

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Regular Agenda

Next Reso. No. HA 2023-001

Tuesday, January 24, 2023

7:00 PM

Grover W. Taylor Council Chambers

Housing Authority

Jesus "Jesse" Sandoval - Chairperson

John B. Roberts - Vice Chairperson

Peter A. Garcia- Authority Member

Phillip Cothran - Authority Member

Acquanetta Warren - Authority Member

Janet Koehler Brooks - City Treasurer

Germaine McClellan Key - Authority Secretary

Welcome to the Fontana Housing Authority Meeting!

Welcome to the City of Fontana Housing Authority Meeting. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número (909) 350-7602.

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order / Roll Call:

PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the Foundation's jurisdiction. The Foundation is prohibited by law from discussing or taking immediate action on non-agendized items.

A. Public Communications

CONSENT CALENDAR:

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

A. Approval of Minutes

[21-1974](#)

Approve the minutes of the October 25, 2022, Housing Authority Meeting.

Attachments: [October 25, 2022 - Housing Authority Minutes.pdf](#)

NEW BUSINESS:

- A. Appointment of Chairperson and Vice-Chairperson for the [21-1978](#)
Fontana Housing Authority

Adopt **Resolution NO. HA 2023-001**, appointing a Chairperson and a Vice-Chairperson of the Fontana Housing Authority for a term of one year.

Attachments: [Resolution No. HA 2023-001.pdf.docx](#)

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

- A. Executive Director's Communications

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

- A. Elected Officials Communications/Committee Reports

ADJOURNMENT:

- A. Adjournment



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Housing Authority

File #: 21-1974

Agenda #: A.

Agenda Date: 1/24/2023

Category: Consent Calendar

FROM:

City Clerk

SUBJECT:

Approval of Minutes

RECOMMENDATION:

Approve the minutes of the October 25, 2022, Housing Authority Meeting.

COUNCIL GOALS:

- Create and maintain a dynamic team by promoting stability and predictability by providing consistent policy direction.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

DISCUSSION:

The Housing Authority Board will consider approval of the minutes of the October 25, 2022, Regular Housing Authority meeting. The draft minutes are attached for the Board's review and approval.

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, October 25, 2022

7:00 PM

Grover W. Taylor Council Chambers

Housing Authority

Jesus "Jesse" Sandoval - Chairperson
John B. Roberts - Vice Chairperson
Peter A. Garcia- Authority Member
Phillip Cothran - Authority Member
Acquanetta Warren - Authority Member
Janet Koehler Brooks - City Treasurer
Germaine McClellan Key - Authority Secretary

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular meeting of the Fontana Housing Authority was held on Tuesday, October 25, 2022, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, CA 92335.

Chairperson Sandoval called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: Chair Sandoval, Vice-Chair Roberts, Board Members Cothran, Garcia, and Warren.

ABSENT: None

Authority Secretary Key and City Treasurer Koehler-Brooks were also in attendance.

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was made by Vice-Chair Roberts, seconded by Board Member Cothran, to approve Consent Calendar Items 'A-B'. The motion carried unanimously by a vote of 5-0. The motion carried as follows: **AYES:** Sandoval, Roberts, Cothran, Garcia, and Warren; **NOES:** None; **ABSTAIN:** None

A. Approval of Minutes

[21-1789](#)

Approve the minutes of the July 26, 2022, Housing Authority Meeting.

B. Fiscal Year 2022/23 FHA First Quarter Budget Status Report

[21-1798](#)

Approve the recommended Fiscal Year 2022/23 First Quarter Budget Adjustments

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

There were no executive director communications received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

There were no elected officials communications/committee reports received.

ADJOURNMENT:

A. Adjournment

Chairperson Sandoval adjourned the meeting at 9:34 p.m.

Ashton R. Arocho, MMC
Deputy City Clerk

THE FOREGOING MINUTES WERE ADOPTED AND APPROVED AT THE REGULAR MEETING OF THE FONTANA HOUSING AUTHORITY ON JANUARY 24, 2023.

Germaine Key
Authority Secretary



City of Fontana

8353 Sierra Avenue
Fontana, CA 92335

Action Report

Housing Authority

File #: 21-1978

Agenda #: A.

Agenda Date: 1/24/2023

Category: New Business

FROM:

City Clerk

SUBJECT:

Appointment of Chairperson and Vice-Chairperson for the Fontana Housing Authority

RECOMMENDATION:

Adopt **Resolution NO. HA 2023-001**, appointing a Chairperson and a Vice-Chairperson of the Fontana Housing Authority for a term of one year.

COUNCIL GOALS:

- Create and maintain a dynamic team by promoting stability and predictability by providing consistent policy direction.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.

DISCUSSION:

The Fontana Housing Authority adopted and approved the Housing Authority bylaws on June 7, 1994, which provided, among other things, the appointment of chairperson and vice-chairperson.

The bylaws of the Housing Authority stipulate that the Authority must nominate a new chairperson and vice-chairperson to serve for a term of one year. The current chair and vice-chairperson were appointed in December 2021.

FISCAL IMPACT:

None.

MOTION:

Approve staff recommendation.

RESOLUTION NO. HA 2023-001

**A RESOLUTION OF THE FONTANA HOUSING AUTHORITY
APPOINTING A CHAIRPERSON AND A VICE-CHAIRPERSON OF THE
FONTANA HOUSING AUTHORITY**

WHEREAS, the Fontana Housing Authority ("Housing Authority") adopted and approved the Housing Authority bylaws on June 7, 1994, which provided, among other things, the appointment of chairperson and vice-chairperson yearly.

NOW, THEREFORE, be it resolved, determined, and ordered by the Fontana Housing Authority that _____ is the chairperson and _____ is vice-chairperson of the Fontana Housing Authority for a term of one year.

APPROVED AND ADOPTED this 24th day of January 2023.

APPROVED AS TO LEGAL FORM:

Authority Special Counsel

I, Germaine Key, Secretary of the Fontana Housing Authority, do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Housing Authority at a regular meeting on the 24th day of January 2023 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary of the Fontana Housing Authority

Chairperson of the Fontana Housing Authority

ATTEST:

Secretary of the Fontana Housing Authority