



Office of Emergency Services

Luther Snoke
Chief Executive Officer

Crisanta Gonzalez
Director

September 10, 2024

TO: SAN BERNARDINO COUNTY FIRE CHIEFS; SAN BERNARDINO COUNTY SHERIFF AND POLICE CHIEFS; SAN BERNARDINO COUNTY PUBLIC HEALTH OFFICER; SAN BERNARDINO COUNTY OPERATIONAL AREA COORDINATING COUNCIL PRIMARY AND ALTERNATE REPRESENTATIVES; HOMELAND SECURITY GRANT CONTACTS AND OTHERS

SUBJECT: FISCAL YEAR 2023 HOMELAND SECURITY GRANT PROGRAM – CFDA 97.067, FIPS 071-00000

-TIME SENSITIVE-

The San Bernardino County Office of Emergency Services (OES) has received notification that FEMA and the California Governor's Office of Emergency Services have approved the projects for the Fiscal Year 2023 Homeland Security Grant Program (FY23 HSGP). These projects were submitted by jurisdictions within San Bernardino County to OES in October of 2022. Jurisdictions must now complete the application packet by close of business on **October 10, 2024**. The application packet must include the following documents:

1. Cover Letter on Jurisdiction Letterhead (Sample Attached)
2. Initialed and Signed FY23 HSGP Subrecipient Assurances (Attached)
3. Certification Letter on Jurisdiction Letterhead (Sample Attached)
4. FY23 HSGP Application Workbook Certification Page – Signed (Attached)
5. Grants Management Assessment Form (Attached)
6. Certification Regarding Lobbying (Attached)
7. FFATA Financial Disclosure form if the allocation is over \$30,000 (Attached)
8. Verification of active UEI registration (SAM.gov printout)
9. Single Audit Report (if applicable)

**Submit Application Packets to:
San Bernardino County Office of Emergency Services
Grants Unit
Attn: Tina Sutera
1743 Miro Way
Rialto, CA 92376-0425**

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Chief Executive Officer

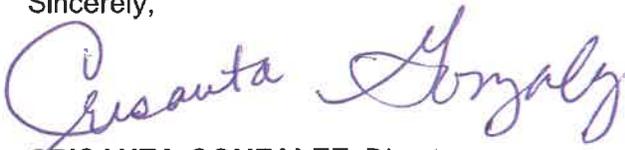
Once the fully executed application packet is received, OES will send an Authorization to Spend letter. Jurisdictions cannot begin spending FY23 HSGP funds until receipt of the Authorization to Spend letter.

Be aware that your allocation may have changed from the initial Call for Projects.

Modifications can be requested following notice of your successful execution of the application packet. Projects identified as National Priority projects cannot be modified without FEMA approval and will not be permitted to be modified to another project category. Further information regarding the National Priority requirement is in the FY23 HSGP Federal Notice of Funding Opportunity (NOFO).

If you have any questions or concerns regarding the above information, please contact Tina Sutera at **(909) 356-2565** or by email at tina.sutera@oes.sbcounty.gov. Thank you for your continued cooperation.

Sincerely,



CRISANTA GONZALEZ, Director
San Bernardino County Office of Emergency Services

CG:ts

Attachments