

ACTION REPORT

9/1/2021

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

September 15, 2021

RECOMMENDATION:

Accept staff report.

DISCUSSION:

PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel reported to 1,171 work orders in the month of August. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
14960 DUNCAN CANYON RD			
2201	Parks		
2105	Tree Removal	2	Fence Maintenance
2209	Irrigation	4	Fence Maintenance
2283	Fence Maintenance	4	Fence Maintenance
4	STEAM CLEAN WITHOUT CHEMICAL	2	Fence Maintenance
ALMERIA PARK			
2201	Parks		
2291	Security	1	Security
2235	Welding	1	Welding - Repair
2202	Park Structure		
2117	Landscape Maintenance	6	Structure Maintenance- Cleaning
2259	Restroom Maintenance	1	Structure Maintenance- Cleaning
BILL MARTIN PARK			
2201	Parks		
2257	Refuse Maintenance	1	Park Maintenance- Debris
2218	Park Maintenance	1	Park Maintenance- Shopping Cart Pickup
2291	Security	1	Security
2218	Park Maintenance	1	Security- Lock\Gates
2291	Security	2	Security- Lock\Gates
CATAWBA PARK			
2201	Parks		
2218	Park Maintenance	2	Park Maintenance
2250	Furniture Maintenance	1	Park Maintenance

2210	Refuse			
2257	Refuse Maintenance	1	Refuse- Cleaning	
CFD #69M				
2201	Parks			
2218	Park Maintenance	1	Playground Maintenance	
CFD13M Summit Heights				
2241	Pools			
2295	Fountain Maintenance	2	Fountain Maintenance- Clean Filter	
2295	Fountain Maintenance	16	Fountain Maintenance- Service Fountain	
CFD24 Rancho Fontana				
2241	Pools			
2295	Fountain Maintenance	16	Fountain Maintenance- Service Fountain	
CHAPARRAL PARK				
2201	Parks			
2205	Playground Maintenance	1	Admin- Yard Duties/Cleaning	
2231	Playground Equipment			
2205	Playground Maintenance	1	Playground- Replace	
CITY HALL				
2241	Pools			
2295	Fountain Maintenance	80	Fountain Maintenance- Service Fountain	
COYOTE CANYON PARK				
2201	Parks			
2209	Irrigation	2	Irrigation	
2202	Park Structure			
2207	Plumbing	1	Plumbing- Plugged/Broken Fixtures	
2117	Landscape Maintenance	6	Structure Maintenance- Cleaning	
2259	Restroom Maintenance	1	Structure Maintenance- Cleaning	
2204	Fields			
2266	Field Maintenance	3	Field Maintenance - Aeration	
CYPRESS CENTER				
2201	Parks			
2218	Park Maintenance	1	Fence Maintenance	
FERNANDEZ PARK				
2201	Parks			
2205	Playground Maintenance	1	Playground Maintenance	
FIESTA PARK				

2201	Parks			
2218	Park Maintenance	1		Pest Control
FONTANA PARK				
2201	Parks			
2210	Court Maintenance	6		Court Maintenance
2292	Electrical	1		Electrical
2224	Path Maintenance	1		Park Maintenance
2218	Park Maintenance	1		Park Maintenance- Repair
2205	Playground Maintenance	1		Playground Maintenance
2207	Plumbing	1		Plumbing
2207	Plumbing	3		Plumbing- Domestic Mainline Break
2202	Park Structure			
2117	Landscape Maintenance	1		Park Structure- Power Wash
2259	Restroom Maintenance	6		Structure Maintenance- Cleaning
2210	Refuse			
2257	Refuse Maintenance	3		Refuse- Replace
2241	Pools			
2207	Plumbing	1		Fountain Maintenance- Repair
2292	Electrical	2		Fountain Maintenance- Repair
2295	Fountain Maintenance	3		Fountain Maintenance- Repair
2295	Fountain Maintenance	48		Fountain Maintenance- Service Fountain
2280	Pool Maintenance	92		Pool Maintenance- Cleaning
2295	Fountain Maintenance	4		Pool Maintenance- Cleaning
2280	Pool Maintenance	1		Pool Maintenance- Repair
GABRIELLA PARK				
2201	Parks			
2205	Playground Maintenance	1		Playground Maintenance
2210	Refuse			
2257	Refuse Maintenance	1		Refuse- Cleaning
2257	Refuse Maintenance	1		Refuse- Replace
HERITAGE PARK				
2201	Parks			
2207	Plumbing	1		Furniture- Repair Drinking Fountain
2218	Park Maintenance	3		Park Maintenance
2218	Park Maintenance	1		Park Maintenance- Repair
2207	Plumbing	3		Plumbing
HUNTER'S RIDGE PARK				
2201	Parks			

2283	Fence Maintenance	1	Park Maintenance- Repair
2204	Fields		
2266	Field Maintenance	1	Field Maintenance - Aeration
JACK BULIK PARK			
2201	Parks		
2250	Furniture Maintenance	1	Fountain Maintenance
2209	Irrigation	3	Irrigation
2209	Irrigation	1	Irrigation- Sprinkler Problem
2210	Court Maintenance	3	Park Maintenance- Power Wash
2218	Park Maintenance	2	Park Maintenance- Power Wash
2205	Playground Maintenance	1	Parking Lot Maintenance
2207	Plumbing	3	Plumbing
2250	Furniture Maintenance	1	Plumbing
2204	Fields		
2266	Field Maintenance	1	Irrigation- Quick Culphers
KOEHLER PARK			
2202	Park Structure		
2207	Plumbing	4	Plumbing- Leaks
2117	Landscape Maintenance	1	Structure Maintenance- Cleaning
2259	Restroom Maintenance	1	Structure Maintenance- Cleaning
2204	Fields		
2266	Field Maintenance	1	Field Maintenance - Aeration
LEWIS LIBRARY			
2241	Pools		
2295	Fountain Maintenance	32	Fountain Maintenance- Service Fountain
LMD1 25			
2201	Parks		
2218	Park Maintenance	1	Landscape Maintenance- Planter
LMD2 Foothill			
2241	Pools		
2295	Fountain Maintenance	16	Fountain Maintenance- Service Fountain
MARTIN TUDOR JURUPA HILLS REGIONAL PARK			
2201	Parks		
2218	Park Maintenance	1	Graffiti
5	CHEMICAL CLEAN UP	1	Graffiti
2257	Refuse Maintenance	1	Illegal Dumping
2250	Furniture Maintenance	1	Plumbing
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1103		Shopping Cart Retrieval	1	Abandoned Shopping Cart
2241	Pools			
2280		Pool Maintenance	46	Pool Maintenance- Cleaning
2295		Fountain Maintenance	2	Pool Maintenance- Cleaning
MCDERMOTT POOL				
2241	Pools			
2295		Fountain Maintenance	16	Fountain Maintenance- Service Fountain
2280		Pool Maintenance	46	Pool Maintenance- Cleaning
2295		Fountain Maintenance	2	Pool Maintenance- Cleaning
MCDERMOTT SOCCER FIELD				
2201	Parks			
2207		Plumbing	1	Plumbing
MCDERMOTT TENNIS COURT				
2201	Parks			
2257		Refuse Maintenance	4	Refuse Maintenance
MILLER PARK				
2201	Parks			
2292		Electrical	1	Electrical
2241	Pools			
2280		Pool Maintenance	69	Pool Maintenance- Cleaning
2295		Fountain Maintenance	3	Pool Maintenance- Cleaning
NATURE CENTER				
2201	Parks			
2295		Fountain Maintenance	1	Fountain Maintenance
2291		Security	1	Security
NORTH TAMARIND PARK				
2201	Parks			
2218		Park Maintenance	2	Park Maintenance
2202	Park Structure			
2259		Restroom Maintenance	1	Structure Maintenance- Cleaning
NORTHGATE PARK				
2201	Parks			
2205		Playground Maintenance	1	Playground Maintenance
OAK GROVE PARK				
2201	Parks			
2205		Playground Maintenance	1	Playground Maintenance

2203	Court			
2210	Court Maintenance	1		Court Maintenance- General Request

OMNITRANS BUS STATION

2202	Park Structure			
2291	Security	1		Structure Maintenance- Repair

PATRICIA MARRUJO PARK

2201	Parks			
2210	Court Maintenance	1		Park Maintenance- Repair
2207	Plumbing	1		Plumbing
2202	Park Structure			
2117	Landscape Maintenance	2		Structure Maintenance- Cleaning

PUBLIC WORKS YARD

2201	Parks			
2218	Park Maintenance	1		Admin- Yard Duties/Cleaning
2257	Refuse Maintenance	1		Park Maintenance- Debris
2218	Park Maintenance	1		Supplies\Equip- Deliver
2331	Pickup/Deliver/Move	1		Supplies\Equip- Deliver

RALPH M. LEWIS MEMORIAL SPORTS COMPLEX

2201	Parks			
2207	Plumbing	3		Plumbing
2202	Park Structure			
2207	Plumbing	1		Structure Maintenance- Cleaning
2259	Restroom Maintenance	2		Structure Maintenance- Cleaning
2204	Fields			
2266	Field Maintenance	4		Field Maintenance
2266	Field Maintenance	5		Field Maintenance - Aeration

ROSENA PARK EAST

2202	Park Structure			
2207	Plumbing	1		Plumbing- Leaks
2117	Landscape Maintenance	1		Structure Maintenance- Cleaning
2259	Restroom Maintenance	1		Structure Maintenance- Cleaning

ROSENA PARK WEST

2201	Parks			
2207	Plumbing	1		Plumbing
2202	Park Structure			
2207	Plumbing	1		Plumbing- Leaks
2117	Landscape Maintenance	1		Structure Maintenance- Cleaning
2259	Restroom Maintenance	1		Structure Maintenance- Cleaning

RUBLE MIDDLE SCHOOL**2204 Fields**

2266	Field Maintenance	2	Field Maintenance - Aeration
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SAN SEVAINE PARK**2202 Park Structure**

2117	Landscape Maintenance	1	Structure Maintenance- Cleaning
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SENIOR CENTER**2241 Pools**

2295	Fountain Maintenance	16	Fountain Maintenance- Service Fountain
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SEVILLE PARK AND AMPHITHEATER**2201 Parks**

2205	Playground Maintenance	1	Park Maintenance
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2257	Refuse Maintenance	4	Refuse Maintenance
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2205 Furniture

2250	Furniture Maintenance	1	Furniture- Repair BBQ
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SHADOW PARK**2201 Parks**

2218	Park Maintenance	1	Park Maintenance
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2218	Park Maintenance	1	Park Maintenance- Repair
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SIERRA MEDIAN**2202 Park Structure**

2260	Planter/Paver Maintenance	5	Structure Maintenance- Repair
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SOUTHRIDGE PARK**2201 Parks**

2210	Court Maintenance	1	Court Maintenance
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2283	Fence Maintenance	1	Fence Maintenance
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2266	Field Maintenance	1	Field Maintenance
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2209	Irrigation	1	Irrigation
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2218	Park Maintenance	3	Park Maintenance
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2218	Park Maintenance	1	Park Maintenance-Pickup\Deliver Material
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2205 Furniture

2250	Furniture Maintenance	1	Furniture- Repair Bench/Table
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2241 Pools

2280	Pool Maintenance	23	Pool Maintenance- Cleaning
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2295	Fountain Maintenance	1	Pool Maintenance- Cleaning
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SUMMIT HIGH SCHOOL**2201 Parks**

2218	Park Maintenance	1	Supplies\Equip- Deliver
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SYCAMORE HILLS PARK

2201 Parks

2207	Plumbing	1	Plumbing
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2203 Court

2210	Court Maintenance	1	Court Maintenance - Cleaning
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VETERANS' PARK

2201 Parks

2205	Playground Maintenance	1	Park Maintenance
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2291	Security	1	Security- Lock\Gates
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2205 Furniture

2250	Furniture Maintenance	1	Furniture- Repair Bench/Table
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VETERANS' PARK WEST

2201 Parks

1103	Shopping Cart Retrieval	1	Abandoned Shopping Cart
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2207	Plumbing	3	Plumbing
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VILLAGE OF HERITAGE

2241 Pools

2295	Fountain Maintenance	16	Fountain Maintenance- Service Fountain
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VILLAGE PARK

2205 Furniture

2250	Furniture Maintenance	1	Furniture- Repair Bench/Table
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2230 Playground

2205	Playground Maintenance	1	Playground- Repair
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Number of times serviced		752
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Citywide Parks & Landscape Work

TASK

NUMBER OF
TASKS
COMPLETED

2100 Trees

2101	Tree Trimming	29
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2102	Limb Removal	19
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2104	Tree Staking and Tying	1
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2105	Tree Removal	15
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2106	Stump Grinding	5
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2107	Root Pruning	4
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2109	Tree Inspection	1
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2118	Inspection of Site	71
2120	Tree Watering Weekly PM	4
2201	Install Banners	1
2202	Remove Banners	2
2206	Meter	
2222	Meter Maintenance	1
2212	Lighting	
2221	Lighting Maintenance	3
2235	Welding	1
2287	Inspection of Site	1
2250	Landscape Areas	
2117	Landscape Maintenance	331
2204	Pest Control	0
2209	Irrigation	7
2221	Lighting Maintenance	1
2238	Park Inspection	1
2287	Inspection of Site	9
2251	Irrigation	
1312	Lateral Pipe Replacement	1
2209	Irrigation	160
2287	Inspection of Site	3
2252	Irrigation Controllers	
2220	Irrigation Controller Maintenance	6
2240	Irrigation Controller Testing	5
Number of completed tasks		685
COVID19 Work Orders:		0

Parks Division Standby Hours	Number of Hours	Number of Call Outs
	6.0	1
Limb Removal	49.5	6
Tree Removal	2.0	1
Admin	2.0	1
Plumbing	31.0	7
Irrigation	22.0	6
Park Maintenance	26.0	9
Lighting Maintenance	60.0	2
Pool Maintenance	3.0	1
Security	14.0	3
Supplies\Equip	16.0	4
Inspection	6.0	1
Total	237.5	42

SPECIAL EVENTS	Number of Hours
National Night Out	17
General	72


FISCAL IMPACT:

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:

A handwritten signature in blue ink, appearing to read 'Dan West', is written over a horizontal line.

Dan West

Public Works Manager