

# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335



## Regular Agenda

**Next Reso. No. HA 2026-001**

**Tuesday, February 24, 2026**

**2:00 PM**

**Steelworker's Auditorium**

## **Housing Authority**

*Peter A. Garcia - Chairperson  
John B. Roberts - Vice Chairperson  
Jesus "Jesse" Sandoval - Authority Member  
Phillip Cothran - Authority Member  
Acquanetta Warren - Authority Member  
Janet Koehler-Brooks - City Treasurer  
Germaine Key - Authority Secretary*

**Welcome to the Meeting!**

Welcome to the City of Fontana meeting. Meetings are held at the Steelworkers' Auditorium 8437 Sierra Avenue, Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Steelworkers' Auditorium is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires accommodation to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office.

Para traducción en Español, comuníquese con la oficina, "City Clerk" al (909) 350-7602.

The City of Fontana is committed to ensuring a safe and secure environment for its residents to engage with the government. No oversized bags or backpacks (size limit of 14"x14"x6") will be allowed inside the Steelworkers' Auditorium. All bags are subject to search. Face masks are prohibited in the Steelworkers' Auditorium, but clear masks will be provided upon request to accommodate individuals with medical needs, ensuring their safety and well-being. Before entering the Steelworkers' Auditorium, you may be subject to a metal detector screening. The City Manager retains the discretion to grant any exemptions. Fontana aims to provide safe buildings for our community members, employees, and visitors.

**CALL TO ORDER/ROLL CALL:**

- A. **Call the Meeting to Order**

**PUBLIC COMMUNICATIONS:**

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the Authority jurisdiction. The Authority is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. **Public Communications**

**CONSENT CALENDAR:**

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

- A. **Approval of Minutes** [26-0823](#)  
Approve the minutes of the October 28, 2025, Regular Housing Authority

Meeting.

**Attachments:** [Attachment No. 1- Housing Authority Meeting Minutes 10-28-2025.pdf](#)

**NEW BUSINESS:**

- A. **Fiscal Year 2025-26 Midyear Budget Status Report - Fontana Housing Authority** [26-0795](#)

Approve the recommended Fiscal Year 2025-26 Midyear Budget adjustments.

**Attachments:** [Attachment No. 1- Fiscal Year 2025-26 Midyear Budget Status Report - FHA.pdf](#)

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

- A. **Executive Director's Communications**

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

- A. **Elected Officials Communications/Committee Reports**

**ADJOURNMENT:**

- A. **Adjournment**

Adjourn to the next Regular Meeting at 2:00 p.m. in the Steelworkers' Auditorium located at 8437 Sierra Avenue, Fontana, California.



# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335

## Action Report

## Housing Authority

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**File #:** 26-0823

**Agenda #:** A.

**Agenda Date:** 2/24/2026

**Category:** Consent Calendar

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**FROM:**

City Clerk

**SUBJECT:**

Approval of Minutes

**RECOMMENDATION:**

Approve the minutes of the October 28, 2025, Regular Housing Authority Meeting.

**COUNCIL GOALS:**

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

**DISCUSSION:**

The Housing Authority Board will consider approval of the minutes of the October 28, 2025, Regular Housing Authority meeting. The draft minutes are attached to this report for the Board's review and approval.

**FISCAL IMPACT:**

None.

**MOTION:**

Approve staff recommendation.

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Minutes

Tuesday, October 28, 2025

2:00 PM

Grover W. Taylor Council Chambers

## Housing Authority

*Peter A. Garcia - Chairperson*  
*John B. Roberts - Vice Chairperson*  
*Jesus "Jesse" Sandoval - Authority Member*  
*Phillip Cothran - Authority Member*  
*Acquanetta Warren - Authority Member*  
*Janet Koehler-Brooks - City Treasurer*  
*Germaine Key - Authority Secretary*

**CALL TO ORDER/ROLL CALL:**

**A. Call the Meeting to Order**

A Regular Meeting of the Fontana Housing Authority was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, October 28, 2025.

Chairperson Garcia called the meeting to order at 2:04 p.m.

**ROLL CALL:**

**PRESENT:** Chairperson Garcia, Vice-Chairperson Roberts, Authority Members Cothran, Sandoval, and Warren.

City Treasurer Koehler-Brooks was also in attendance.

**ABSENT:** Authority Secretary Key

**PUBLIC COMMUNICATIONS:**

**A. Public Communications**

No public communications were received.

**CONSENT CALENDAR:**

**ACTION:** Motion was made by Vice-Chairperson Roberts, seconded by Chairperson Garcia, and passed unanimously by a vote of 5-0 to approve Consent Calendar Item "A." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

- A. Approval of Minutes 25-0627**  
Approve the minutes of the September 3, 2025, Regular Housing Authority Meeting.

**NEW BUSINESS:**

- A. Fiscal Year 2025-26 First Quarter Budget Status Report - Fontana Housing Authority 25-0567**  
  
Approve the recommended Fiscal Year 2025-26 First Quarter Budget adjustments.

Chief Financial Officer Jessica Brown provided the staff report.

**ACTION: Motion was made by Authority Member Sandoval, seconded by Vice-Chairperson Roberts, and passed unanimously by a vote of 5-0 to approve New Business Item "A." The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

**A. Executive Director's Communications**

No Executive Director's Communications were received.

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Committee Reports**

No Elected Officials Communications were received.

**ADJOURNMENT:**

**A. Adjournment**

Chairperson Garcia adjourned the meeting at 4:02 p.m.

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Peter Garcia  
Chairperson

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA HOUSING AUTHORITY ON FEBRUARY 24, 2026.

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Germaine Key  
Authority Secretary



# City of Fontana

8437 Sierra Avenue  
Fontana, CA 92335

## Action Report

### Housing Authority

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**File #:** 26-0795

**Agenda #:** A.

**Agenda Date:** 2/24/2026

**Category:** New Business

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**FROM:**

Finance

**SUBJECT:**

Fiscal Year 2025-26 Midyear Budget Status Report - Fontana Housing Authority

**RECOMMENDATION:**

Approve the recommended Fiscal Year 2025-26 Midyear Budget adjustments.

**COUNCIL GOALS:**

- Operate in a businesslike manner by ensuring that the public debate is based on accurate information.
- Practice sound fiscal management by producing timely and accurate financial information.
- Practice sound fiscal management by living within our means while investing in the future.
- Practice sound fiscal management by fully funding liabilities and reserves.
- Practice sound fiscal management by producing transparent information in a timely matter.

**DISCUSSION:**

Each year, the Housing Authority adopts a budget committing fiscal and staff resources to the accomplishments of its goals. During the year, actual revenues and expenditures are carefully monitored against the approved budget.

The current FY2025-26 operating budget includes total sources (revenues and transfers in) of \$5.7 million and total uses (expenditures and transfers out) of \$8.2 million. The Midyear Budget adjustment increases total sources by \$136,478 for a total of \$5.8 million and increases total uses by \$1.1 million for a total of \$9.3 million.

**Summary of Key Points:**

The following budget adjustments are recommended:

- Permanent Local Housing Allocation Fund #295
  - Increase revenues and appropriations in the amount of \$19,473 to match PLHA Project TBD grant allocation.
- Housing Authority - LMIHF Fund #297
  - Increase appropriations in the amount of \$35,000 primarily for The Path Events and appliances, legal services, and consultant services.
- Affordable Housing Trust Fund #698
  - Increase revenues in the amount of \$117,005 and appropriations in the amount of \$1.1 million for the contribution from Fund #675 for the DIF reimbursement draw' developer

reimbursement charges, and the FY24-25 project carryover update.

**FISCAL IMPACT:**

The fiscal impact associated with the requested actions will have a net fund balance decrease of \$1.0 million as outlined in the attached Housing Authority schedules.

**MOTION:**

Approve staff recommendation.

**Fontana Housing Authority**  
**Unreserved Fund Balances**  
**Fiscal Year 2025/2026**

	Audited Fund Balance July 1, 2025	Budget					Net Proposed Adjustments	Estimated Fund Balance June 30, 2026
		Revenues	Transfers In	Expenditures	Transfers Out	Available		
<b>Special Revenue Funds:</b>								
290 Low Mod/Income Housing	\$ 212,455	\$ -	\$ -	\$ -	\$ -	\$ 212,455	\$ -	\$ 212,455
291 Housing Authority AB 1486	3,669,617	0	0	0	0	3,669,617	-	3,669,617
295 Permanent Local Hsg Alloc	(6,812)	2,864,028	0	(2,857,216)	0	0	-	0
297 Housing Authority - LMIHF	15,464,193	751,000	0	(3,877,786)	0	12,337,407	(35,000)	12,302,407
<b>Total Special Revenue Funds</b>	<b>\$ 19,339,453</b>	<b>\$ 3,615,028</b>	<b>\$ -</b>	<b>\$ (6,735,002)</b>	<b>\$ -</b>	<b>\$ 16,219,479</b>	<b>\$ (35,000)</b>	<b>\$ 16,184,479</b>
<b>Capital Project Funds:</b>								
697 Fontana Housing Authority	\$ 1,390,506	\$ 247,350	\$ -	\$ (168,360)	\$ -	\$ 1,469,496	\$ -	\$ 1,469,496
698 Affordable Housing Trust	6,294,412	1,825,000	0	(1,252,281)	0	6,867,131	(975,000)	5,892,131
<b>Total Capital Project Funds</b>	<b>\$ 7,684,918</b>	<b>\$ 2,072,350</b>	<b>\$ -</b>	<b>\$ (1,420,641)</b>	<b>\$ -</b>	<b>\$ 8,336,627</b>	<b>\$ (975,000)</b>	<b>\$ 7,361,627</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 27,024,371</b>	<b>\$ 5,687,378</b>	<b>\$ -</b>	<b>\$ (8,155,643)</b>	<b>\$ -</b>	<b>\$ 24,556,106</b>	<b>\$ (1,010,000)</b>	<b>\$ 23,546,106</b>

**Fontana Housing Authority**  
**Recommended Adjustments**  
**Fiscal Year 2025/2026**

Fund	Organization Project #	Dept	Organization/Project Description	Object	Object Description	Appropriations	Revenues	Transfers In	Transfers Out	FB Impact	Reason
<b>295 Permanent Local Hsg Alloc</b>						19,473	19,473	-	-	-	
	29530299	DS	PLHA Projects	5328	CDBG Grant Reimbursement		19,473			19,473	}
	29530299	DS	PLHA Projects	6450	Miscellaneous Income		(19,473)			(19,473)	}
	29530299	DS	PLHA Projects	8041	Operation Of Acq Prop	19,473				(19,473)	FY24-25 project carryover update
	29530299	DS	PLHA Projects	8310	Land	(19,473)				19,473	}
	30200008-295-A	DS	PLHA Project TBD	5328	CDBG Grant Reimbursement		(19,473)			(19,473)	}
	30200008-295-A	DS	PLHA Project TBD	6450	Miscellaneous Income		38,946			38,946	Adjust revenues and appropriations to match grant allocation
	30200008-295-A	DS	PLHA Project TBD	8310	Land	19,473				(19,473)	}
<b>297 Housing Authority - LMIHF</b>						35,000	-	-	-	(35,000)	
	29730200	DS	Housing Administration	8010	Departmental Expense	10,000				(10,000)	Increase appropriations for The Path events and appliances
	29730200	DS	Housing Administration	8110	Legal Services	15,000				(15,000)	Increase appropriations for legal services
	29730200	DS	Housing Administration	8130	Other Professional Svcs	10,000				(10,000)	Increase appropriations for consultant services
<b>698 Affordable Housing Trust</b>						1,092,005	117,005	-	-	(975,000)	
	69830200	DS	AFT Administration	6830	Contribution From City		117,005			117,005	Xfer from Fund #675 for DIF reimbursement draw and increase
	69830200	DS	AFT Administration	8097	Reimbursements-Developers	117,005				(117,005)	appropriations for developer reimbursement charges
	69830299	DS	Housing Project	8420	Lease Expense - Principal	1,110,503				(1,110,503)	FY24-25 project carryover update
	69830299	DS	Housing Project	8421	Lease Expense - Interest	(135,503)				135,503	}
<b>Total Fontana Housing Authority Transfers</b>								0	0		