

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Regular Agenda

Next Reso. FCF 2023-001

Tuesday, January 24, 2023

7:00 PM

Grover W. Taylor Council Chambers

Community Foundation

Acquanetta Warren - Foundation Chairperson
Peter A. Garcia - Board Member
Phillip Cothran - Board Member
John B. Roberts - Board Member
Jesus "Jesse" Sandoval - Board Member
Germaine McClellan Key - Foundation Secretary
Matthew Ballantyne, Foundation President
Ray Ebert, Foundtion Vice-President
Jessica Brown - Foundation Treasurer
Best, Best and Krieger, Foundation Attorney

Welcome to the Fontana Community Foundation Meeting!

Welcome to the City of Fontana Community Foundation Meeting. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número (909) 350-7602.

CALL TO ORDER/ROLL CALL:

- A. 7:00 P.M. Call the Meeting to Order / Roll Call

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the Foundation's jurisdiction. The Foundation is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

- A. **Approval of Minutes** [21-1972](#)

Approve the minutes of the October 25, 2022, Regular Community Foundation Meeting.

Attachments: [October 25, 2022 - Community Foundation Minutes.pdf](#)

NEW BUSINESS:

- A. Appointment of Officers for the Fontana Community Foundation [21-1984](#)

Adopt **Resolution No. FCF 2023-001**, approving the appointment of Officers for the Fontana Community Foundation.

Attachments: [Resolution No. FCF 2023-001.docx](#)

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. Executive Director's Communications

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. Elected Officials Communications/Committee Reports

ADJOURNMENT:

- A. Adjournment



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Community Foundation

File #: 21-1972
Agenda #: A.

Agenda Date: 1/24/2023
Category: Consent Calendar

FROM:
City Clerk

SUBJECT:
Approval of Minutes

RECOMMENDATION:
Approve the minutes of the October 25, 2022, Regular Community Foundation Meeting.

COUNCIL GOALS:

- Create and maintain a dynamic team by promoting stability and predictability by providing consistent policy direction.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

DISCUSSION:

The Community Foundation will consider approval of the minutes of the October 25, 2022, Regular Community Foundation meeting. The draft minutes are attached to this report for the Agency review and approval.

FISCAL IMPACT:
None.

MOTION:
Approve staff recommendation.

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, October 25, 2022

7:00 PM

Grover W. Taylor Council Chambers

Community Foundation

Acquanetta Warren - Foundation Chairperson
Peter A. Garcia - Board Member
Phillip Cothran - Board Member
John B. Roberts - Board Member
Jesus "Jesse" Sandoval - Board Member
Germaine McClellan Key - Foundation Secretary
Matthew Ballantyne, Foundation President
Ray Ebert, Foundtion Vice-President
Jessica Brown - Foundation Treasurer
Best, Best and Krieger, Foundation Attorney

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular meeting of the Fontana Community Foundation was held on Tuesday, October 25, 2022, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, CA 92335.

Chairperson Warren called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: Chair Warren, Board Members Cothran, Garcia, Roberts, and Sandoval.

ABSENT: None

Foundation Secretary Key and City Treasurer Koehler-Brooks were also in attendance.

PUBLIC COMMUNICATIONS:

A. Public Communications

No public communications were received.

CONSENT CALENDAR:

ACTION: Motion was made by Board Member Roberts, seconded by Board Member Cothran, to approve Consent Calendar Items 'A-B'. The motion carried unanimously by a vote of 5-0. The motion carried as follows: **AYES:** Warren, Cothran, Garcia, Roberts and Sandoval; **NOES:** None; **ABSTAIN:** None

- A.** Approval of Minutes [21-1801](#)
Approve the minutes of the July 26, 2022, Regular Community Foundation Meeting.
- B.** Fiscal Year 2022/23 First Quarter Budget Status Report [21-1800](#)
Approve the recommended Fiscal Year 2022/23 First Quarter Budget Adjustments

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

There were no executive director communications received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no elected officials communications/committee reports received.

ADJOURNMENT:

A. Adjournment

Chairperson Warren adjourned the meeting at 9:34 p.m.

Ashton R. Arocho, MMC
Deputy City Clerk

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED AT THE REGULAR MEETING OF THE FONTANA COMMUNITY FOUNDATION ON JANUARY 24, 2023.

Germaine Key
Foundation Secretary



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Community Foundation

File #: 21-1984

Agenda #: A.

Agenda Date: 1/24/2023

Category: New Business

FROM:

City Clerk

SUBJECT:

Appointment of Officers for the Fontana Community Foundation

RECOMMENDATION:

Adopt **Resolution No. FCF 2023-001**, approving the appointment of Officers for the Fontana Community Foundation.

COUNCIL GOALS:

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by promoting stability and predictability by providing consistent policy direction.

DISCUSSION:

On November 15, 2005, the Fontana Community Foundation (FCF), a California non-profit 501 (c) (3) corporation, adopted Bylaws for the Foundation. The Bylaws established that the Mayor and City Council would serve as Director's for the Foundation. Director's to the Foundation Board automatically serve as long as they hold positions as Mayor and/or on the Fontana City Council.

In November, 2005, the Board of Directors for the Foundation also appointed specific officers to conduct the day-to-day business of the Foundation. Those officers included the positions of President, Vice-President, Treasurer and Secretary. Per the Bylaws the term of each officer is now expired. This action will appoint the following as designated Foundation officers for a term of one year:

- Acquanetta Warren (Mayor), Foundation Chairperson
- Matthew Ballantyne (City Manager), Foundation President
- Ray Ebert (Deputy City Manager), Foundation Vice-President
- Jessica Brown (Management Services Director), Foundation Treasurer
- Germaine Key, Foundation Secretary

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

RESOLUTION NO. FCF 2023-001

**A RESOLUTION OF THE FONTANA COMMUNITY FOUNDATION
APPOINTING FOUNDATION PRESIDENT AND FOUNDATION
SECRETARY OF THE FONTANA COMMUNITY FOUNDATION**

WHEREAS, on November 15, 2005, the Fontana Community Foundation (FCF), a California non-profit 501 (c)(3) corporation, adopted Bylaws for the Foundation.

WHEREAS, the Bylaws established that the Mayor and City Council would serve as Directors for the Foundation. Directors to the Foundation Board automatically serve as long as they hold positions as Mayor and/or on the Fontana City Council.

WHEREAS, in November 2005, the Board of Directors for the Foundation also appointed specific officers to conduct the day-to-day business of the Foundation. Those officers included the positions of President, Vice-President, Treasurer and Secretary.

WHEREAS, the Foundation desires and intends to re-appoint/appoint officers at tonight's meeting.

NOW, THEREFORE, be it resolved, determined, and ordered by the Fontana Community Foundation to re-appoint/appoint the following officers as designated Foundation officers for one year:

- Acquanetta Warren, Foundation Chairperson
- Matthew Ballantyne, Foundation President
- Ray Ebert, Foundation Vice-President
- Jessica Brown, Foundation Treasurer
- Germaine Key, Foundation Secretary

APPROVED AND ADOPTED this 24th day of January 2023.

APPROVED AS TO LEGAL FORM:

Foundation Counsel

I, Germain Key, Clerk of the Fontana Community Foundation, do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Community Foundation at a regular meeting on the 24th day of January 2023 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk of the Fontana Community Foundation

Chairperson of the Fontana Community Foundation

ATTEST:

Clerk of the Fontana Community Foundation