

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Minutes

**Tuesday, June 10, 2025**

**2:00 PM**

**Grover W. Taylor Council Chambers**

## **City Council Meeting**

*Acquanetta Warren - Mayor*  
*Peter A. Garcia - Mayor Pro Tem*  
*John B. Roberts - Council Member*  
*Jesus "Jesse" Sandoval - Council Member*  
*Phillip Cothran - Council Member*  
*Germaine Key - City Clerk*  
*Janet Koehler-Brooks, City Treasurer*

## **CLOSED SESSION:**

### **A. 1:00 P.M. CLOSED SESSION**

The Closed Session meeting of the Fontana City Council was held in the Executive Conference Room, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, June 10, 2025.

Mayor Warren called the meeting to order at 1:02 p.m. with all members of the City Council present.

City Treasurer Janet Koehler-Brooks was also present. City Clerk Germaine Key was absent.

## **PUBLIC COMMUNICATION - CLOSED SESSION:**

There were no public communications received for the following items:

1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6 City Negotiator: John Bakhit, Labor Counsel and Matt Ballantyne, City Manager. Employee Organization(s): Police Officers Association and Police Management Association.

## **CALL TO ORDER/ROLL CALL:**

### **A. 2:00 P.M. Call To Order/Roll Call:**

The Regular Meeting of the Fontana City Council was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, CA 92335, on Tuesday, June 10, 2025.

Mayor Warren called the Regular City Council Meeting to order at 2:08 p.m.

### **ROLL CALL:**

**PRESENT:** Mayor Warren, Mayor Pro Tem Garcia, Council Members Cothran, Roberts, and Sandoval.

City Treasurer Janet Koehler-Brooks was also present.

**ABSENT:** City Clerk Germaine Key

## **INVOCATION/PLEDGE OF ALLEGIANCE:**

### **A. Invocation/Pledge of Allegiance:**

The invocation was given by Council Member Roberts, followed by the pledge of allegiance led

by Mayor Pro Tem Garcia.

## **CLOSED SESSION ANNOUNCEMENT:**

City Attorney Ruben Duran reported that the City Council met in Closed Session on the items listed on the agenda, provided direction to staff, and took no reportable action.

## **SPECIAL PRESENTATIONS:**

### **1. Mayor Warren and City Council to recognize Mayor's Youth Advisory Council Members, Owen Cholid, Giana Depakakibo, Royelle Johnson, and Noelle Louie for their Utility Box Art designs.**

Mayor Warren and the City Council recognized Mayor's Youth Advisory Council Members, Owen Cholid, Giana Depakakibo, Royelle Johnson, and Noelle Louie for their Utility Box Art designs.

### **2. Mayor Warren and City Council to recognize Mayor's Education Coalition Members, Rosa Aguilar and Jhoann Acosta.**

Mayor Warren and the City Council recognized Mayor's Education Coalition Members, Rosa Aguilar and Jhoann Acosta.

## **PUBLIC COMMUNICATIONS:**

The following individuals spoke under public communications:

Jim Grigoli addressed the City Council regarding the donation of a World Trade Center beam for the 9/11 First Responders Memorial. He expressed his gratitude to City Manager Matt Ballantyne, the Mayor, and Council Members for their support. He also thanked everyone who participated in the recent Fire Ops 101 event.

Martha shared her concerns about the City Council meeting start time of 2:00 p.m., stating that it may limit the ability of many members of the public to attend and participate.

## **CONSENT CALENDAR:**

**ACTION:** Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed unanimously by a vote of 5-0 to approve Consent Calendar Items "A-H." The motion carried by the following vote: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**A. Approval of Minutes 25-0295**

Approve the minutes of the May 27, 2025, Regular City Council Meeting.

**B. Adoption of Ordinance No. 1970 (Second Reading), approving Master Case No. 25-0025 and Municipal Code Amendment No. 25-0006 to amend multiple sections of Chapter 30 (Zoning and Development Code) relating to parking requirements in the Sierra Core District of the Form-Based Code, minimum dimensions for private open space in the Form-Based Code, minimum width of rowhouses in the Form Based Code, minimum queuing and study requirements for drive-through restaurants, screening requirements for mechanical/utility equipment, and to eliminate redundant code language.. 25-0293**

**RECOMMENDATION:**

Adopt **Ordinance No. 1970** on Second Reading, approving Master Case No. 25-0025 and Municipal Code Amendment No. 25-0006 to amend multiple sections of Chapter 30 (Zoning and Development Code) relating to parking requirements in the Sierra Core District of the Form-Based Code, minimum dimensions for private open space in the Form-Based Code, minimum width of rowhouses in the Form Based Code, minimum queuing and study requirements for drive-through restaurants, screening requirements for mechanical/utility equipment, and to eliminate redundant code language, pursuant to the California Environmental Quality Act (CEQA) Guidelines, Section 15378.

**C. Initiation and Intention to Levy Assessments for 2025-26 for Landscape and Lighting Maintenance Districts 25-0292**

1. Adopt **Resolution No. 2025-024**, of the City of Fontana, California, Initiating Proceedings to Levy and Collect Assessment Within Landscape Maintenance District No. 1 for 2025-26 and Ordering the Preparation of the Engineer's Report Therefore.
2. Adopt **Resolution No. 2025-025**, of the City of Fontana, California, Declaring its Intention to Levy and Collect Assessments within Landscape Maintenance District No. 1 ("LMD #1") for 2025-26 and Giving Notice of and Setting the Time and Place of the Hearing on the Levy of the Proposed Assessment.
3. Adopt **Resolution No. 2025-026**, of the City of Fontana, California, Initiating Proceedings to Levy and Collect Assessment Within Landscape Maintenance District No. 2 for 2025-26 and Ordering the Preparation of the Engineer's Report Therefore.
4. Adopt **Resolution No. 2025-027**, of the City of Fontana, California, Declaring its Intention to Levy and Collect Assessments within

Landscape Maintenance District No. 2 ("LMD # 2") for 2025-26 and Giving Notice of and Setting the Time and Place of the Hearing on the Levy of the Proposed Assessment.

5. Adopt **Resolution No. 2025-028**, of the City of Fontana, California, Initiating Proceedings to Levy and Collect Assessment Within Landscape Maintenance District No. 3 for 2025-26 and Ordering the Preparation of the Engineer's Report Therefore.
6. Adopt **Resolution No. 2025-029**, of the City of Fontana, California, Declaring its Intention to Levy and Collect Assessments within Landscape Maintenance District No. 3 ("LMD # 3") for 2025-26 and Giving Notice of and Setting the Time and Place of the Hearing on the Levy of the Proposed Assessment.
7. Adopt **Resolution No. 2025-030**, of the City of Fontana, California, Initiating Proceedings to Levy and Collect Assessment Within Landscape Maintenance District No. 3-1 for 2025-26 and Ordering the Preparation of the Engineer's Report Therefore.
8. Adopt **Resolution No. 2025-031**, of the City of Fontana, California, Declaring its Intention to Levy and Collect Assessments within Landscape Maintenance District No. 3-1 ("LMD # 3-1") for 2025-26 and Giving Notice of and Setting the Time and Place of the Hearing on the Levy of the Proposed Assessment.
9. Adopt **Resolution No. 2025-032**, of the City of Fontana, California, Initiating Proceedings to Levy and Collect Assessment Within Local Lighting Maintenance District No. 3 for 2025-26 and Ordering the Preparation of the Engineer's Report Therefore.
10. Adopt **Resolution No. 2025-033**, of the City of Fontana, California, Declaring its Intention to Levy and Collect Assessments within Local Lighting Maintenance District No. 3 ("LLMD # 3") for 2025-26 and Giving Notice of and Setting the Time and Place of the Hearing on the Levy of the Proposed Assessment.

**D. Sign Relocation and Ground Lease Agreements with Lamar Central Outdoor 25-0275**

Approve lease agreements with Lamar Central Outdoor.

**E. Mobile Rugged Computers 25-0281**

1. Authorize the Purchasing Division to procure Getac Mobile Rugged Computers utilizing the Purchasing Policy and Procedure Manual 3.1.5 Non-Competitive Proposal - Purchase by Another Agency.

2. Authorize to use the Sourcewell contract #020624-SYN to purchase the Getac Mobile Rugged Computers and accessories from the authorized subcontractor dealer Code 3 Technology in the amount of \$427,777.00 plus applicable sales tax.
3. Approve and authorize the Purchasing Division to procure future Getac mobile rugged computers and accessories from the Sourcewell contract #020624-SYN through the term of May 3, 2032.

**F. Exclusive Negotiation Agreement for the Vacant Land 25-0283  
Generally Located Between Nuevo Avenue and Juniper Avenue and  
between Arrow Boulevard and the Pacific Electric Trail, in the City of  
Fontana, California**

1. Approve an Exclusive Negotiation Agreement (ENA) between the City of Fontana (City), the Fontana Housing Authority (Authority), National Community Renaissance, a California nonprofit public benefit corporation and Pelican Communities, a California limited liability company (together referred to herein as Developers) to facilitate future development of an affordable and market rate housing project (Forge District Project); and
2. Authorize the City Manager to execute the ENA and any other related documents.

**G. Acceptance of World Trade Center Beam for First Responder 25-0310  
Memorial**

Staff recommends that the City Council accept the donation of a 20-foot steel beam from the World Trade Center from the San Bernardino County Professional Firefighters Local 935, to be incorporated into the construction of the City of Fontana's First Responder Memorial.

**H. American Rescue Plan Act Update 25-0296**

Receive update and approve revisions to the American Rescue Plan Act (ARPA) Expenditure Plan, including the leveraged projects.

**PUBLIC HEARINGS:**

**A. Conduct a Public Hearing on the City Workforce Vacancies, 25-0257  
Recruitment, and Retention Trends Pursuant to Assembly Bill  
2561 (AB 2561)**

Adopt **Resolution No. 2025-034**, a Resolution of the City Council of the City of Fontana, California, adopting a public hearing and presentation on the status of the City's vacancies, recruitment and retention efforts, and obstacles in the hiring process by the Human Resources and Risk Management Department and recognized employee organizations' presentations. Accept the staff report on workforce vacancy rates,

recruitment, and retention efforts, and obstacles in the hiring process as required by Assembly Bill 2561.

Mayor Warren opened the public hearing.

Chief Deputy City Clerk Christina Rudsell stated that no written communications were received.

Director of Human Resources Rakesha Voss provided the staff report.

With no members of the public wishing to speak either in favor or opposition, Mayor Warren closed the Public Hearing.

**ACTION: Motion was made by Council Member Cothran, seconded by Council Member Roberts, and passed unanimously by a vote of 5-0 to approve Public Hearing Item “A.” The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

## **NEW BUSINESS:**

### **A. Proposed City’s Annual Operating Budget for Fiscal Years 25-0284 2025/26 and 2026/27**

1. Adopt **Resolution No. 2025- 035**, of the City Council of the City of Fontana to approve and adopt the City's Annual Operating Budget for Fiscal Years 2025/2026 and 2026/2027 and authorize adjustments for final fund balance.
2. Authorize the carryforward of available one-time funding and capital improvement project budgets at 2024/25 fiscal yearend to the following fiscal year.
3. Adopt **Resolution No. 2025- 036**, of the City Council of the City of Fontana establishing a General Fund Appropriations limit of \$ 397,779,254 pursuant to Article XIII (B) of the California Constitution for Fiscal Year 2025/2026.
4. Adopt **Resolution No. 2025- 037**, of the City Council of the City of Fontana, California, approving the updated salary tables for Executive employees, Fontana Police Benefit Association, Management/Confidential employees, Teamsters Local 1932 City Hall Unit, and Teamsters Local 1932 Public Works Unit.
5. Adopt **Resolution No. 2025- 038**, of the City Council of the City of Fontana, California, adopting the Fiscal Years 2025/26 - 2031/2032 Capital Improvement Program.

Chief Financial Officer Jessica Brown provided the staff report.

Council Member Sandoval inquired about the process for adding items to the budget. City Manager Ballantyne explained that the budget may be approved as amended or updated on a quarterly basis.

Council Member Sandoval further asked whether a cost analysis could be conducted prior to adding an item to the budget.

City Manager Ballantyne responded that staff would need to know what the item is, and if it is the will of the Council, the item could be brought forward for approval at a future meeting.

Mayor Warren thanked Chief Financial Officer Brown for the presentation.

City Attorney Duran read the proposed Executive Salary Table into the record.

**ACTION: Motion was made by Council Member Roberts, seconded by Mayor Pro Tem Garcia, and passed unanimously by a vote of 5-0 to approve New Business Item "A." The motion carried by the following vote: AYES: Warren, Garcia, Cothran, Roberts, and Sandoval; NOES: None; ABSTAIN: None; ABSENT: None**

## **CITY MANAGER COMMUNICATIONS:**

City Manager Ballantyne expressed his appreciation to San Bernardino County Fire for their donation of the World Trade Center beam for the 9/11 First Responder Memorial, which recently broke ground. He also thanked the Community Services, Public Works, and Police Departments for their roles in the successful execution of the Fontana Days Run and extended his gratitude to Travis Barker's family for their participation and support. Additionally, he recognized Chief Financial Officer Brown and staff for their hard work in preparing the Fiscal Years 2025/26 and 2026/27 Operating Budget.

Mayor Warren addressed a public comment regarding the Council meeting start time. She stated that both she and the Council are actively engaged in the community and remain accessible to the public at all times. She clarified that, contrary to the comment, Los Angeles City Council meetings are held during the day, not in the evening. Mayor Warren noted that the City's commission meetings, which often receive the most public input and questions, are held in the evening. She also highlighted that since adjusting the meeting start time, public participation has increased. She concluded by stating that the meetings are televised and streamed online and affirmed that she and her colleagues are proud to serve and remain committed to being accessible to the community.

## **ELECTED OFFICIALS COMMUNICATIONS/REPORTS:**

### **A. Elected Officials Communications/Reports**

City Treasurer Koehler-Brooks expressed gratitude to Chief Financial Officer Brown for the informative budget presentation. She also extended birthday wishes to Mayor Pro Tem Garcia and Council Member Roberts.



Council Member Sandoval shared his appreciation for participating in the Fontana Days Walk and expressed enthusiasm for the upcoming pavement rehabilitation project on Sierra Avenue. He thanked Community Services Director Daniel Schneider, staff, and the Police Department for organizing a successful event. He also wished Council Member Roberts a happy 80th birthday.

Council Member Roberts expressed his thanks to the Community Services Department, Public Works, and the Police Department for their efforts in making the Fontana Days Run a success. He also expressed appreciation to City staff, Mayor Warren, and his fellow Council Members for their continued support.

Council Member Cothran extended birthday wishes to Council Member Roberts for his 80th birthday and to Mayor Pro Tem Garcia. He spoke about the recent Fire Ops training he participated in along with Council Members Roberts and Sandoval, and thanked San Bernardino County Fire for the donation of the World Trade Center beam for the First Responders Memorial. He also thanked first responders for their service and encouraged members of the public to engage with Council Members by reaching out or saying hello. He concluded by expressing appreciation to City staff for their dedication and hard work.

Mayor Pro Tem Garcia invited the public to visit the Stage Red website to view the artist lineup and encouraged everyone to attend upcoming events.

Mayor Warren extended birthday wishes to Mayor Pro Tem Garcia and Council Member Roberts. She discussed the First Responders Memorial and thanked San Bernardino County Fire for donating the World Trade Center beam. She expressed appreciation to City staff for their organization of the Fontana Days Run and thanked both participants and spectators for their involvement. Mayor Warren highlighted the participation of Travis Barker in the event, expressing pride in his accomplishments and continued support for the community. She announced plans to present Mr. Barker with a key to the City, name a street in his honor, and declare June 7th as Travis Barker Day, with the intent to build future partnerships. She also extended thanks to Community Services Director Schneider, the Police Department, and Deputy City Manager Phillip Burum for their contributions to the successful visit. Finally, she thanked the Fontana Exchange Club for their continued efforts in organizing the Fontana Days event.

## **ADJOURNMENT:**

### **A. Adjournment**

Mayor Warren adjourned the meeting at 3:40 p.m. to the Regular City Council Meeting on Tuesday, June 24, 2025, at 2:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

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Christina Rudsell, CMC  
Chief Deputy City Clerk

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED BY THE FONTANA CITY COUNCIL ON JUNE 24, 2025.

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Germaine Key  
City Clerk