

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Regular Agenda

Next Reso. No. FFD 2023-001

Tuesday, January 24, 2023

7:00 PM

Grover W. Taylor Council Chambers

Fire Protection District

Phillip Cothran - President
Jesus "Jesse" Sandoval - Vice President
John Roberts - Commissioner
Peter A. Garcia- Commissioner
Acquanetta Warren - Commissioner
Janet Koehler Brooks - City Treasurer
Germaine McClellan Key - District Secretary

Welcome to the Fontana Fire Protection District Meeting!

Welcome to the City of Fontana Fire Protection District Meeting. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335.

Traduccion en Español disponible a peticion. Favor de notificar al Departamento "City Clerk". Para mayor informacion, favor de marcar el numero (909) 350-7602.

CALL TO ORDER/ROLL CALL:

- A. 7:00 P.M. Call the Meeting to Order/ Roll Call:

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the Foundation's jurisdiction. The Foundation is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

- A. Approval of Minutes [21-1971](#)

Approve the minutes of the December 13, 2022, Fire Protection District meeting.

Attachments: [December 13, 2022 - Fire Protection District Minutes.pdf](#)

NEW BUSINESS:

- A. **Appointment of President and Vice-President of the Fontana Fire Protection District** [21-1987](#)

Adopt **Resolution No. FFD 2023-001**, appointing a President and Vice-President of the Fontana Fire Protection District for the term of one year.

Attachments: [Resolution No. FFD 2023-001.docx](#)

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. **Executive Director's Communications**

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. **Elected Officials Communications/Committee Reports**

ADJOURNMENT:

- A. **Adjournment**



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Fire Protection District

File #: 21-1971

Agenda #: A.

Agenda Date: 1/24/2023

Category: Consent Calendar

FROM:

City Clerk

SUBJECT:

Approval of Minutes

RECOMMENDATION:

Approve the minutes of the December 13, 2022, Fire Protection District meeting.

COUNCIL GOALS:

- Create and maintain a dynamic team by promoting stability and predictability by providing consistent policy direction.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

DISCUSSION:

The District will consider approval of the minutes of the December 13 2022, Regular Fire Protection District meeting. The draft minutes are attached to this report for Council review and approval.

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, December 13, 2022

7:00 PM

**Steelworkers' Auditorium
8437 Sierra Avenue
Fontana, CA 92335**

Fire Protection District

*Phillip Cothran - President
Jesus "Jesse" Sandoval - Vice President
John Roberts - Commissioner
Peter A. Garcia- Commissioner
Acquanetta Warren - Commissioner
Janet Koehler Brooks - City Treasurer
Germaine McClellan Key - District Secretary*

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order / Roll Call:

The Regular meeting of the Fontana Fire Protection District was held on Tuesday, December 13, 2022, in the Steelworkers' Auditorium located at 8437 Sierra Avenue, Fontana, CA 92335.

President Cothran called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: President Cothran, Vice-President Sandoval, Commissioners Garcia, Roberts, and Warren

ABSENT: None

District Secretary Key and City Treasurer Koehler-Brooks were also in attendance.

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by President Cothran, seconded by Commissioner Roberts, to approve Consent Calendar Items 'A-B'. The motion carried by a unanimous vote as follows: **AYES:** Warren, Garcia, Cothran, Roberts, and Sandoval; **NOES:** None; **ABSTAIN:** None

A. Approval of Minutes [21-1862](#)

Approve the minutes of the October 25, 2022, Fire Protection District meeting.

B. Lease Agreements for Fire Station 71, Fire Station 73, Fire Station 74, Fire Station 77, Fire Station 78, and Fire Station 79; and Lease Repayment Agreement for Same. [21-1860](#)

Approve Lease and Lease Repayment Agreements between the Fontana Fire Protection District and the City of Fontana and authorize budget adjustments increasing appropriations and decreasing fund balance in the amount of \$7,406,545.76.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

There were no executive director communications received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no elected officials communications/committee reports received.

ADJOURNMENT:

A. Adjournment

President Cothran adjourned the meeting at 8:00 p.m.

Ashton R. Arocho, MMC
Deputy City Clerk

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED AT THE REGULAR MEETING OF THE FONTANA FIRE PROTECTION DISTRICT ON JANUARY 24, 2023.

Germaine Key
District Secretary



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Fire Protection District

File #: 21-1987

Agenda #: A.

Agenda Date: 1/24/2023

Category: New Business

FROM:

City Clerk

SUBJECT:

Appointment of President and Vice-President of the Fontana Fire Protection District

RECOMMENDATION:

Adopt **Resolution No. FFD 2023-001**, appointing a President and Vice-President of the Fontana Fire Protection District for the term of one year.

COUNCIL GOALS:

- Create and maintain a dynamic team by supporting the decisions of the majority once made.
- Create and maintain a dynamic team by promoting stability and predictability by providing consistent policy direction.

DISCUSSION:

The Fontana Fire Protection District is a public body, corporate and politic, duly established and authorized to transact business and exercise its powers, all pursuant to the Fire Protection District Law of 1987 of the State of California(commencing with Section 13800, et seq., of the Health and Safety Code of the State of California).

The Fire Protection District Law of 1987 of the State of California provides that the District has the right to appoint any necessary employees to effectively manage the district. The current President and Vice-President were appointed in December 2021.

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

RESOLUTION NO. FFD 2023-001

**A RESOLUTION OF THE FONTANA FIRE PROTECTION DISTRICT TO
APPOINT A PRESIDENT AND A VICE-PRESIDENT OF THE DISTRICT FOR
A TERM OF ONE YEAR.**

WHEREAS, the Fontana Fire Protection District (the District) is a public body, corporate and politic, duly established and authorized to transact business and exercise its powers, all pursuant to the Fire Protection District Law of 1987 of the State of California (commencing with Section 13800, et seq., of the Health and Safety Code of the State of California) (the Law); and

WHEREAS, pursuant to Section 13861(d) of the law, a district shall have and may exercise all rights and powers, expressed or implied, necessary to appoint necessary employees, to define their qualifications and duties, and to provide a pay schedule for performance of duties.

NOW, THEREFORE, be it resolved, determined, and ordered by the Fontana Fire Protection District that _____ is the President and _____ is Vice-President of the Fontana Fire Protection District for a term of one year.

APPROVED AND ADOPTED this 24th day of January 2023.

READ AND APPROVED AS TO LEGAL FORM:

General Counsel

I, Germaine Key, Secretary of the Fontana Fire Protection District do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Fire Protection District at a regular meeting on the 24th day of January 2023, by the following vote to-wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary of the Fontana Fire Protection District

President of the Fontana Fire Protection District

ATTEST:

Secretary of the Fontana Fire Protection District