

RESOLUTION NO. _____

**A RESOLUTION OF BOARD OF DIRECTORS OF FONTANA
COMMUNITY FOUNDATION AUTHORIZING EXECUTIVE DIRECTOR
TO ENTER INTO/ISSUE CONTRACTS, GRANTS, AND INSTRUMENTS**

WHEREAS, the Fontana Community Foundation ("Foundation") is a California Non-Profit organization, organized for the purpose of, *inter alia*, lessening the burdens of government by aiding and assisting in the implementation, improvement, and maintenance of public services that preserve and promote the health and welfare and education of local citizenry of the City of Fontana; and

WHEREAS, in order to accomplish this purpose, the Foundation seeks to receive, invest, and utilize funds and property acquired through the solicitation of contributions, donations, grants, gifts, bequests and the like; and

WHEREAS, the Foundation has retained an Executive Director, who is in charge of running the day-to-day operations of the Foundation, consistent with the Foundation's Articles of Incorporation, its By Laws, and all resolutions, as each may be amended from time to time; and

WHEREAS, pursuant to Section 8.5 of the Foundation's By Laws, the Board of Directors may authorize any officer or agent of the Foundation to enter into any contract or sign any instrument on behalf of the Foundation; and

WHEREAS, in order to facilitate the orderly and efficient operation of the Foundation, the Board of Directors desires to authorize the Executive Director enter into any contract, sign any instrument, and issue any grants on behalf of the Foundation without the Board of Director's prior approval, so long as: (1) the contract, instrument, or grant does not exceed Twenty Thousand Dollars (\$20,000.00); (2) the contract, instrument, or grant is consistent with the Foundation's purpose; and (3) the recipient of the contract, instrument, or grant is not related to any officer, director, employee, or donor to the organization.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FONTANA COMMUNITY FOUNDATION, that pursuant to 8.5 of the By Laws, the Executive Director shall hereby be authorized to enter into any contract, sign any instrument, and issue any grants on behalf of the Foundation without the Board of Director's prior approval, so long as: (1) the contract, instrument, or grant does not exceed Twenty Thousand Dollars (\$20,000.00); (2) the contract, instrument, or grant is consistent with the Foundation's purpose; and (3) the recipient of the contract, instrument, or grant is not related to any officer, director, employee, or donor to the organization.

BE IT FURTHER RESOLVED, any checks, draft promissory notes, or orders for the payment of money associated with any contract, instrument, or grant entered into or

issued by the Executive Director shall be signed by the Treasurer and co-signed by the President of the Foundation, consistent with Section 4.1.4 of the Foundation's By Laws.

READ AND APPROVED AS TO LEGAL FORM:

City Attorney

I, Tonia Lewis, City Clerk of the City of Fontana, California, and Ex-Officio Clerk of the City Council, do hereby certify that the foregoing Resolution is the actual Resolution duly and regularly adopted by the Community Foundation of said City at a regular meeting thereof, held on October 12, 2021, by the following vote to-wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

City Clerk

Mayor

ATTEST:

City Clerk