

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Regular Agenda

Next Reso. No. IDA 2023-001

Tuesday, January 24, 2023

7:00 PM

Grover W. Taylor Council Chambers

## Industrial Development Authority

*Acquanetta Warren - Chairperson*

*Phillip Cothran - Vice Chairperson*

*Jesse "Jesus" Sandoval - Authority Member*

*John B. Roberts - Authority Member*

*Peter A. Garcia - Authority Member*

*Janet Koehler Brooks - City Treasurer*

*Germaine McClellan Key - Authority Secretary*

**Welcome to the Fontana Industrial Development Authority Meeting!**

Welcome to the City of Fontana Industrial Development Authority Meeting. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Council, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335.

Traducción en Español disponible a petición. Favor de notificar al Departamento "City Clerk". Para mayor información, favor de marcar el número (909) 350-7602.

**CALL TO ORDER/ROLL CALL:**

- A. 7:00 P.M. Call the Meeting to Order/ Roll Call:**

**PUBLIC COMMUNICATIONS:**

This is an opportunity for citizens to speak to the members of the meeting for up to 3 minutes on items not on the Agenda, but within the Foundation's jurisdiction. The Foundation is prohibited by law from discussing or taking immediate action on non-agendized items.

- A. Public Communications**

**CONSENT CALENDAR:**

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below - there will be no separate discussion on these items prior to the time they are voted on, unless a member requests a specific item be removed from the Consent Calendar for discussion.

- A. Approval of Minutes**

**[21-1975](#)**

Approve the minutes of the December 14, 2021, Regular Industrial Development Authority Meeting.

**Attachments:** [December 14, 2021 - Industrial Development Authority Minutes.pdf](#)

**NEW BUSINESS:**

- A. Appointment of the Vice-Chairperson for the Industrial Development Authority [21-1986](#)

Adopt **Resolution No. IDA 2023-001**, appointing a Vice-Chairperson of the Fontana Industrial Development Authority for a term of one year.

**Attachments:** [Resolution No. IDA 2023-001.docx](#)

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

- A. Executive Director's Communications

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

- A. Elected Officials Communications/Committee Reports

**ADJOURNMENT:**

- A. Adjournment



# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335

## Action Report

### Industrial Development Authority

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**File #:** 21-1975

**Agenda #:** A.

**Agenda Date:** 1/24/2023

**Category:** Consent Calendar

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**FROM:**

City Clerk

**SUBJECT:**

Approval of Minutes

**RECOMMENDATION:**

Approve the minutes of the December 14, 2021, Regular Industrial Development Authority Meeting.

**COUNCIL GOALS:**

- To create a team by working together to provide stability and consistent policy direction.
- To create a team by communicating Goals and Objectives to all sectors of the community.

**DISCUSSION:**

The Industrial Development Authority will consider approval of the minutes of the December 14, 2021, Regular Industrial Development Authority Meeting. The draft minutes are attached to this report for Authority review and approval.

**FISCAL IMPACT:**

None.

**MOTION:**

Approve staff recommendation.

# City of Fontana

8353 Sierra Avenue  
Fontana, CA 92335



## Minutes

**Tuesday, December 14, 2021**

**7:00 PM**

**Grover W. Taylor Council Chambers**

## **Industrial Development Authority**

*Acquanetta Warren - Chairperson*  
*Phillip Cothran - Vice Chairperson*  
*Jesse "Jesus" Sandoval - Authority Member*  
*John B. Roberts - Authority Member*  
*Peter A. Garcia - Authority Member*  
*Janet Koehler Brooks - City Treasurer*  
*Germaine McClellan Key - Authority Secretary*

## **CALL TO ORDER/ROLL CALL:**

### **A. 7:00 P.M.Call the Meeting to Order**

The Regular meeting of the Fontana Industrial Development Authority was held on Tuesday, December 14, 2021, in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana, California.

Chairperson Warren called the meeting to order at 7:09 p.m.

### **ROLL CALL:**

**PRESENT:** Chair Warren, Vice-Chair Roberts, Authority Member Cothran, Garcia, and Sandoval.

**ABSENT:** None

## **PUBLIC COMMUNICATIONS:**

### **A. Public Communications**

There were no public communications received.

## **CONSENT CALENDAR:**

**ACTION:** Motion was made by Authority Member Sandoval, seconded by Authority Member Cothran, to approve the Consent Calendar Item 'A'. The motion carried unanimously by a 5-0 vote. (AYES: Warren, Roberts, Cothran, Garcia, and Sandoval; NOES: None)

### **A. Approval of Minutes**

[21-1022](#)

Approve the minutes of the January 12, 2021, Regular Industrial Development Authority Meeting.

## **NEW BUSINESS:**

### **A. Appointment of the Vice-Chairperson for the Industrial Development Authority**

[21-1019](#)

Adopt **Resolution No. IDA 2021-002**, appointing a Vice-Chairperson of the Fontana Industrial Development Authority for a term of one year.

**ACTION:** Motion was made by Chair Warren, seconded by Vice Chair Roberts, to adopt Resolution No. IDA 2021- 002, appointing Authority Member Cothran as Vice-Chair for the 2022 appointment. The motion carried unanimously by a 5-0 vote. (AYES: Warren, Roberts, Cothran, Garcia, and Sandoval; NOES: None)

## **EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

### **A. Executive Director's Communications**

There were no executive director communications received.

## **ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Committee Reports**

There were no elected official communications or committee reports received.

**ADJOURNMENT:**

**A. Adjournment**

Chair Warren adjourned the meeting at 9:00 p.m.

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Ashton R. Arocho, MMC  
Deputy City Clerk

THE FOREGOING MINUTES WERE APPROVED BY THE FONTANA INDUSTRIAL  
DEVELOPMENT AUTHORITY ON JANUARY 24, 2023.

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Germaine Key  
Authority Secretary



# City of Fontana

8353 Sierra Avenue  
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## Action Report

### Industrial Development Authority

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**File #:** 21-1986

**Agenda #:** A.

**Agenda Date:** 1/24/2023

**Category:** New Business

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**FROM:**

City Clerk

**SUBJECT:**

Appointment of the Vice-Chairperson for the Industrial Development Authority

**RECOMMENDATION:**

Adopt **Resolution No. IDA 2023-001**, appointing a Vice-Chairperson of the Fontana Industrial Development Authority for a term of one year.

**COUNCIL GOALS:**

- Create and maintain a dynamic team by promoting stability and predictability by providing consistent policy direction.
- Create and maintain a dynamic team by communicating Goals and Objectives to all commissions and employees.
- Create and maintain a dynamic team by ensuring commissions work within clear guidelines to achieve Council goals.

**DISCUSSION:**

The Fontana Industrial Development Authority adopted and approved the Authority bylaws on February 17, 1981, which provided, among other things, the appointment of a vice-chairperson.

The Industrial Development Authority by-laws stipulate that the Mayor will serve as the Chairperson of the Authority and that the Authority must nominate a new vice- chairperson to serve for a term of one year. The current vice-chairperson was appointed in December 2021.

**FISCAL IMPACT:**

None.

**MOTION:**

Approve staff recommendation.



**RESOLUTION NO. IDA 2023-001**

**A RESOLUTION OF THE FONTANA INDUSTRIAL DEVELOPMENT  
AUTHORITY APPOINTING A VICE-CHAIRPERSON OF THE  
AUTHORITY FOR A TERM OF ONE YEAR**

**WHEREAS**, the Fontana Industrial Development Authority ("Authority") adopted and approved the Authority bylaws on February 17, 1981, which provided, among other things, the appointment of a vice-chairperson yearly; and

**WHEREAS**, the Authority desires and intends to elect a vice-chairperson.

**NOW, THEREFORE**, be it resolved, determined, and ordered by the Fontana Industrial Development Authority that,

Section 1. The Authority hereby elects \_\_\_\_\_ as vice-chairperson of the Fontana Industrial Development Authority for a term of one year.

Section 2. This Resolution shall take effect upon adoption.

**APPROVED AND ADOPTED** this 24<sup>th</sup> day of January 2023.

**APPROVED AS TO LEGAL FORM:**

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Authority Counsel

I, Germaine Key, Secretary of the Fontana Industrial Development Authority, do hereby certify that the foregoing resolution is the actual resolution duly and regularly adopted by the Fontana Industrial Development Authority at a regular meeting on the 24<sup>th</sup> day of January 2023, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Secretary of the Fontana Industrial Authority

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Chairperson of the Fontana Industrial Authority

**ATTEST:**

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Secretary of the Fontana Industrial Authority