

City of Fontana

8437 Sierra Avenue
Fontana, CA 92335



Regular Agenda

Next Reso. FCF 2026-001

Tuesday, July 14, 2026

2:00 PM

**Steelworkers' Auditorium
8437 Sierra Avenue
Fontana, Ca. 92335**

Community Foundation

Acquanetta Warren - Foundation Chairperson

Peter A. Garcia - Board Member

Phillip Cothran - Board Member

John B. Roberts - Board Member

Jesus "Jesse" Sandoval - Board Member

Germaine Key - Foundation Secretary

Matthew Ballantyne, Foundation President

Ray Ebert, Foundtion Vice-President

Jessica Brown - Foundation Treasurer

Best, Best and Krieger, Foundation Attorney

Welcome to the Meeting!

Welcome to a meeting of the Fontana City Council. Meetings are held at the Steelworker's Auditorium 8437 Sierra Avenue, Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Steelworker's Auditorium is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires accommodation to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office.

The City provides automated live translation services during City Council meetings. To request additional language assistance, please contact the City Clerk's Office at (909) 350-7602.

La Ciudad ofrece servicios automatizados de traducción en vivo durante las reuniones del Concejo Municipal. Para solicitar asistencia adicional en otros idiomas, comuníquese con la Oficina, "City Clerk" al (909) 350-7602.

The City of Fontana is committed to ensuring a safe and secure environment for its residents to engage with the government. No oversized bags or backpacks (size limit of 14"x14"x6") will be allowed inside the Steelworker's Auditorium. All bags are subject to search. Face masks are prohibited in the Steelworker's Auditorium, but clear masks will be provided upon request to accommodate individuals with medical needs, ensuring their safety and well-being. Before entering the Steelworker's Auditorium, you may be subject to a metal detector screening. The City Manager retains the discretion to grant any exemptions. Fontana aims to provide safe buildings for our community members, employees, and visitors.

CALL TO ORDER/ROLL CALL:

A. Call the Meeting to Order

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the Foundation jurisdiction. The Foundation is prohibited by law from discussing or taking immediate action on non-agendized items.

A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are

voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

A. Approval of Minutes [26-1124](#)

Approve the minutes of June 9, 2026, Community Foundation Meeting.

Attachments: [Attachment No. 1- Community Foundation Meeting Minutes 06-09-2026.pdf](#)

B. Contract with Tomorrow's Talent for the Fontana Mayor's Education Coalition [26-1130](#)

1. Authorize procurement of educational training services from Tomorrow's Talent utilizing Purchasing Policy and Procedure Manual 3.1.5 Non-Competitive Proposal - Single Source/ Sole Source.
2. Authorize City Manager to enter into an agreement with Tomorrow's Talent on Behalf of the Fontana Mayor's Education Coalition in the amount of \$14,700 and any future amendment for the fiscal year 26/27 not to exceed \$5000.

Attachments: [Attachment No. 1- TT Agreement COF 2627.pdf](#)
[Attachment No. 2- Sole Source Memo Tomorrow Talent.pdf](#)

NEW BUSINESS:

A. Fiscal Year 2025-26 Fourth Quarter Budget Status Report - Fontana Community Foundation [26-1100](#)

Approve the recommended Fiscal Year 2025-26 Fourth Quarter Budget adjustments.

Attachments: [Attachment No. 1- FY25-26 Fourth Quarter Budget Status Report - Fontana Community Foundation.pdf](#)

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

ADJOURNMENT:

A. Adjournment

Adjourn to the next Regular Community Foundation Meeting at 2:00 p.m. in the Steelworkers' Auditorium located at 8437 Sierra Avenue, Fontana, California.



City of Fontana

8437 Sierra Avenue
Fontana, CA 92335

Action Report

Community Foundation

File #: 26-1124

Agenda #: A.

Agenda Date: 7/14/2026

Category: Consent Calendar

FROM:

City Clerk

SUBJECT:

Approval of Minutes

RECOMMENDATION:

Approve the minutes of June 9, 2026, Community Foundation Meeting.

COUNCIL GOALS:

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

DISCUSSION:

The Foundation will consider approval of the minutes of June 9, 2026, Regular Community Foundation meeting. The draft minutes are attached to this report for Foundation review and approval.

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

City of Fontana

8437 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, June 9, 2026

2:00 PM

**Steelworkers' Auditorium
8437 Sierra Avenue
Fontana, Ca. 92335**

Community Foundation

***Acquanetta Warren - Foundation Chairperson
Peter A. Garcia - Board Member
Phillip Cothran - Board Member
John B. Roberts - Board Member
Jesus "Jesse" Sandoval - Board Member
Germaine Key - Foundation Secretary
Matthew Ballantyne, Foundation President
Ray Ebert, Foundtion Vice-President
Jessica Brown - Foundation Treasurer
Best, Best and Krieger, Foundation Attorney***

CALL TO ORDER/ROLL CALL:

A. 2:00 P.M. Call the Meeting to Order

A Regular Meeting of the Fontana Community Foundation was held in the Steelworkers' Auditorium, 8437 Sierra Avenue, Fontana, CA 92335, on Tuesday, June 9, 2026.

Chairperson Warren called the meeting to order at 2:04 p.m.

ROLL CALL:

PRESENT: Chair Warren, Board Members Garcia, Roberts and Sandoval.

City Treasurer Koehler-Brooks and Foundation Secretary Key were also in attendance.

Absent: Board Member Cothran

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Board Member Roberts, seconded by Board Member Garcia, and passed by a vote of 4-0 to approve Consent Calendar Item "A." The motion carried by the following vote: **AYES:** Warren, Garcia, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** Cothran

A. Approval of Minutes 26-1061

Approve the minutes of February 24, 2026, Community Foundation Meeting.

NEW BUSINESS:

A. Fiscal Year 2026/27 Supplemental Budget Report 26-1036 - Fontana Community Foundation

Approve the recommended Fiscal Year 2026/27 Supplemental Budget adjustments.

Chief Financial Officer Jessica Brown provided the staff report.

ACTION: Motion was made by Board Member Garcia, seconded by Board Member Roberts, and passed by vote of 4-0 to approve New Business Item "A." The motion carried by the following vote: AYES: Warren, Garcia, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: Cothran

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

No Executive Director's Communications were received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

No Elected Officials Communications were received.

Board Member Sandoval exited the meeting at 4:02 p.m.

ADJOURNMENT:

A. Adjournment

Chairperson Warren adjourned the meeting at 4:07 p.m.

Acquanetta Warren
Chair

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA
COMMUNITY FOUNDATION ON JULY 14, 2026.

Germaine Key
Foundation Secretary



City of Fontana

8437 Sierra Avenue
Fontana, CA 92335

Action Report

Community Foundation

File #: 26-1130

Agenda #: B.

Agenda Date: 7/14/2026

Category: Consent Calendar

FROM:

Economic Development

SUBJECT:

Contract with Tomorrow's Talent for the Fontana Mayor's Education Coalition

RECOMMENDATION:

1. Authorize procurement of educational training services from Tomorrow's Talent utilizing Purchasing Policy and Procedure Manual 3.1.5 Non-Competitive Proposal - Single Source/ Sole Source.
2. Authorize City Manager to enter into an agreement with Tomorrow's Talent on Behalf of the Fontana Mayor's Education Coalition in the amount of \$14,700 and any future amendment for the fiscal year 26/27 not to exceed \$5000.

COUNCIL GOALS:

- Promote economic development by concentrating on job creation.
- Increase citizen involvement by Developing future leaders.

DISCUSSION:

In 2018, the City of Fontana established the Fontana Mayor's Education Coalition to develop a skilled workforce pipeline. The Coalition is an intentional partnership of stakeholders from education, business, and the community committed to creating fulfilling career opportunities for local students.

Over its nine-year history, the Coalition has created unique career pathway initiatives designed to inspire and engage high school students throughout the City around the college, career and trade opportunities.

The FY 26/27 series will expand on its focus of skills development, rather than focusing on specific industries. In partnership with Tomorrow's Talent, the coalition will design hands-on business experiences that will expose high school and middle school students to a variety of skills that can be applied to different occupations. These business experiences are called Pathfinder Days. The primary objective of Pathfinder Day is to provide students with immersive micro-internship experiences at local employers' worksites, offering them a glimpse into the real-world environment and practices of various industries.

Key Deliverables:

- Three events/workshops in the Adulting 101 Program

- Conduct/ Facilitate Mock Job Interviews
- “My First Job” Workshop
 - Centered around transferable skills/ AI Professional Skills
 - Debunking the Myths of Adulting
- Financial Literacy Workshop (including Taxes 101)

Anticipated offerings to be conducted in October 2026, February 2027 and March 2027.

The Contract term will be from July 14, 2026 - June 30, 2027 with a total cost of \$14,700.

MOTION:

Approve staff recommendation.

CITY OF FONTANA

At Tomorrow's Talent, we believe that strengthening the alignment between education and employers and properly supporting new graduates will create a pipeline for local talent who thrive in local jobs, resulting in a stronger local economy for all. We understand the different purposes, operational tempos, financial models, cultures, and languages of educational institutions and employers, which allows us to build bridges between them effectively. Bridges that tomorrow's talented employees can more easily navigate on their way to a thriving career.

AGREEMENT SUMMARY

The following provides an overview of the anticipated Scope of Work and related services to be provided by Tomorrow's Talent in partnership with **City of Fontana ("CLIENT")** under this Agreement.

ACTIVITIES

Tomorrow's Talent will work to support in any of the following ways:

- School District/Site engagement, pathway identification and development, scheduling, and coordination of ongoing meetings
- Student screening, recruitment, orientations, development, and placement
- Successful student engagement
- Assist in developing policies and/or certification processes aligned with course sequences for related pathways.
- Student and/or Employer Events
- Workforce Readiness Workshops
- Guest Speaking Opportunities
- Teacher externship coordination and development
- Employer of Record Services (separate agreement needed for payroll services)

ACTIVITY DETAIL

Tomorrow's Talent will assist in any or all of the above-listed activities as needed but will specifically support:

- Three events/workshops in the Adulting 101 Program
 - Conduct/Facilitate Mock Interviews
 - My First Job Workshop
 - Centered around Transferable Skills / AI Professional Skills
 - Debunking the Myths of Adulting
 - Financial Literacy Workshop (Incl. Taxes 101)
- Workshop dates, times, and topics may be adjusted as mutually agreed upon
- Anticipated offerings to be conducted in October 2026, February 2027 and March 2027
- Effort to be made to get the "same" students to attend all three workshops
- Offer a certificate of completion (where applicable)

TERM

The term of this agreement is to be effective as of July 1, 2026, through June 30, 2027.

COMPENSATION

Tomorrow's Talent proposes to provide the above listed services at a rate of **\$14,700**. Payment shall be made as follows: thirty percent (30%) of the total contract amount due upon execution of the Agreement, with the remaining balance invoiced in equal monthly installments over the term of the Agreement.



TERMS AND CONDITIONS

I. Parties

This Services Agreement is entered into by and between **CITY OF FONTANA** ("CLIENT") and **Tomorrow's Talent, LLC** ("VENDOR"). CLIENT and VENDOR may be referred to individually as a "Party" and collectively as the "Parties."

II. Services

VENDOR shall provide the employer services described in the Agreement Summary, Scope of Work, or applicable attachments. Services may include recruitment support, candidate sourcing, screening, coordination, onboarding support, workforce consulting, or other mutually agreed services.

III. Services Involving Minors or Student Participants

To the extent the Services involve minors, students, interns, or work-based learning participants, CLIENT agrees to comply with all applicable federal, state, and local laws governing the employment, supervision, safety, scheduling, and work conditions of minors, including any applicable work permit, wage and hour, restricted duties, and workplace safety requirements.

CLIENT shall be responsible for providing appropriate supervision, maintaining a safe and lawful work environment, and ensuring that any minor or student participant is assigned only to lawful and appropriate duties. If Services are provided in connection with a school district, charter school, county office of education, or other educational agency, the Parties shall cooperate in good faith to comply with any applicable student safety, background check, fingerprinting, supervision, and site access requirements.

Unless otherwise expressly stated in writing, CLIENT remains responsible for day-to-day supervision, workplace compliance, worksite safety, and final decisions regarding the placement, assignment, and continued participation of any minor, student, intern, employee, or candidate.

IV. Client Responsibilities

CLIENT agrees to provide timely information, access, approvals, job descriptions, position requirements, workplace expectations, and other materials reasonably necessary for VENDOR to perform the Services. CLIENT remains responsible for all final hiring decisions, employment terms, workplace conditions, supervision, scheduling, wage and hour compliance, and legal obligations related to any worker, candidate, intern, student, or employee unless otherwise expressly agreed in writing.

V. No Hiring, Placement, or Retention Guarantee

Unless expressly stated in the Scope of Work, VENDOR does not guarantee that any candidate will be hired, placed, retained, meet performance expectations, or remain employed for any specific period of time. CLIENT acknowledges that hiring decisions, candidate performance, attendance, conduct, availability, and retention may depend on factors outside VENDOR's control.

VI. Term

This Agreement shall begin on the effective date stated in the Agreement Summary or upon full execution by both Parties, whichever is later. It shall continue through the stated end date unless terminated earlier in accordance with this Agreement.

VII. Compensation and Payment

CLIENT shall compensate VENDOR in the amount and manner stated in the Agreement Summary, Scope of Work, invoice schedule, or approved written payment terms. VENDOR shall submit invoices according to the agreed billing schedule. Undisputed invoices shall be paid within thirty (30) days of receipt.

VIII. Termination

Either Party may terminate this Agreement for convenience upon thirty (30) days' written notice. Upon termination, CLIENT shall pay VENDOR for all Services performed, commitments made, and approved expenses incurred through the effective date of termination, including any non-cancelable or prepaid costs.

IX. Confidentiality

Each Party shall protect the confidential and proprietary information of the other Party and shall not disclose or use such information except as necessary to perform or receive Services under this Agreement or as required by law.

X. Candidate and Business Information

VENDOR may receive resumes, applications, screening notes, contact information, business requirements, and related information in connection with the Services. VENDOR shall use such information only for purposes related to providing the



Services, including recruitment, screening, coordination, reporting, and service improvement. VENDOR shall use reasonable safeguards to protect such information from unauthorized access or disclosure.

XI. Intellectual Property

VENDOR retains ownership of its pre-existing materials, tools, templates, processes, methods, work product, business information, and intellectual property. CLIENT may use final materials provided by VENDOR solely for internal business purposes related to the Services and may not sell, distribute, reproduce, or provide such materials to third parties without VENDOR's prior written consent.

XII. Independent Contractor

VENDOR is an independent contractor and not an employee, agent, partner, joint venturer, or legal representative of CLIENT. Nothing in this Agreement creates an employment relationship between CLIENT and VENDOR personnel.

XIII. Insurance

VENDOR shall maintain insurance coverage reasonably appropriate for the Services provided, including general liability and any other coverage required by law or mutually agreed upon in writing.

XIV. Indemnification

Each Party shall indemnify and hold harmless the other Party from third-party claims, damages, liabilities, losses, costs, and expenses to the extent caused by that Party's negligence, willful misconduct, breach of this Agreement, or violation of applicable law.

XV. Nondiscrimination

The Parties shall comply with all applicable federal, state, and local laws prohibiting discrimination, harassment, or retaliation in connection with the Services.

XVI. Dispute Resolution

The Parties shall first attempt in good faith to resolve any dispute through informal discussion between authorized representatives. If the dispute cannot be resolved informally, either Party may pursue any remedies available under applicable law.

XVII. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

XVIII. Complete Agreement

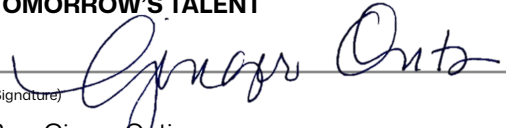
This Agreement, together with the Agreement Summary, Scope of Work, attachments, exhibits, and written amendments, represents the entire agreement between the Parties and supersedes all prior discussions or understandings related to the subject matter.

XIX. Electronic Signatures

This Agreement may be executed electronically and in counterparts. Electronic signatures shall have the same force and effect as original signatures.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates written hereunder.

TOMORROW'S TALENT


 (Signature)

By: Ginger Ontiveros

Title: President/CEO

Date: 06/22/2026

CITY OF FONTANA

 (Signature)

By: _____

Title: _____

Date: _____

City Council

Acquanetta Warren
Mayor

Peter A. Garcia
Mayor Pro Tem

John B. Roberts
Council Member

Jesus “Jesse” Sandoval
Council Member

Phillip W. Cothran
Council Member

MEMORANDUM

TO: Purchasing Department

FROM: Monique Carter, Marketing & Econ Dev Mgr.

DATE: June 30, 2026

SUBJECT: Vendor Selection – Micro Internship Coordination Services

In accordance with the City’s procurement procedures, we attempted to solicit three (3) competitive bids for the provision of micro-internship coordination services related to the Pathfinder Day program. Despite these efforts, we were unsuccessful in identifying multiple qualified bidders.

Our outreach determined that similarly aligned organizations only arrange micro-internships for their own affiliated companies or programs. As a result, they do not provide the type of broad-based, multi-employer coordination services required under this project.

Tomorrow’s Talent, LLC was the only vendor identified that offers comprehensive coordination of employer engagement, student placement, logistical management, and reflection activities across multiple industries, consistent with the City’s program objectives.

Accordingly, staff recommends proceeding with Tomorrow’s Talent, LLC as the sole vendor for these services.



City of Fontana

8437 Sierra Avenue
Fontana, CA 92335

Action Report

Community Foundation

File #: 26-1100

Agenda #: A.

Agenda Date: 7/14/2026

Category: New Business

FROM:

Finance

SUBJECT:

Fiscal Year 2025-26 Fourth Quarter Budget Status Report - Fontana Community Foundation

RECOMMENDATION:

Approve the recommended Fiscal Year 2025-26 Fourth Quarter Budget adjustments.

COUNCIL GOALS:

- Operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- Practice sound fiscal management by producing timely and accurate financial information.
- Practice sound fiscal management by living within our means while investing in the future.

DISCUSSION:

The Fontana Community Foundation (Foundation) was created on April 27, 2005, by Foundation Resolution No. 2005- 01. The Foundation is a separate legal entity of the City and is governed by California State Law. The Foundation is legally chartered as a Section 501(c)(3) non-profit organization within the Internal Revenue Code. The Foundation oversees the actions of unincorporated divisions such as the Fontana Library Foundation Division within the City structure.

It is the mission of the Fontana Community Foundation to lessen the burdens of government by aiding and assisting in the implementation, improvements, and maintenance of public services that preserve and promote the health and welfare and education of local citizenry of the City of Fontana.

The current 2025-26 Foundation Operating Budget includes total uses (expenditures and transfers out) of \$236,185 and budgeted sources (revenues and transfers in) of \$162,285.

The Foundation served as the fiscal sponsor and accepted donations on behalf of the Stage Red Fontana Youth Music Foundation (SR Foundation) while the SR Foundation awaited its IRS non-profit designation. The SR Foundation has received its designation and as such, the Fourth Quarter budget recommendation is to move revenues and appropriations of \$159,785 from the Foundation Fund #299 to SR Foundation Fund #298 for donations received since October 2025.

FISCAL IMPACT:

There is no net fiscal impact associated with the approval of this item as detailed in the Fourth Quarter Budget Status Report and supporting schedules.

MOTION:

Approve staff recommendation.

Fontana Community Foundation

Unreserved Fund Balance

Fiscal Year 2025/2026

	Audited Fund Balance July 1, 2025	Budget					Net Proposed Adjustments	Estimated Fund Balance June 30, 2026
		Revenues	Transfers In	Expenditures	Transfers Out	Available		
298 SR Youth Music Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
299 Community Foundation	\$ 472,116	\$ 162,285	\$ -	\$ (236,185)	\$ -	\$ 398,216	\$ -	\$ 398,216
TOTAL ALL FUNDS	\$ 472,116	\$ 162,285	\$ -	\$ (236,185)	\$ -	\$ 398,216	\$ -	\$ 398,216

Fourth Quarter Budget Status Report - 2025/2026

City of Fontana

July 14, 2026

Fontana Community Foundation

Recommended Adjustments

Fiscal Year 2025/2026

Fund	Organization Project #	Dept	Organization/Project Discription	Object	Object Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
298 SR Youth Music Foundation						159,785	159,785	-	-	-	
29830000		DS	SR Youth Music Foundation	6425	Donations		159,785			159,785 }	
29830000		DS	SR Youth Music Foundation	8029	Scholarships-General	33,000				(33,000) }	Move Youth Music Foundation from Fund #299
29830000		DS	SR Youth Music Foundation	8130	Other Professional Svcs	126,785				(126,785) }	
299 Community Foundation						(159,785)	(159,785)	-	-	-	
29930000		DS	StageRed Youth Mus. Foundation	6425	Donations		(159,785)			(159,785) }	
29930000		DS	StageRed Youth Mus. Foundation	8016	Donation Expense	(114,785)				114,785 }	Move Youth Music Foundation to Fund #298
29930000		DS	StageRed Youth Mus. Foundation	8130	Other Professional Svcs	(45,000)				45,000 }	
Total Fontana Community Foundation Transfers								0	0		