

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Regular Agenda

Thursday, January 26, 2023

7:00 PM

Grover W. Taylor Council Chambers

Parks, Community and Human Services Commission

Fay Glass - Chair

Armando Valles - Vice Chair

Anahi Perez - Secretary

Ricardo Quintana - Commissioner

Welcome to a meeting of the City of Fontana PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION.

Welcome to a meeting of the Fontana Parks, Community and Human Services Commission. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Parks, Community and Human Services Commission, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335.

Traduccion en Español disponible a peticion. Favor de notificar al Departamento "City Clerk". Para mayor informacion, favor de marcar el numero (909) 350-7602.

WORKSHOP:

No Workshop

CALL TO ORDER/ROLL CALL:

A. CALL TO ORDER/ROLL CALL:

INVOCATION/PLEDGE OF ALLEGIANCE:

A. INVOCATION

B. PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS:

A. Staff Introductions

B. Special Events Update (Oct-Dec 2022)

Special Events Update (Oct-Dec 2022)

[21-1981](#)

Attachments: [Oct-Dec 2022 SE Update.pdf](#)

PUBLIC COMMUNICATIONS:

A. PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Commission for up to 3 minutes on items not on the Agenda, but within the Commission's jurisdiction. The Commission is prohibited by law from discussing or taking immediate action on nonagendized items.

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for discussion. Does any member of the public wish to address the Commission regarding any item on the Consent Calendar before the vote is taken?

A. Approval of Minutes

Minutes of October 27, 2022, Regular Meeting

[21-1969](#)

Attachments: [PCHS Minutes 102722 for 012623 Final.pdf](#)

B. Approval of Public Works Monthly Reports

**Public Works Operations - Parks Landscape Division
October, November, and December 2022**

[21-1966](#)

Attachments: [Monthly Report Oct 2022 for 012623.pdf](#)
[Monthly Report Nov 2022 for 012623.pdf](#)
[Monthly Report Dec 2022 for 012623.pdf](#)

C. Approve Consent Calendar Item as recommended by staff.

**Approve Consent Calendar Items as Recommended by
Staff.**

[21-1967](#)

UNFINISHED BUSINESS:

A. UNFINISHED BUSINESS

None

NEW BUSINESS:

A. NEW BUSINESS

None

COMMISSION COMMENTS:

A. COMMISSIONER COMMENTS

COMMUNICATIONS:

A. COMMUNITY SERVICES/PUBLIC WORKS STAFF COMMENTS

ADJOURNMENT:

A. ADJOURNMENT

Adjourn to the next Regular Parks, Community & Human Services Commission Meeting on February 23, 2023, at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Parks, Community and Human Services Commission

File #: 21-1981
Agenda #:

Agenda Date: 1/26/2023
Category: Special Presentation

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Special Events Update – October – December 2022

The following event assessment was conducted from October - December 2022.

Let's Move on the Trail – October 8

Healthy Fontana, in collaboration with the Fontana Police Department and San Bernardino County Fire Department, hosted the 10th Annual Let's Move on the Trail Health & Safety Expo. The free event kicked off with a community walk and bike ride and featured over 45 vendors offering free and low cost resources that support health and safety. The event also included family friendly activities and inflatables, a free photo booth, and samples of healthy food and drink options. Approximately **1,200** people were in attendance. The event was sponsored by Kaiser Permanente and Health Net.

Spring Street Night Market – October 14

The City of Fontana brought all of the excitement to the heart of Fontana with the first ever Spring Street Night Market. This free event spread along Spring Street from Sierra to Juniper featured over 20 food and novelty vendors, graffiti artists, attractions for the kids, crafts and a beer and wine area. The night closed with local celebrity DJ Angie Vee taking the stage and keeping everyone dancing under the stars. Over **2,500** community members of all ages left asking only one question... when is the next one?

Dia de los Muertos – November 1

The Dia de Los Muertos Celebration took place at Southridge Park on November 1st. This traditional celebration is intended to honor those who have passed. The event featured a community ofrenda (offering) where participants were welcome to create artwork in memory of their loved ones, make and take crafts, live entertainment and food and novelty vendors. Over **300** community members joined in the evening to remember their loved ones.

Taste of the Holidays – November 6

The City of Fontana partnered with Hayes Entertainment to Co-Sponsor Taste of the Holidays. The event took place at the Fontana Community Senior Center and featured food tastings from local caterers, novelty vendors, live entertainment, and raffles. Nearly **250** participants enjoyed the evening.

Veterans Day Celebration – November 11

The City of Fontana Community Services Department and local veterans organizations collaborated to Co-Sponsor the Annual Veterans Day Celebration. The event took place within Steelworkers' Auditorium and featured local veteran guest speakers and the recognition of the Dr. Charles Kohler Writing and Art Contest winners. Following the festivities, the over **300** guests in attendance were invited to a luncheon at the VFW 6563.

FAC Swim Meet - November 11 & 12

The Fontana Aquatics Club hosted their annual Fall Swim Meet at Fontana Park Aquatic Center on the weekend of November 11 and 12. This sanctioned swim meet included teams

from all over Southern California ranging in age from 5-18 years old. Over **800 swimmers and 2,000 spectators** enjoyed the beautiful weather throughout the two day meet.

Eat & Be Well – November 23

The Annual Eat & Be Well Event took place on Wednesday, November 23, in front of Cypress Neighborhood Center. This annual event was hosted in conjunction with Project Boon and Grocery Outlet to provide over 2,500 warm Thanksgiving style meals to community members of all ages. In addition to the warm meals served onsite, 300 boxes filled with everything needed to host Thanksgiving at home were distributed to families in need. Over 20 onsite resource vendors lined the parking lot, free haircuts were given inside of the Cypress Neighborhood Center and live stage entertainment filled the air! This annual event continued to be a staple the day before Thanksgiving and served nearly **5,000** people

Tree Lighting Celebration – December 1

The Annual Tree Lighting Celebration took place on Thursday, December 1 in front of Fontana City Hall. Families of all ages lined the sidewalks to enjoy the highly anticipated lighting of the tree, a visit from Santa, live musical performance, refreshments, and leaving a note in Santa's mailbox. This beloved event hosted over **250** and served as the perfect kick off to the holiday season.

Fontana Christmas Parade – December 10

The Annual Fontana Christmas Parade hosted by the Exchange Club of Fontana took place on Saturday, December 10 at 10am. Parade participants gathered at Sierra and Arrow and proceeded south to Orange Way and north on Mango ending at Miller Park so participants could enjoy the continued holiday festivities. Parade entries included decorative floats, community groups, show vehicles and more. Over **2,500** spectators lined the streets to enjoy over 65 parade entries.

Festival of Winter – December 10

The City of Fontana invited the community to explore various countries with the Annual Festival of Winter "Christmas Around the World." The event included two stages filled with entertainment, crafts, pictures with Santa, attractions, food and novelty vendors, and over 50 tons of fresh snow to enjoy in two snow areas. Best of all, the event was free! Over **3,000** family members of all ages packed Miller Park on Saturday, December 10 from 11am-4pm to make amazing holiday memories.

Upcoming Events: February 2023

| Event Name | Date | Time | Location |
|-----------------------------|-------------|-------------|---------------------------------|
| Black History Parade | February 25 | 10am | Citrus (Summit to Sierra Lakes) |
| Jazz Fest | February 25 | 3pm-7pm | Miller Park Amphitheater |

Special Event Update



FONTANA
CALIFORNIA

October – December 2022

OCTOBER

- Lets Move on the Trail
- Spring St Night Market



NOVEMBER

- Dia de Los Muertos
- Taste of the Holidays
- Veterans Day Celebration
- FAC Swim Meet
- Eat & Be Well



DECEMBER

- Tree Lighting
- Fontana Christmas Parade
- Festival of Winter



UPCOMING FEBRUARY EVENTS



Black History Parade
February 25th
10am



Jazz Fest
February 25th
3pm-7pm



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Parks, Community and Human Services Commission

File #: 21-1969
Agenda #:

Agenda Date: 1/26/2023
Category: Consent Calendar

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**CITY OF FONTANA
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION
REGULAR MEETING
OCTOBER 27, 2022**

WORKSHOP

A Fontana Parks, Community and Human Services Commission Workshop was held on Thursday, October 27, 2022, in the City Council Chambers, 8353 Sierra Ave., Fontana California. Chair Glass called the Workshop to order at 6:30 p.m. Vice Chair Valles, Secretary Perez and Commissioner Quintana were present.

The Regular meeting agenda was reviewed.

Commission and staff discussed the November and December Commission calendar.

The workshop adjourned at 6:32 p.m.

CALL TO ORDER

The Regular Meeting of the Fontana Parks, Community and Human Services Commission was held on Thursday, October 27, 2022, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Chair Glass called the meeting to order at 7:01 p.m.

Present: Chair Glass, Vice Chair Valles, Secretary Perez, and Commissioner Quintana.

INVOCATION

The Invocation was led by Vice Chair Valles.

PLEDGE

The Pledge was led by Commissioner Quintana.

SPECIAL PRESENTATIONS:

A. Special Events Update-September 2022

Community Services Supervisor Bianca Morales provided the staff report and answered questions of the Commission.

B. Acceptance of Veteran's Day Donation

Community Services Supervisor Bianca Morales accepted a Veteran's Day Donation on behalf of City Council Member Jesse Sandoval, which will be used to offer prizes for the Dr. Charles Koehler writing contest.

PUBLIC COMMUNICATIONS

No public communications were received.

CONSENT CALENDAR:

A. APPROVAL OF MINUTES

Approve Minutes of the September 22, 2022, meeting.

B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION

Approve the September 20, 2022 Activities Reports.

ACTION: Motion was made by Secretary Perez, seconded by Vice Chair Valles, and passed by a vote of 3-0-1 to approve the Consent Calendar (AYES: Glass, Valles, and Perez; NOES: None; ABSENT: None; ABSTAIN: Quintana).

NEW BUSINESS:

A. Co-Sponsorship for Fiscal Year 2022/2023

Community Services Supervisor Bianca Morales provided the staff report and answered questions of the Commission.

ACTION: Motion was made by Commissioner Quintana, seconded by Secretary Perez, and passed by a vote of 4-0 to review, accept, and file staff report. (AYES: Glass, Valles, Perez and Quintana; NOES: None; ABSENT: None; ABSTAIN: None)

B. November and December 2022 Commission Calendars

Commission and staff discussed the November and December Commission meeting calendar.

ACTION: Motion was made by Vice Chair Valles, seconded by Secretary Perez, and passed by a vote of 4-0 to review, consider and authorize the Parks, Community and Human Services Commission meeting calendar options for November and December 2022. (AYES: Glass, Valles, Perez and Quintana; NOES: None; ABSENT: None; ABSTAIN: None)

COMMISSIONERS COMMENTS:

Vice Chair Valles thanked and commended city staff for their outstanding work in putting on city events; wished Chair Glass and his wife Jessica both a Happy Birthday.

Secretary Perez commented on her recent attendance to the "Spring Street Night Market Event"; thanked city staff for putting together an amazing event and wished the public a safe and happy Halloween.

Commissioner Quintana thanked staff for providing staff reports; wished the public a happy and safe Halloween.

Chair Glass commented on her recent attendance to local events such as the “Volunteer Appreciation Lunch”, “National Public Lands Day”, “The Health and Safety Expo”, “Community Health Fair”, and Empowering Success Now” events. Chair Glass also thanked City Council Member Jesse Sandoval and his wife for their continued support and wished the public a happy Halloween and happy holidays.

COMMUNICATIONS:

Community Services Department Director Daniel Schneider wished the public a Happy Halloween and happy holidays. Director Schneider also expressed his thanks to the Community Services Management team for covering for him last month during his absence and sent a special thanks to Manager Michael Wright for running last month’s Parks, Community and Human Services Commission Meeting.

Supervisor Morales introduced Special Events Coordinator, Diana Ambriz and Senior Community Services Assistant, Ilanh McSharry to the Commission. Director Schneider thanked staff for their hard work and commended them for putting on such great events.

Community Services Manager Michael Wright invited the public to attend the city’s Halloween events; announced the date for the next “Fontana Walks” event and wished the public happy holidays.

Community Services Manager Kristy Samples welcomed and thanked the Mayor’s Youth Advisory Council member for attending tonight’s meeting; urged the public to visit the city’s website for a detailed list of holiday events. Manager Samples also commented that Lion King Jr. Youth Community Theater Production tickets are on sale and encouraged the public to visit the city website too purchase tickets or to contact the Art Depot Gallery for more information.

Public Works Manager Dan West provided Commissioner Quintana follow up information regarding the scoreboards located at Jack Bulik Park; mentioned the recent assistance provided on behalf of San Bernardino County Board Supervisor Janice Rutherford which will assist in replacing and installing new score boards on all fields at Jack Bulik Park. Manager West also mentioned additional assistance received on behalf of San Bernardino County Board Supervisor Joe Baca which will assist in replacing all scoreboards at Veterans’ Park.

Commissioner Quintana thanked Manager West for working on this issue and appreciates his hard work and expressed his excitement on the new upgrade.

Manager West also provided Vice Chair follow up information on how to report street light outages on the Fontana Application. Manager West commented that all street light outages should be reported directly to Southern California Edison; lastly closed his comments by wishing the public a safe Halloween and happy holidays.

Vice Chair Valles thanked the members of the Mayor’s Youth Advisory Council for their participation at city events and for attending tonight’s meeting.

ADJOURNMENT:

By consensus, the meeting adjourned at 7:39 p.m. to the next meeting on Thursday, January 26, 2023, at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

Susana Gallardo
Specialist to the Deputy City Clerk

**THE FOREGOING MINUTES WERE APPROVED BY THE PARKS, COMMUNITY
AND HUMAN SERVICES COMMISSION ON THE 26th DAY OF JANUARY 2023.**

Germaine McClellan Key
City Clerk



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Parks, Community and Human Services Commission

File #: 21-1966
Agenda #:

Agenda Date: 1/26/2023
Category: Consent Calendar

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ACTION REPORT

11/1/2022

FROM: Department of Public Works**SUBJECT: Operation - Parks and Landscape Division**

November 09, 2022

RECOMMENDATION:

Accept staff report.

DISCUSSION:**PARKS AND LANDSCAPE DIVISION**

The Parks and Landscape Division in-house personnel responded to 1,718 work orders in the month of October. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|------------------------------|-------------------------|--------------------------------------|--|
| ALMERIA PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2218 | Park Maintenance | 1 | Parks - Smartphone Request |
| BILL MARTIN PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2209 | Irrigation | 1 | Irrigation |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2235 | Welding | 1 | Welding - Repair |
| 2204 | Fields | | |
| 2235 | Welding | 1 | Fabrication- Welding |
| 2205 | Furniture | | |
| 2272 | Park Painting/Graffiti | 1 | Furniture- Repaint |
| CENTRAL CITY PARK | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 1 | Field Maintenance |
| CFD #15M Silver Ridge | | | |
| 2201 | Parks | | |
| 2209 | Irrigation | 1 | Irrigation- Sprinkler Problem |
| CFD #51M | | | |
| 2201 | Parks | | |
| 2209 | Irrigation | 1 | Irrigation- Sprinkler Problem |
| CFD13M Summit Heights | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|-----------------------------|-------------------------|------------------------------|--|
| CFD24 Rancho Fontana | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| CHAPARRAL PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2117 | Landscape Maintenance | 4 | Path Maintenance |
| 2210 | Refuse | | |
| 2257 | Refuse Maintenance | 1 | Refuse- Replace |
| CITY HALL | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 20 | Fountain Maintenance- Service Fountain |
| COYOTE CANYON PARK | | | |
| 2201 | Parks | | |
| 2283 | Fence Maintenance | 1 | Fence Maintenance |
| 2209 | Irrigation | 1 | Irrigation |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2266 | Field Maintenance | 1 | Parks - Smartphone Request |
| 2205 | Playground Maintenance | 1 | Playground Maintenance |
| 2235 | Welding | 1 | Welding - Repair |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 3 | Field Maintenance - Aeration |
| FERNANDEZ PARK | | | |
| 2201 | Parks | | |
| 2221 | Lighting Maintenance | 1 | Electrical |
| 2294 | Structure Maintenance | 1 | Park Maintenance- Repair |
| 1103 | Shopping Cart Retrieval | 2 | Park Maintenance- Shopping Cart Pickup |
| FIESTA PARK | | | |
| 2201 | Parks | | |
| 2117 | Landscape Maintenance | 4 | Park Maintenance- Debris |
| 2292 | Electrical | 3 | Electrical |
| 2205 | Playground Maintenance | 1 | Park Maintenance |
| 2210 | Court Maintenance | 2 | Park Maintenance- Power Wash |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2207 | Plumbing | 3 | Plumbing |
| 2210 | Refuse | | |
| 2257 | Refuse Maintenance | 1 | Refuse- Remove |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 12 | Fountain Maintenance- Service Fountain |
| 2280 | Pool Maintenance | 16 | Pool Maintenance- Cleaning |
| GABRIELLA PARK | | | |
| 2201 | Parks | | |
| 2210 | Court Maintenance | 1 | Park Maintenance- Power Wash |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|----------------------------|-------------------------|------------------------------|--|
| HERITAGE POOL | | | |
| 2240 | Pool Site | | |
| 2207 | Plumbing | 1 | Plumbing |
| HUNTER'S RIDGE PARK | | | |
| 2201 | Parks | | |
| 2209 | Irrigation | 1 | Irrigation |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 1 | Field Maintenance - Aeration |
| 2218 | Park Maintenance | 1 | Court Maintenance |
| 2292 | Electrical | 2 | Electrical |
| 2283 | Fence Maintenance | 1 | Fence Maintenance |
| 2209 | Irrigation | 1 | Irrigation |
| 2209 | Irrigation | 1 | Irrigation- Broken Sprinklers |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2210 | Court Maintenance | 3 | Park Maintenance- Power Wash |
| 2218 | Park Maintenance | 2 | Park Maintenance- Repair |
| 2235 | Welding | 1 | Park Maintenance- Repair |
| 1103 | Shopping Cart Retrieval | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 1 | Parks - Smartphone Request |
| 2209 | Irrigation | 1 | Parks - Smartphone Request |
| 2257 | Refuse Maintenance | 1 | Parks - Smartphone Request |
| 2266 | Field Maintenance | 1 | Parks - Smartphone Request |
| 2218 | Park Maintenance | 1 | Pest Control |
| 2207 | Plumbing | 7 | Plumbing |
| 2291 | Security | 2 | Security- Lock\Gates |
| 2235 | Welding | 1 | Welding - Repair |
| 2202 | Park Structure | | |
| 2259 | Restroom Maintenance | 1 | Security- Lock Missing\Damaged |
| 2207 | Plumbing | 1 | Structure Maintenance- Cleaning |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 8 | Field Maintenance |
| 2266 | Field Maintenance | 7 | Field Maintenance - Fertilization |
| 2209 | Irrigation | 1 | Irrigation- Sprinkler Problem |
| KOEHLER PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2207 | Plumbing | 2 | Plumbing |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 1 | Field Maintenance - Aeration |
| LEWIS LIBRARY | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 8 | Fountain Maintenance- Service Fountain |
| LMD2 Foothill | | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--|-------------------------|------------------------------|--|
| LMD2 Foothill | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| MARTIN TUDOR JURUPA HILLS REGIONAL PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2207 | Plumbing | 1 | Plumbing |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 8 | Pool Maintenance- Cleaning |
| MCDERMOTT POOL | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| 2280 | Pool Maintenance | 8 | Pool Maintenance- Cleaning |
| MCDERMOTT TENNIS COURT | | | |
| 2203 | Court | | |
| 2210 | Court Maintenance | 1 | Court Maintenance - Net\Hoops |
| MEMORIAL ROSE GARDEN PARK | | | |
| 2201 | Parks | | |
| 2245 | Monument Maintenance | 1 | Monument Maintenance |
| MILLER PARK | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2218 | Park Maintenance | 2 | Park Maintenance- Repair |
| 2291 | Security | 1 | Structure Maintenance |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 12 | Pool Maintenance- Cleaning |
| NATURE CENTER | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| NORTH TAMARIND PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 2 | Abandoned Shopping Cart |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 1103 | Shopping Cart Retrieval | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 2 | Plumbing |
| 2235 | Welding | 1 | Welding - General Fabrication |
| PATRICIA M MURRAY PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| PUBLIC WORKS YARD | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|---|-----------------------------|------------------------------|--|
| PUBLIC WORKS YARD | | | |
| 2292 | Electrical | 1 | Electrical |
| 2207 | Plumbing | 1 | Plumbing |
| 2205 | Furniture | | |
| 2250 | Furniture Maintenance | 1 | Furniture- Repair Bench/Table |
| RALPH M. LEWIS MEMORIAL SPORTS COMPLEX | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 2 | Park Maintenance |
| 2291 | Security | 1 | Park Maintenance |
| 2207 | Plumbing | 1 | Plumbing |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 8 | Field Maintenance |
| 2266 | Field Maintenance | 5 | Field Maintenance - Aeration |
| ROSENA PARK WEST | | | |
| 2231 | Playground Equipment | | |
| 2205 | Playground Maintenance | 1 | Playground- General Request |
| RUBLE MIDDLE SCHOOL | | | |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 2 | Field Maintenance - Aeration |
| SENIOR CENTER | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| SEVILLE PARK AND AMPHITHEATER | | | |
| 2201 | Parks | | |
| 2210 | Court Maintenance | 1 | Court Maintenance |
| 2218 | Park Maintenance | 2 | Park Maintenance |
| 1103 | Shopping Cart Retrieval | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 1 | Plumbing |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 1 | Plumbing- Plugged/Broken Fixtures |
| SHADOW PARK | | | |
| 2201 | Parks | | |
| 2250 | Furniture Maintenance | 6 | Furniture Maintenance |
| 2117 | Landscape Maintenance | 4 | Park Maintenance- Debris |
| 2250 | Furniture Maintenance | 1 | Park Maintenance- Repair |
| 2235 | Welding | 1 | Welding - General Fabrication |
| SIERRA CREST COMMUNITY | | | |
| 2203 | Court | | |
| 2253 | Replace Nets | 11 | Court Maintenance- Ameneties |
| SOUTHRIDGE PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Court Maintenance |
| 2283 | Fence Maintenance | 1 | Fence Maintenance |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|----------------------------|-------------------------|------------------------------|--|
| SOUTHRIDGE PARK | | | |
| 2209 | Irrigation | 1 | Irrigation |
| 2205 | Playground Maintenance | 2 | Playground Maintenance |
| 2203 | Court | | |
| 2117 | Landscape Maintenance | 8 | Court Maintenance- Power Wash |
| 2210 | Refuse | | |
| 2257 | Refuse Maintenance | 2 | Refuse- Replace |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 4 | Pool Maintenance- Cleaning |
| SYCAMORE HILLS PARK | | | |
| 2201 | Parks | | |
| 2207 | Plumbing | 1 | Park Maintenance |
| 2207 | Plumbing | 1 | Plumbing |
| VETERANS' PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2277 | Park Flag Maintenance | 1 | Monument Maintenance |
| 2272 | Park Painting/Graffiti | 1 | Park Maintenance |
| 2209 | Irrigation | 1 | Parks - Smartphone Request |
| 2207 | Plumbing | 1 | Plumbing |
| VETERANS' PARK WEST | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| VILLAGE OF HERITAGE | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| VILLAGE PARK | | | |
| 2201 | Parks | | |
| 2209 | Irrigation | 1 | Irrigation |
| 2204 | Pest Control | 1 | Pest Control |
| Number of times serviced | | 939 | |

Citywide Parks & Landscape Work

| TASK | NUMBER OF TASKS COMPLETED |
|------|---------------------------------|
| 2100 | Trees |
| 2101 | Tree Trimming |
| 2102 | Limb Removal |
| 2104 | Tree Staking and Tying |
| 2105 | Tree Removal |
| 2106 | Stump Grinding |
| 2107 | Root Pruning |
| 2109 | Tree Inspection |

| | | |
|----------------------------------|-----------------------------------|--------------|
| 2113 | Hanging Banner | 5 |
| 2115 | Raise Tree | 11 |
| 2118 | Inspection of Site | 106 |
| 2201 | Install Banners | 1 |
| 2212 | Lighting | |
| 2221 | Lighting Maintenance | 4 |
| 2270 | Lighting Maintenance-Light Survey | 1 |
| 2287 | Inspection of Site | 1 |
| 2292 | Electrical | 7 |
| 2250 | Landscape Areas | |
| 2117 | Landscape Maintenance | 434 |
| 2209 | Irrigation | 12 |
| 2217 | Weed Abatement | 1 |
| 2235 | Welding | 7 |
| 2238 | Park Inspection | 1 |
| 2262 | Weed Abatement - City Parcels | 53 |
| 2287 | Inspection of Site | 10 |
| 2251 | Irrigation | |
| 2209 | Irrigation | 233 |
| 2287 | Inspection of Site | 1 |
| 2252 | Irrigation Controllers | |
| 2117 | Landscape Maintenance | 72 |
| 2216 | Inspect Controller | 5 |
| 2217 | Weed Abatement | 2 |
| 2220 | Irrigation Controller Maintenance | 13 |
| 2240 | Irrigation Controller Testing | 1 |
| 2287 | Inspection of Site | 1 |
| Number of completed tasks | | 1,063 |
| COVID19 Work Orders: | | 0 |

| Parks Division Standby Hours | Number of Hours | Number of Call Outs |
|---|------------------------|--------------------------------|
| Tree Removal | 7.5 | 1 |
| Admin | 2.0 | 1 |
| Playground Maintenance | 4.0 | 2 |
| Plumbing | 2.0 | 1 |
| Irrigation | 28.0 | 11 |
| Park Maintenance | 33.0 | 9 |
| Lighting Maintenance | 28.0 | 5 |
| General Event | 4.0 | 1 |
| Park Inspection | 4.0 | 2 |
| Lighting Maintenance-Light Survey | 24.0 | 4 |
| Security | 2.0 | 1 |
| Total | 138.5 | 38 |

| SPECIAL EVENTS | Number of Hours |
|--|------------------------|
| General Event- Setup | 2 |
| Special Event- Emp Apprn Breakfast | 38 |
| Special Event- Park Cleanup | 43 |
| Special Event- General | 243 |
| Special Event- Let's Move on the Trail | 27 |

FISCAL IMPACT:

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:

A handwritten signature in blue ink, followed by the date 11/9/22, written in blue ink.

Dan West

Public Works Manager

ACTION REPORT

12/1/2022

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

December 02, 2022

RECOMMENDATION:

Accept staff report.

DISCUSSION:

PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel responded to 1,581 work orders in the month of November. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--------------------------------------|------------------------|------------------------------|---------------------------------|
| 7370 S HERITAGE CIR | | | |
| 2241 | Pools | | |
| 2207 | Plumbing | 1 | Pool Maintenance- Leaks |
| ALMERIA PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| ART DEPOT | | | |
| 2201 | Parks | | |
| 22100 | Park Sign Maintenance | 1 | Parking Lot Maintenance- Repair |
| BILL MARTIN PARK | | | |
| 2201 | Parks | | |
| 2205 | Playground Maintenance | 1 | Park Maintenance- Repair |
| 2218 | Park Maintenance | 2 | Park Maintenance- Repair |
| 2209 | Irrigation | 1 | Parks - Smartphone Request |
| 2283 | Fence Maintenance | 1 | Parks - Smartphone Request |
| 2205 | Playground Maintenance | 1 | Playground Maintenance |
| CENTRAL CITY PARK | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2207 | Plumbing | 1 | Plumbing |
| CFD # 95M Summit at Rosena II | | | |
| 2210 | Refuse | | |
| 2257 | Refuse Maintenance | 1 | Refuse- Remove |
| CFD #1 Southridge Village | | | |
| 2201 | Parks | | |
| 2291 | Security | 1 | Security- Lock\Gates |
| 2210 | Refuse | | |
| 2257 | Refuse Maintenance | 1 | Refuse- Cleaning |
| CFD13M Summit Heights | | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|------------------------------|---------------------------|------------------------------|--|
| CFD13M Summit Heights | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| CFD24 Rancho Fontana | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| CHAPARRAL PARK | | | |
| 2201 | Parks | | |
| 2117 | Landscape Maintenance | 1 | Path Maintenance |
| CITY HALL | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 20 | Fountain Maintenance- Service Fountain |
| COYOTE CANYON PARK | | | |
| 2201 | Parks | | |
| 2209 | Irrigation | 1 | Irrigation |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 1 | Plumbing- Leaks |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 3 | Field Maintenance |
| FIESTA PARK | | | |
| 2201 | Parks | | |
| 2117 | Landscape Maintenance | 1 | Park Maintenance- Debris |
| 2292 | Electrical | 2 | Electrical |
| 2210 | Court Maintenance | 2 | Park Maintenance- Power Wash |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2260 | Planter/Paver Maintenance | 1 | Park Maintenance- Repair |
| 2257 | Refuse Maintenance | 1 | Refuse Maintenance |
| 2210 | Refuse | | |
| 2257 | Refuse Maintenance | 1 | Refuse- Remove |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 12 | Fountain Maintenance- Service Fountain |
| 2280 | Pool Maintenance | 16 | Pool Maintenance- Cleaning |
| GABRIELLA PARK | | | |
| 2201 | Parks | | |
| 2257 | Refuse Maintenance | 1 | Refuse- Replace |
| HERITAGE CIRCLE PARK | | | |
| 2201 | Parks | | |
| 2207 | Plumbing | 1 | Plumbing |
| HERITAGE PARK | | | |
| 2201 | Parks | | |
| 2205 | Playground Maintenance | 1 | Parking Lot Maintenance |
| 2291 | Security | 1 | Security- Lock\Gates |
| 2205 | Furniture | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--|------------------------|------------------------------|--|
| HERITAGE PARK | | | |
| 2250 | Furniture Maintenance | 3 | Furniture- Repair Drinking Fountain |
| HUNTER'S RIDGE PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2257 | Refuse Maintenance | 1 | Parks - Smartphone Request |
| 2235 | Welding | 1 | Welding - Repair |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 1 | Field Maintenance |
| 2208 | Parking Lot | | |
| 22100 | Park Sign Maintenance | 1 | Landscape Maintenance- Debris |
| JACK BULIK PARK | | | |
| 2201 | Parks | | |
| 2210 | Court Maintenance | 1 | Court Maintenance |
| 2210 | Court Maintenance | 4 | Park Maintenance- Power Wash |
| 2218 | Park Maintenance | 1 | Park Maintenance- Power Wash |
| 2218 | Park Maintenance | 2 | Park Maintenance- Repair |
| 2207 | Plumbing | 1 | Parks - Smartphone Request |
| 2210 | Court Maintenance | 1 | Parks - Smartphone Request |
| 2278 | Repair locks | 1 | Parks - Smartphone Request |
| 2291 | Security | 1 | Parks - Smartphone Request |
| 2294 | Structure Maintenance | 1 | Parks - Smartphone Request |
| 2207 | Plumbing | 4 | Plumbing |
| 2291 | Security | 1 | Security- Lock\Gates |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 2 | Plumbing- Plugged/Broken Toilets |
| 2205 | Furniture | | |
| 2272 | Park Painting/Graffiti | 1 | Furniture- General Request |
| 2250 | Furniture Maintenance | 1 | Furniture- Repair Drinking Fountain |
| KOEHLER PARK | | | |
| 2201 | Parks | | |
| 2207 | Plumbing | 1 | Park Maintenance |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 1 | Field Maintenance |
| LEWIS LIBRARY | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 8 | Fountain Maintenance- Service Fountain |
| LMD2 Foothill | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| MARTIN TUDOR JURUPA HILLS REGIONAL PARK | | | |
| 2201 | Parks | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--|-----------------------------|------------------------------|--|
| MARTIN TUDOR JURUPA HILLS REGIONAL PARK | | | |
| 2257 | Refuse Maintenance | 1 | Refuse Maintenance |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 8 | Pool Maintenance- Cleaning |
| 2280 | Pool Maintenance | 1 | Pool Maintenance- Leaks |
| MCDERMOTT POOL | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| 2280 | Pool Maintenance | 8 | Pool Maintenance- Cleaning |
| 2207 | Plumbing | 1 | Pool Maintenance- Repair |
| MCDERMOTT SOCCER FIELD | | | |
| 2202 | Park Structure | | |
| 2259 | Restroom Maintenance | 1 | Structure Maintenance- Cleaning |
| MCDERMOTT TENNIS COURT | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2205 | Playground Maintenance | 1 | Park Maintenance- Repair |
| 2207 | Plumbing | 2 | Parks - Smartphone Request |
| 2210 | Court Maintenance | 1 | Parks - Smartphone Request |
| 2203 | Court | | |
| 2210 | Court Maintenance | 1 | Court Maintenance - Net\Hoops |
| MILLER PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2210 | Refuse | | |
| 2257 | Refuse Maintenance | 1 | Refuse- Remove |
| 2231 | Playground Equipment | | |
| 2205 | Playground Maintenance | 1 | Playground- Replace |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 12 | Pool Maintenance- Cleaning |
| NORTH HERITAGE PARK | | | |
| 2201 | Parks | | |
| 2207 | Plumbing | 1 | Plumbing |
| NORTH TAMARIND PARK | | | |
| 2201 | Parks | | |
| 2259 | Restroom Maintenance | 1 | Park Maintenance- Repair |
| 1103 | Shopping Cart Retrieval | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 2 | Plumbing |
| 2235 | Welding | 1 | Welding - Repair |
| OAK GROVE PARK | | | |
| 2202 | Park Structure | | |
| 2259 | Restroom Maintenance | 1 | Structure Maintenance- Repair |
| OMNITRANS BUS STATION | | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--------------------------------------|-----------------------------|------------------------------|--|
| OMNITRANS BUS STATION | | | |
| 2201 | Parks | | |
| 2291 | Security | 1 | Security- Lock\Gates |
| PATRICIA MARRUJO PARK | | | |
| 2201 | Parks | | |
| 2210 | Court Maintenance | 1 | Parks - Smartphone Request |
| 2231 | Playground Equipment | | |
| 2205 | Playground Maintenance | 1 | Playground- Replace |
| PUBLIC WORKS YARD | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2102 | Limb Removal | 1 | Small Tree Maintenance |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2235 | Welding | 1 | Park Maintenance- Repair |
| 2207 | Plumbing | 1 | Parks - Smartphone Request |
| 2207 | Plumbing | 1 | Plumbing |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 5 | Field Maintenance |
| 2266 | Field Maintenance | 1 | Field Maintenance- Goals\Nets |
| RUBLE MIDDLE SCHOOL | | | |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 2 | Field Maintenance |
| SAN SEVAINE PARK | | | |
| 2201 | Parks | | |
| 2209 | Irrigation | 1 | Irrigation |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 1 | Structure Maintenance- Cleaning |
| SENIOR CENTER | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| SEVILLE PARK AND AMPHITHEATER | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2207 | Plumbing | 1 | Parks - Smartphone Request |
| 2205 | Playground Maintenance | 1 | Playground Maintenance |
| 2207 | Plumbing | 1 | Plumbing |
| SHADOW PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2117 | Landscape Maintenance | 1 | Park Maintenance- Debris |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| SOUTHRIDGE PARK | | | |
| 2201 | Parks | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|---------------------------------|-------------------------|------------------------------|--|
| SOUTHRIDGE PARK | | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2209 | Irrigation | 1 | Parks - Smartphone Request |
| 2210 | Court Maintenance | 1 | Parks - Smartphone Request |
| 2203 | Court | | |
| 2117 | Landscape Maintenance | 4 | Court Maintenance- Power Wash |
| 2210 | Court Maintenance | 4 | Court Maintenance- Power Wash |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 4 | Pool Maintenance- Cleaning |
| VETERANS' PARK | | | |
| 2201 | Parks | | |
| 2207 | Plumbing | 1 | Plumbing |
| 2202 | Park Structure | | |
| 2235 | Welding | 1 | Structure Maintenance- Repair |
| VETERANS' PARK WEST | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Parks - Smartphone Request |
| VILLAGE OF HERITAGE | | | |
| 2241 | Pools | | |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| Number of times serviced | | 639 | |

| Citywide Parks & Landscape Work | | NUMBER OF TASKS COMPLETED |
|--|------------------------|--|
| TASK | | |
| 2100 | Trees | |
| 1334 | Preventive Maintenance | 2 |
| 2101 | Tree Trimming | 8 |
| 2102 | Limb Removal | 49 |
| 2104 | Tree Staking and Tying | 5 |
| 2105 | Tree Removal | 41 |
| 2106 | Stump Grinding | 6 |
| 2109 | Tree Inspection | 3 |
| 2113 | Hanging Banner | 9 |
| 2115 | Raise Tree | 3 |
| 2118 | Inspection of Site | 106 |
| 2201 | Install Banners | 3 |
| 2202 | Remove Banners | 1 |
| 2206 | Meter | |
| 12001 | Installation | 1 |
| 2222 | Meter Maintenance | 2 |
| 2287 | Inspection of Site | 2 |
| 2212 | Lighting | |
| 2221 | Lighting Maintenance | 1 |
| 2235 | Welding | 1 |

| | | |
|----------------------------------|-----------------------------------|--------------|
| 2292 | Electrical | 2 |
| 2250 | Landscape Areas | |
| 2117 | Landscape Maintenance | 348 |
| 2204 | Pest Control | 3 |
| 2209 | Irrigation | 8 |
| 2238 | Park Inspection | 3 |
| 2257 | Refuse Maintenance | 1 |
| 2262 | Weed Abatement - City Parcels | 123 |
| 2287 | Inspection of Site | 2 |
| 2251 | Irrigation | |
| 2209 | Irrigation | 175 |
| 2238 | Park Inspection | 1 |
| 2252 | Irrigation Controllers | |
| 2117 | Landscape Maintenance | 62 |
| 2216 | Inspect Controller | 4 |
| 2217 | Weed Abatement | 2 |
| 2220 | Irrigation Controller Maintenance | 34 |
| 2238 | Park Inspection | 1 |
| 2240 | Irrigation Controller Testing | 2 |
| 2287 | Inspection of Site | 1 |
| Number of completed tasks | | 1,015 |
| COVID19 Work Orders: | | 0 |

| Parks Division Standby Hours | Number of Hours | Number of Call Outs |
|---|------------------------|--------------------------------|
| Tree Removal | 8.0 | 1 |
| Tree Planting | 31.5 | 2 |
| Hanging Banner | 10.0 | 2 |
| Playground Maintenance | 6.0 | 2 |
| Plumbing | 17.0 | 5 |
| Irrigation | 26.0 | 4 |
| Lighting Maintenance | 20.0 | 4 |
| Welding | 3.0 | 1 |
| Park Inspection | 8.0 | 2 |
| Park Restroom/Structure Inspection | 2.0 | 1 |
| Lighting Maintenance-Light Survey | 12.0 | 2 |
| Security | 2.0 | 1 |
| Supplies\Equip | 8.0 | 3 |
| Total | 153.5 | 30 |

| SPECIAL EVENTS | Number of Hours |
|-------------------------|------------------------|
| General Event- Clean Up | 40 |
| Special Event- General | 97 |

FISCAL IMPACT:

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:

Dan West

Public Works Manager

ACTION REPORT

1/1/2023

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

January 01, 2023

RECOMMENDATION:

Accept staff report.

DISCUSSION:**PARKS AND LANDSCAPE DIVISION**

The Parks and Landscape Division in-house personnel responded to 1,178 work orders in the month of December. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|----------------------------------|-------------------------|------------------------------|--|
| ALMERIA PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2208 | Parking Lot | | |
| 2117 | Landscape Maintenance | 1 | Landscape Maintenance- Debris |
| BILL MARTIN PARK | | | |
| 2201 | Parks | | |
| 2283 | Fence Maintenance | 1 | Park Maintenance- Repair |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2250 | Furniture Maintenance | 1 | Parks - Smartphone Request |
| CENTRAL CITY PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2235 | Welding | 1 | Welding - General Fabrication |
| 2202 | Park Structure | | |
| 2221 | Lighting Maintenance | 1 | Lighting Maintenance- Repair |
| CFD #1 Southridge Village | | | |
| 2201 | Parks | | |
| 2291 | Security | 2 | Security- Lock\Gates |
| CFD13M Summit Heights | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 1 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| CFD24 Rancho Fontana | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 1 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| CHAPARRAL PARK | | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|------------------------------|---------------------------|------------------------------|--|
| CHAPARRAL PARK | | | |
| 2201 | Parks | | |
| 2117 | Landscape Maintenance | 5 | Path Maintenance |
| CITY HALL | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 5 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 20 | Fountain Maintenance- Service Fountain |
| COYOTE CANYON PARK | | | |
| 2201 | Parks | | |
| 2291 | Security | 1 | Security- Lock\Gates |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 3 | Field Maintenance |
| 2266 | Field Maintenance | 3 | Field Maintenance - Aeration |
| 2266 | Field Maintenance | 3 | Field Maintenance - Fertilization |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 1 | Landscape Maintenance- Debris |
| FERNANDEZ PARK | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| 2218 | Park Maintenance | 1 | Monument Maintenance |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 1 | Plumbing- Plugged/Broken Toilets |
| FIESTA PARK | | | |
| 2201 | Parks | | |
| 2117 | Landscape Maintenance | 5 | Park Maintenance- Debris |
| FONTANA MIDDLE SCHOOL | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2250 | Furniture Maintenance | 1 | Furniture Maintenance |
| 2257 | Refuse Maintenance | 1 | Furniture Maintenance |
| 2331 | Pickup/Deliver/Move | 1 | General Event- Deliver equipment |
| 2210 | Court Maintenance | 2 | Park Maintenance- Power Wash |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2260 | Planter/Paver Maintenance | 1 | Park Maintenance- Repair |
| 2207 | Plumbing | 1 | Plumbing |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 6 | Landscape Maintenance- Debris |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 3 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 12 | Fountain Maintenance- Service Fountain |
| 2280 | Pool Maintenance | 16 | Pool Maintenance- Cleaning |
| HERITAGE PARK | | | |
| 2205 | Furniture | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--|---------------------------|------------------------------|--|
| HERITAGE PARK | | | |
| 2255 | Repair Drinking Fountains | 1 | Furniture- Repair Drinking Fountain |
| HUNTER'S RIDGE PARK | | | |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 1 | Field Maintenance |
| 2266 | Field Maintenance | 1 | Field Maintenance - Aeration |
| 2266 | Field Maintenance | 1 | Field Maintenance - Fertilization |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 1 | Landscape Maintenance- Debris |
| JACK BULIK PARK | | | |
| 2201 | Parks | | |
| 2272 | Park Painting/Graffiti | 1 | Furniture Maintenance |
| 2218 | Park Maintenance | 1 | Landscape Maintenance- Playground |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| 2257 | Refuse Maintenance | 1 | Park Maintenance |
| 2210 | Court Maintenance | 2 | Park Maintenance- Power Wash |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 2 | Plumbing |
| 22100 | Park Sign Maintenance | 1 | Structure Maintenance |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 1 | Plumbing- Plugged/Broken Fixtures |
| 2205 | Furniture | | |
| 2272 | Park Painting/Graffiti | 1 | Furniture- General Request |
| 2252 | Repair Bleachers | 1 | Furniture- Repair Bleachers |
| KOEHLER PARK | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 1 | Field Maintenance |
| 2266 | Field Maintenance | 1 | Field Maintenance - Aeration |
| 2266 | Field Maintenance | 1 | Field Maintenance - Fertilization |
| 2208 | Parking Lot | | |
| 2117 | Landscape Maintenance | 1 | Landscape Maintenance- Debris |
| LEWIS LIBRARY | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 2 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 8 | Fountain Maintenance- Service Fountain |
| LMD2 Foothill | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 1 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| MARTIN TUDOR JURUPA HILLS REGIONAL PARK | | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--|-------------------------|------------------------------|--|
| MARTIN TUDOR JURUPA HILLS REGIONAL PARK | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 8 | Pool Maintenance- Cleaning |
| 2280 | Pool Maintenance | 1 | Pool Maintenance- Leaks |
| MCDERMOTT POOL | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 1 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| 2280 | Pool Maintenance | 8 | Pool Maintenance- Cleaning |
| 2229 | General Fabrication | 1 | Pool Maintenance- Repair |
| MILLER PARK | | | |
| 2201 | Parks | | |
| 2257 | Refuse Maintenance | 1 | Refuse Maintenance |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 12 | Pool Maintenance- Cleaning |
| 2280 | Pool Maintenance | 1 | Pool Maintenance- Repair |
| 2292 | Electrical | 1 | Pool Maintenance- Repair |
| NORTH TAMARIND PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 4 | Plumbing |
| 2207 | Plumbing | 1 | Structure Maintenance |
| 2202 | Park Structure | | |
| 2259 | Restroom Maintenance | 1 | Structure Maintenance- Cleaning |
| NORTHGATE PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| OAK GROVE PARK | | | |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 1 | Landscape Maintenance- Debris |
| OAK PARK | | | |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 1 | Plumbing-Urinal Leak |
| OMNITRANS BUS STATION | | | |
| 2201 | Parks | | |
| 1103 | Shopping Cart Retrieval | 1 | Abandoned Shopping Cart |
| PATRICIA MARRUJO PARK | | | |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 1 | Landscape Maintenance- Debris |
| 2231 | Playground Equipment | | |
| 2205 | Playground Maintenance | 1 | Playground- Replace |
| PATRICIA MURRAY PARK | | | |
| 2201 | Parks | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|---|-------------------------|------------------------------|--|
| PATRICIA MURRAY PARK | | | |
| 3 | PAINT | 1 | Furniture- Repair Bench/Table |
| PUBLIC WORKS YARD | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2294 | Structure Maintenance | 1 | Structure Maintenance |
| RALPH M. LEWIS MEMORIAL SPORTS COMPLEX | | | |
| 2201 | Parks | | |
| 2294 | Structure Maintenance | 1 | Parks - Smartphone Request |
| 2207 | Plumbing | 1 | Plumbing |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 9 | Field Maintenance |
| 2266 | Field Maintenance | 5 | Field Maintenance - Aeration |
| 2266 | Field Maintenance | 5 | Field Maintenance - Fertilization |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 6 | Landscape Maintenance- Debris |
| ROSENA PARK EAST | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 1 | Landscape Maintenance- Debris |
| ROSENA PARK WEST | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 1 | Landscape Maintenance- Debris |
| RUBLE MIDDLE SCHOOL | | | |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 2 | Field Maintenance |
| 2266 | Field Maintenance | 2 | Field Maintenance - Aeration |
| 2266 | Field Maintenance | 2 | Field Maintenance - Fertilization |
| SAN SEVAINE PARK | | | |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 1 | Landscape Maintenance- Debris |
| SENIOR CENTER | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 1 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| SEVILLE PARK AND AMPHITHEATER | | | |
| 2201 | Parks | | |
| 2292 | Electrical | 1 | Electrical |
| 2259 | Restroom Maintenance | 1 | Parks - Smartphone Request |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|--------------------------------------|-------------------------|------------------------------|--|
| SEVILLE PARK AND AMPHITHEATER | | | |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 1 | Structure Maintenance- Cleaning |
| 2259 | Restroom Maintenance | 1 | Structure Maintenance- Cleaning |
| 2230 | Playground | | |
| 2205 | Playground Maintenance | 1 | Playground- Surface |
| SHADOW PARK | | | |
| 2201 | Parks | | |
| 2117 | Landscape Maintenance | 5 | Park Maintenance- Debris |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| SIERRA CREST COMMUNITY | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 12 | Park Maintenance- Debris |
| SIERRA CREST II PARK | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Debris |
| SIERRA CREST PARK | | | |
| 2208 | Parking Lot | | |
| 2237 | Parking Lot Maintenance | 3 | Landscape Maintenance- Debris |
| SOUTHRIDGE PARK | | | |
| 2201 | Parks | | |
| 2266 | Field Maintenance | 1 | Parks - Smartphone Request |
| 2203 | Court | | |
| 2117 | Landscape Maintenance | 16 | Court Maintenance- Power Wash |
| 2210 | Court Maintenance | 8 | Court Maintenance- Power Wash |
| 2205 | Furniture | | |
| 2272 | Park Painting/Graffiti | 1 | Furniture- Repair Bleachers |
| 2230 | Playground | | |
| 2205 | Playground Maintenance | 1 | Playground- Safety Items |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 4 | Pool Maintenance- Cleaning |
| TOT LOT B | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance |
| VETERANS' PARK | | | |
| 2201 | Parks | | |
| 2210 | Court Maintenance | 1 | Court Maintenance |
| 2266 | Field Maintenance | 1 | Field Maintenance |
| 2218 | Park Maintenance | 1 | Landscape Maintenance- Playground |
| 2218 | Park Maintenance | 1 | Park Maintenance- Repair |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2207 | Plumbing | 1 | Plumbing |
| VETERAN'S PARK | | | |

| TASK | CATEGORY | NUMBER OF TASKS COMPLETED | ISSUE/TYPE |
|----------------------------|------------------------|------------------------------|--|
| VETERAN'S PARK | | | |
| 2205 | Furniture | | |
| 2272 | Park Painting/Graffiti | 1 | Furniture- Repair Bleachers |
| VETERANS' PARK WEST | | | |
| 2201 | Parks | | |
| 2218 | Park Maintenance | 1 | Park Maintenance- Shopping Cart Pickup |
| 2266 | Field Maintenance | 1 | Parks - Smartphone Request |
| 2204 | Fields | | |
| 2266 | Field Maintenance | 4 | Field Maintenance |
| 2266 | Field Maintenance | 4 | Field Maintenance - Aeration |
| 2266 | Field Maintenance | 4 | Field Maintenance - Fertilization |
| VILLAGE OF HERITAGE | | | |
| 2241 | Pools | | |
| 2280 | Pool Maintenance | 1 | Fountain Maintenance- Service Fountain |
| 2295 | Fountain Maintenance | 4 | Fountain Maintenance- Service Fountain |
| VILLAGE PARK | | | |
| 2201 | Parks | | |
| 2266 | Field Maintenance | 1 | Field Maintenance |
| 2209 | Irrigation | 1 | Parks - Smartphone Request |
| 2202 | Park Structure | | |
| 2207 | Plumbing | 1 | Structure Maintenance- Cleaning |
| Number of times serviced | | 923 | |

Citywide Parks & Landscape Work

| TASK | NUMBER OF TASKS COMPLETED |
|------|-----------------------------------|
| 2100 | Trees |
| 2101 | Tree Trimming |
| 2102 | Limb Removal |
| 2104 | Tree Staking and Tying |
| 2105 | Tree Removal |
| 2106 | Stump Grinding |
| 2109 | Tree Inspection |
| 2113 | Hanging Banner |
| 2115 | Raise Tree |
| 2117 | Landscape Maintenance |
| 2118 | Inspection of Site |
| 2202 | Remove Banners |
| 2212 | Lighting |
| 2221 | Lighting Maintenance |
| 2270 | Lighting Maintenance-Light Survey |
| 2292 | Electrical |
| 2250 | Landscape Areas |
| 2117 | Landscape Maintenance |
| 2209 | Irrigation |

| | | |
|----------------------------------|-----------------------------------|------------|
| 2238 | Park Inspection | 5 |
| 2262 | Weed Abatement - City Parcels | 95 |
| 2287 | Inspection of Site | 4 |
| 2251 | Irrigation | |
| 2209 | Irrigation | 133 |
| 2252 | Irrigation Controllers | |
| 2117 | Landscape Maintenance | 20 |
| 2216 | Inspect Controller | 32 |
| 2220 | Irrigation Controller Maintenance | 35 |
| 2292 | Electrical | 1 |
| Number of completed tasks | | 839 |
| COVID19 Work Orders: | | 0 |

| Parks Division Standby Hours | Number of Hours | Number of Call Outs |
|---|------------------------|--------------------------------|
| Playground Maintenance | 2.0 | 1 |
| Plumbing | 4.0 | 1 |
| Restroom Lighting Maintenance | 4.0 | 1 |
| Park Maintenance | 4.0 | 1 |
| Lighting Maintenance | 4.0 | 1 |
| Furniture Maintenance | 6.0 | 1 |
| Restroom Maintenance | 7.0 | 1 |
| Field Maintenance | 4.0 | 1 |
| Lighting Maintenance-Light Survey | 30.0 | 5 |
| Special Events | 74.5 | 4 |
| Security | 5.5 | 2 |
| Supplies\Equip | 12.0 | 3 |
| Total | 157.0 | 22 |

| SPECIAL EVENTS | Number of Hours |
|-----------------------------------|------------------------|
| Special Event- Festival of Winter | 127 |
| Special Event- Park Cleanup | 40 |
| Special Event- General | 18 |
| Special Event- Tree Lighting | 35 |
| Special Event- Christmas Parade | 122 |
| Special Event- Vendor Sweep | 35 |

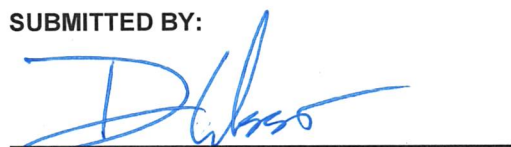
FISCAL IMPACT:

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:



Dan West

Public Works Manager



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Parks, Community and Human Services Commission

File #: 21-1967
Agenda #:

Agenda Date: 1/26/2023
Category: Consent Calendar

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