNDING SOURCE AND AUTHORIZATION (check as applicable)

City Resources	<input type="checkbox"/>	Gov't Grant	<input type="checkbox"/>	Other	<input type="checkbox"/>			
Certifications:	Debarment⁴	<input type="checkbox"/>	Anti-Lobby⁵	<input type="checkbox"/>	Certificate(s) Attached	<input type="checkbox"/>	Not Applicable	<input type="checkbox"/>
Fund:				Object Code:				
Equipment Screening⁶:	Yes	<input type="checkbox"/>	Not Applicable	<input type="checkbox"/>	Title Vests: -			
Purchase Description:								

1. Source Selection - Competition is impracticable (Check appropriate box):

- UNAVAILABLE FROM ANY OTHER SOURCE.** No competitive advantage would be gained from competitive pricing, such as when equipment, goods, materials, supplies, personal property, or services are unique and are only available from one source. (Explain below. Include all contacts made to verify the sole source or single source situation.)
- COOPERATIVE PURCHASING AGREEMENT.** This product or service required is being purchased under a cooperative purchasing agreement. (Explain below).
- SAME PRICE PURCHASED BY ANOTHER PUBLIC AGENCY.** The product or service required was awarded a bid by another public agency that has purchasing procedures substantially similar to those that the city would have been required to use, and the vendor offers the same price(s) to the city that it offered to the other agency.
- EMERGENCY.** This product or service required is due to an emergency, determined by the City Manager, which could not have been anticipated and critical need precludes any form of competition. (Purchases more than \$100,000 must be presented at the next regular City Council Meeting for ratification by the City Council. Please attach supporting documentation and approval from City Manager).
- OTHER REASON(S).** (Explain below).

Detail information to support above justification(s):

⁴ Applies to purchases under a Federal Grant equal to or more than \$25,000
⁵ Applies to purchases under a Federal Grant equal to or more than \$100,000
⁶ Applies to equipment purchases under a Federal Grant equal to or more than \$5,000