



April 27, 2022

Alex Rico, Associate Planner
City of Fontana, Planning Department
8353 Sierra Ave
Fontana, CA 92335
Arico@fontana.org

Subject: Addendum to the Housing Development Guide and EIR funded by the SB2 Grant

Dear Alex,

Enclosed please find the requested proposal by Kittelson to complete a feasibility study to modify traffic, bicycle, and pedestrian circulation on segments of Sierra Avenue, Orange Way, and Wheeler Avenue in downtown Fontana (referred to in this proposal as the study area and shown in Exhibit A). We have also included an optional scope of work from SWA to prepare a series of design studies which describe the conceptual public realm for the future conversion of these streets. These streetscape concepts will complement the technical analysis being prepared by Kittelson.

De Novo Planning Group will continue to manage the overall Housing Development Guide and EIR. We have included a project management fee for us to administer this contract addendum, perform QA/QC of the work, and attend additional meetings. Below is a summary of the proposed costs. The full details of Kittelson's and SWA's proposals are included on the following pages.

Summary of Proposed Costs

Kittelson:	\$20,000
SWA:	\$31,000
De Novo:	\$5,000
TOTAL:	\$56,000

The offer contained in this proposal is valid for a minimum of 120 days. Should you have any questions, please do not hesitate to contact me at (310) 461-6463 or at khickler@denovoplanning.com.

Sincerely,

Kelly Hickler
Senior Planner

KITTELSON PROPOSAL

SIERRA AVENUE MODIFICATIONS PROJECT UNDERSTANDING

The following includes our understanding of the project to modify traffic, bicycle, and pedestrian circulation in the study area. The modifications are being considered between Orange Way and Arrow Boulevard in two phases, as follows:

Phase 1: Sierra Avenue would be modified to reduce the number of travel lanes from two lanes to one lane in each direction, provide a new bike lane and continue to provide curbside parking. Wheeler Avenue would be converted to a one-way northbound street and Nuevo Avenue would be converted to a one-way southbound street.

Phase 2: Sierra Avenue would be closed between Orange Way and Arrow Boulevard. Wheeler Avenue and Nuevo Avenue may need to provide additional roadway capacity compared to Phase 1 to accommodate additional traffic diverted from the total closure of Sierra Avenue.

SCOPE OF WORK

The following scope of work is provided to conduct analysis outside the original scope of work for the Fontana SB2 Grant for the Sierra Avenue Closure Feasibility Study:

- Review the characteristics of the affected roadways (e.g., number of travel lanes, bike lanes, sidewalks, crosswalks, medians, rights of way, transit routes and stops, and on-street curb regulations)
- Collect new weekday AM and PM peak period vehicular, pedestrian, and bicycle counts at up to 9 intersections in the study area on a typical mid-week day
- Collect roadway segment daily volumes at up to 6 locations in the study area on a typical mid-week day
- Identify diversion of traffic, on both a daily and peak hour basis, for both Phase 1 and Phase 2, including changes in volumes at the study locations
- Calculate intersection levels of service and queues for 9 intersections during the weekday AM and PM peak hours for the following scenarios:
 - existing,
 - phase 1 without, and with project
 - phase 2 conditions without, and with project
- Identify potential operational incompatibilities that would preclude implementation of the proposed circulation changes, such as proximity to other intersections, merging lanes, bike/vehicular conflicts, vehicular turn radius, access to loading facilities, and emergency vehicle access



- Review how transit (including routes and stops), pedestrian and bicycle circulation may be affected with the project under both phases
- Provide recommendations to accommodate traffic circulation with the project under Phase 1 and Phase 2
- Summarize the above analysis in a stand-alone draft technical memorandum. A final memorandum will be provided to address one round of comments.
- Attendance at one in-person stakeholder outreach meeting
- Attendance at up to 3 conference calls (virtual)

OPTIONAL TASK

If the modifications described above become part of the Fontana SB2 project, a VMT analysis would also be conducted to analyze project impacts under CEQA. The VMT analysis would be conducted off-model, relying on the traffic volumes and roadway segment lengths to calculate changes in VMT that would result from the changes to the roadway configurations. The results of this analysis will be summarized in the traffic report being prepared for the SB2 Project described in the scope of work approved in 2021.



SWA PROPOSAL

I. SCOPE OF WORK

A. Approach Statement

For the study area around Sierra Ave between Orange Ave and Arrow Way and including Nuevo Ave and Wheeler Ave as outlined in Exhibit A, we shall prepare a series of design studies which describe the conceptual public realm for the future conversion of these streets.

B. Streetscape Concept

1. Provide a Phase 1 and 2 streetscape plan concept that describes the public realm created by closing Sierra Ave to vehicular traffic.
2. Develop up to six (6) street sections that describe a phased approach to closing Sierra Ave to vehicular traffic and using Nuevo and Wheeler Aves to bypass the closed section of Sierra.
3. Create up to four (4) plan enlargements that describe key elements of the concept plan.
4. Create two (2) photo-sims that show the phased closing of Sierra Ave.
5. All deliverables will be in digital format.

C. Meetings and Plan Revisions

1. Meetings with the Client and other project consultants during the course of work above for understanding and coordination shall be limited to six (6) meetings. Additional meetings shall be Additional Services as indicated elsewhere in this Agreement.
2. Services required for plan changes, additions or revisions due to program changes by the Client or due to conditions of approval imposed during the course of the public approval process shall be Additional Services as indicated elsewhere in this Agreement.

D. Duration

The duration for these services will not exceed six (6) weeks.

E. Special Illustrative Plans and Materials

Special presentation graphics such as renderings, perspectives, models or displays shall be Additional Services. Such services shall be approved in advance by the Client.

II. ADDITIONAL SERVICES

Additional Services are services other than those listed under Scope of Services. Provided SWA has been paid per this Agreement, Additional Services will be provided for an amount to be agreed upon between the parties in writing. The following is a list of principal(s) committed to this project:



Principal(s)	Rate / Hour
O'Malley	\$310
Watkins	\$215

Other principals, if used on this project, have rates ranging from \$200 to \$355 an hour. These rates may be increased subsequently without written notice. Current staff rates range between \$100 and \$170.

EXCLUSIONS TO SCOPE OF SERVICES

Items not specifically identified in the scope of services sections of this proposal are to be excluded from this work effort and shall be considered Additional Services. The Client shall provide the following information or services as required for performance of the work. Should SWA be required to provide services in obtaining or coordinating compilation of this information, such services shall be charged as Additional Services. SWA assumes no responsibility for the accuracy of such information or services, may rely on the accuracy of such information, and shall not be liable for error or omissions therein.

1. Topography and boundary surveys in digital format.
2. Legal descriptions of property.
3. Soils investigations and/or engineering.
4. Existing site engineering and utility base information.
5. Site environmental information required for planning processing.
6. Economic or market analyses.
7. Overhead aerial photographs at controlled scale.
8. Presentations or public meetings.

IV. FEES

Services described above shall be provided for the fixed sum of Thirty Thousand (\$30,000) Dollars, not including reimbursable costs. Fees shall be billed monthly based upon percentage of completion. We estimate that Reimbursable Costs will not exceed \$1,000 without further authorization from the Client. Total Contract Value NTE \$31,000.



EXHIBIT A

