#### **City of Fontana**

8353 Sierra Avenue Fontana, CA 92335



#### Regular Agenda

Thursday, September 22, 2022 7:00 PM

**Grover W. Taylor Council Chambers** 

#### Parks, Community and Human Services Commission

Fay Glass - Chair Armando Valles - Vice Chair Anahi Ahumada - Secretary Ricardo Quintana - Commissioner

#### Welcome to a meeting of the City of Fontana Parks, Community and Human Services Commission.

Welcome to a meeting of the Fontana Parks, Community and Human Services Commission. A complete agenda packet is located in the binder on the table in the lobby of the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335. To address the Parks, Community and Human Services Commission, please fill out a card located at the entrance to the right indicating your desire to speak on either a specific agenda item or under Public Communications and give it to the City Clerk. Your name will be called when it is your turn to speak. In compliance with Americans with Disabilities Act of 1990 (42 USC § 12132), the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana, CA 92335 is wheelchair accessible, and a portable microphone is available. Upon request, this agenda will be made available in appropriate alternative forms to persons with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Office at (909) 350-7602 at least 48 hours before the meeting, if possible. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the Grover W. Taylor Council Chambers 8353 Sierra Avenue Fontana. CA 92335.

Traduccion en Español disponible a peticion. Favor de notificar al Departamento "City Clerk". Para mayor informacion, favor de marcar el numero (909) 350-7602.

#### **WORKSHOP:**

#### 6:30 PM WORKSHOP

- A. Agenda Review
- B. Co-Sponsorship Overview

#### CALL TO ORDER/ROLL CALL:

A. CALL TO ORDER/ROLL CALL:

#### **INVOCATION/PLEDGE OF ALLEGIANCE:**

- A. INVOCATION
- B. PLEDGE OF ALLEGIANCE

#### **SPECIAL PRESENTATIONS:**

May - October 2022 Special Events Update

Attachments: May October Special Events Update.pdf

Attachments. May October Special Events Opuate.pur

The 2022 Fontana Summer Camp Program <u>21-1684</u>

Attachments: Commission Presentation Summer Camp 2022.pdf

Fontana Community Senior Center Annual Report 21-1727

Attachments: FCSC Annual Report 21-22.pdf

FCSC Annual Report PowerPoint 2021-2022.pdf

#### **PUBLIC COMMUNICATIONS:**

#### A. PUBLIC COMMUNICATIONS:

This is an opportunity for citizens to speak to the Commission for up to 3 minutes on items not on the Agenda, but within the Commission's jurisdiction. The Commission is prohibited by law from discussing or taking immediate action on nonagendized items.

#### **CONSENT CALENDAR:**

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for discussion. Does any member of the public wish to address the Commission regarding any item on the Consent Calendar before the vote is taken?

#### A. Approval of Minutes

#### **Approval of Minutes**

1. Minutes of May, 26, 2022, Regular Meeting and June 23, 21-1731 2022 Special Meeting

**Sponsors**: Myers

Attachments: Minutes 052622 for 092222.pdf

Special Meeting Minutes 062322 for 092222.pdf

#### B. Approval of Public Works Monthly Report

1. Public Works Operations - Parks Landscape Division

**21-1732** 

**Sponsors**: Myers

Attachments: Monthly Report Jun 2022 for 092222.pdf

Monthly Report Jul 2022 for 092222.pdf
Monthly Report Aug 2022 for 092222.pdf

Approve Consent Calendar Items as Recommended by 21-1733

Staff.

**Sponsors**: Myers

#### **UNFINISHED BUSINESS:**

A. UNFINISHED BUSINESS

None

#### **NEW BUSINESS:**

A. NEW BUSINESS

None

#### **COMMISSION COMMENTS:**

A. COMMISSIONER COMMENTS

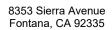
#### **COMMUNICATIONS:**

A. COMMUNITY SERVICES/PUBLIC WORKS DEPARTMENT COMMENTS

#### **ADJOURNMENT:**

#### A. ADJOURNMENT

Adjourn to the next Regular Parks, Community & Human Services Commission Meeting on October 27, 2022, at 7:00 p.m. in the Grover W. Taylor Council Chambers located at 8353 Sierra Avenue, Fontana California.





#### City of Fontana

#### **Action Report**

#### Parks, Community and Human Services Commission

File #: 21-1720 Agenda Date: 9/22/2022

Agenda #: Category: Special Presentation

#### Special Events Update - May-October

The following event assessment was conducted for May-October 2022.

#### Fontana Car Show – May 6

On Friday, May 6 the Fontana Car Show featuring Sugar Rush took place at the Civic Center Campus. Nearly **200** car enthusiasts joined for an evening out to enjoy live musical, delicious food, and enjoy hundreds of custom vehicles.

#### Fontana Days Parade – May 7

The Annual Fontana Days Parade returned to Sierra Ave along its original route, south on Sierra Ave and ending at Veterans Park. Over **50** entries lined Sierra Ave on a beautiful Saturday morning to be admired by over **800** spectators.

#### **LOVE Fontana – May 14**

The City of Fontana partnered with Calvary Chapel Summit to Co-Sponsor the annual LOVE Fontana event on May 14 at Veterans Park. The event featured a variety of local vendors distributing resources and supplies, live entertainment, food and activities for the kids all with one purpose; to give back to the community. Over **500** community members were in attendance.

#### Poolside Concert & Water Safety Event – May 20

In celebration of Water Safety Month, the City hosted a poolside concert and water safety event on Friday, May 20 at Fontana Park Aquatics Center. In addition to the concert, the event featured a variety of booths and activities to educate all of various water safety tools. Nearly **200** community members enjoyed the free evening of fun.

#### Special Needs Resource Fair - May 21

The City of Fontana Community Services Department and Fontana PD partnered to host the first event Special Needs Resource Fair on May 21 at Miller Park. The event featured over 40 vendors who provided resources and activities to special needs families. Over **500** community members joined in the fun throughout the day.

#### Fontana Days Festival – June 2-5

The Exchange Club of Fontana hosted the Annual Fontana Days Festival June 2-5 at Veterans Park. The annual carnival featured rides, game booths, vendors and live entertainment. The time-honored tradition for many families brought together **thousands** throughout the duration of the weekend.

#### Fontana Days Run – June 4

The 67<sup>th</sup> Annual Fontana Days Run took place on Saturday, June 4. Over **1,500** participants of the Half Marathon and 5K raced down Sierra Ave to cross the finish line in front of City Hall. A Children's Half Mile Dash and Finish Line Festival also took place

surrounding City Hall for all to enjoy. Overall, **2,500** spectators and participants came out to enjoy the day.

#### **Summer Concerts – June 9, 16, 23, 30**

The Summer Concert Series kicked off in June taking place every Thursday evening from 7pm-9pm at Miller Park Amphitheater. The series featured No Duh, DSB, Neon Nation and Uptown Funk along with crafts and vendors for all ages to enjoy. The first month of concerts hosted over **9,000** community members throughout the course of four nights.

#### Family Fun Nights – June 11, 18, 25

The City of Fontana kicked off a new event series in June with Family Fun Nights roving throughout the City on Saturday evenings. These free events took place at rotating parks each week and consisted of crafts, games, live entertainment, food and each night ended with a movie under the stars. Within the first three weeks of the series the event hosted over **1,000** participants.

#### Fontana Car Show - July 1

July started off strong with the Fontana Car Show taking place on Friday, July 1 from 5pm to 9pm at the Civic Center Campus. The holiday weekend brought the crowd of over **500** car lovers and community members of all ages out to enjoy the band Chico take the stage along with vendors and giveaways.

#### Fourth of July Celebration - July 4

After a two-year hiatus, the Fourth of July Celebration returned in a new location, Miller Park Amphitheater. Nearly **5,000** community members filled Miller Park to celebrate Independence Day while enjoying live entertainment by Yachtley Crew and delicious food vendors. The celebration concluded with an amazing firework display.

#### **Summer Concerts – July 7, 14, 21, 28**

The second half of the Summer Concert Series continued to bring the crowds as we packed Miller Park Amphitheater each week with entertainment such as Dreaming of You, Soto, Woodie and the Longboards and Stevie Nicks Illusion. Every Thursday community members of all ages enjoyed delicious food from our local vendors and danced the night away under the stars. The second month of the series had over **10,000** in attendance collectively.

#### Family Fun Nights – July 9, 16, 23

Family Fun Nights continued in July and awareness grew larger as the event traveled to Seville Park, Hunters Ridge and Sycamore Hills Park. Each night's events included live entertainment, games, crafts, inflatables, vendors and ended with a movie. Overall the July Family Fun Nights hosted over **1,500** in attendance.

#### Fontana Car Show – August 5

The summer events continued with the Fontana Car Show on Friday, August 5 at the Civic Center Campus featuring live entertainment by US99. Over **400** participants enjoyed an evening of music, food and beautiful cars on display.

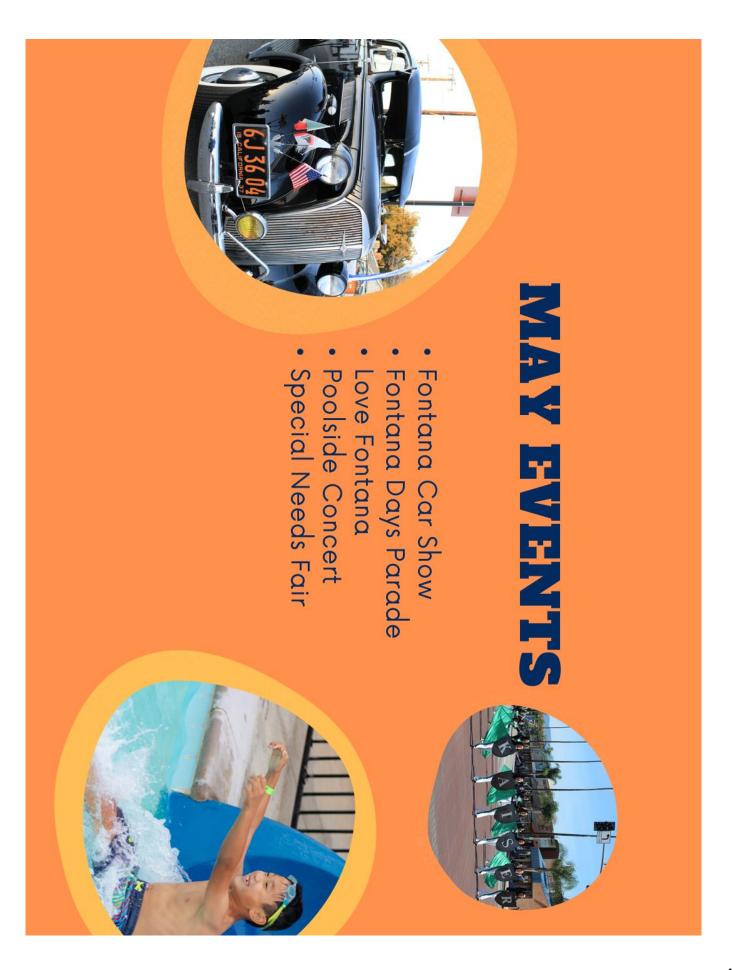
#### A Sound Mind: Mental Health & Wellness Resource Fair – August 20

Working Dogs for Warriors partnered with the City of Fontana to Co-Sponsor A Sound Mind: Mental Health & Wellness Resource Fair. The event took place on Saturday, August 20 at Veterans Park and featured a variety of mental health and wellness vendors, entertainment, and giveaways. Over **250** community members enjoyed free resources.

**Upcoming Events: October 2020** 

<b>Event Name</b>	Date	Time	Location
Lets Move on the Trail	October 8	9am-12pm	PE Trail
Spring Street Night Market	October 14	6pm-10pm	Spring Street
Halloween Event	October 29	2pm-5pm	Don Day Center, Jessie Turner Center, Cypress Center









# JUNE EVENTS

- Fontana Days Festival
  Fontana Days Run
  (4) Summer Concerts
  (3) Family Fun Nights

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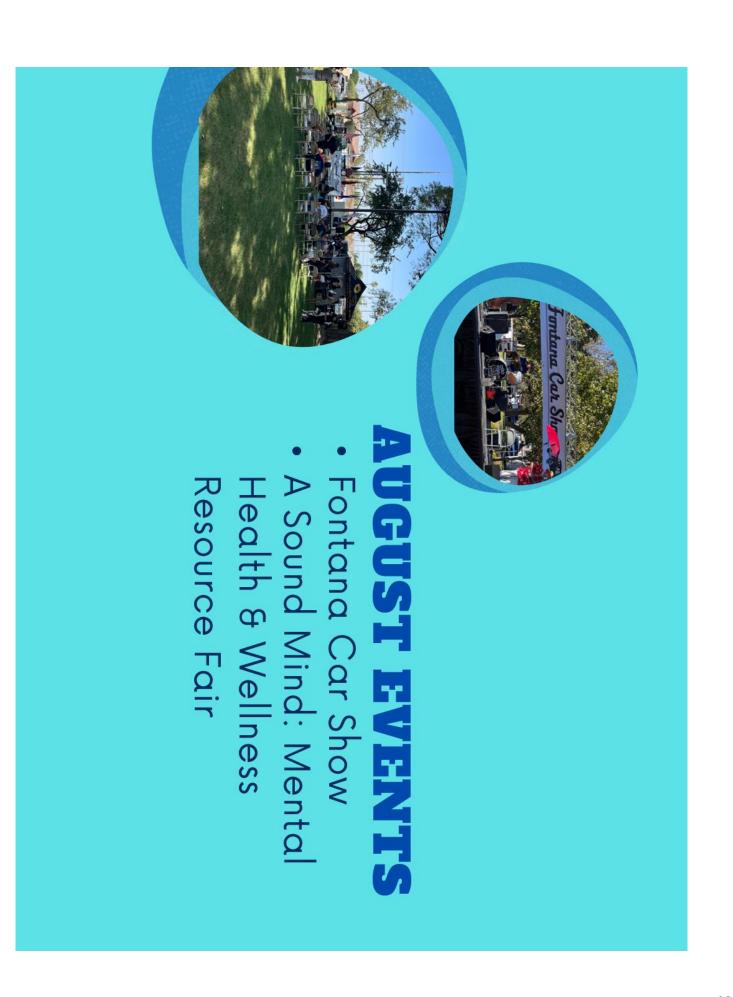
# JULY EVENTS

- Fontana Car Show
  4th of July Celebration
  (4) Summer Concerts
  (3) Family Fun Night







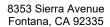






# UPCOMING EVENTS

- Lets Move on the Trail Spring St Night Market
- Halloween Events





#### City of Fontana

#### **Action Report**

#### Parks, Community and Human Services Commission

File #: 21-1684 Agenda Date: 9/22/2022

Agenda #: Category: Special Presentation

#### The 2022 Fontana Summer Camp Program

The City of Fontana hosted Summer Camps between June 6<sup>th</sup> and July 29<sup>th</sup>, 2022. The eight Summer Camps were implemented in weekly or two-week sessions and had a total of **3,306** camp enrollees.

In 2022, Summer Camps returned to session and enrollment quantities consistent with implementation prior to the COVID-19 pandemic, while protocols related room sanitization and administrative of health policies continued to be utilized. The Fontana Unified School District provided lunch and snacks to all enrollees daily with their Food Service program.

Summer Camps in 2022 included:

- Camp Southridge at the Don Day Neighborhood Center
- Camp Imagination at the Cypress Neighborhood Center
- Camp JED at the Heritage Neighborhood Center
- Camp Fit at the Jessie Turner Health and Fitness Community Center
- Arts Camp at the Art Depot Gallery and Steelworkers' Auditorium
- Jr. Lifeguard Camp at Fontana Park Aquatic Center & Don Day Pool
- Sports Camp at Fontana Park Sports Pavilion
- Nature Discovery Camp at the Mary Vagle Nature Center

The total attendance of all Fontana Summer Camps in 2022 was **13,925**. The following is an overview for each Summer Camp.

#### **Traditional Day Camps**

Hosted at the Jessie Turner Health and Fitness Community Center, the Heritage Neighborhood Center, the Cypress Neighborhood Center, and the Don Day Neighborhood Center, traditional day camps provided a phenomenal eight weeks of exciting crafts, games, presentations, interactive science activities, outdoor play, and swim days. Camp participants, ages 6-12, were provided activities designed to foster creativity, leadership, teamwork, health, critical thinking, social skills, and fitness.

- Camp Southridge had 418 enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had **393** enrollees.
- Camp Imagination had 397 enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had **342** enrollees.
- Camp J.E.D. had 693 enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had 720 enrollees.
- Camp FIT had 732 enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had 720 enrollees.

#### **Specialty Summer Camps**

The Fontana Arts Summer Camp offered eight weekly sessions that explored both visual and performing arts in a creative and fun filled camp environment for youth ages 7-12. Held at both the Art Depot Gallery and the Steelworkers' Auditorium, campers enjoyed a wide variety of activities such as art lessons, acting exercises, improv games, dance routines, music fundamentals, and weekly fieldtrip excursions.

- The Fontana Arts Camp had 289 enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had 253 enrollees.

Fontana's Junior Lifeguarding Program was a tremendous success this summer, offering four sessions of two weeks each at the Fontana Park Aquatic Center and the Don Day Pool. Hosted for ages 10-15, campers enjoyed learning from certified instructors who taught them the fundamentals of Lifeguarding and CPR as well as the importance of working as a team. Junior Guards also had the option to become Red Cross Certified in CPR and volunteer during recreational swim as well as assisting during swim lessons at Fontana pools.

- The Jr. Lifeguard Camp had **131** enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had **92** enrollees.

The Sports Camp generated engaging and action-packed activities for youth ages 6-12 that was geared towards keeping active. Campers participated in both traditional and non-traditional sports and active games, where they built new & lasting relationships, experienced a sense of teamwork, and increased self-esteem. Additionally, science projects, swim days, and fieldtrips provided unique experiences for campers during the summer.

- The Sports Camp had 485 enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had **488** enrollees.

The Nature Discovery Camp hosted at the Mary Vagle Nature Center was four weeks of exploration providing engaging and outdoor-oriented experiences for campers ages 6-12 that focused on social interactions and topics like flight, weather, and animal behavior. Weekly field trips to museums and outdoor settings were conducted throughout the program.

- The Nature Discovery Camp had 161 enrollees.
  - In 2019, before COVID-19 pandemic impacts, the camp had **168** enrollees.

#### Summary

The 2022 Summer Camps in Fontana provided community members with quality of life enrichment experiences. The activities promoted healthy living, education, arts and creativity, and social-skill development. The enrollment reached **93.7%** of the total available program capacity. The Community Services Department was pleased to return to traditional capacity levels of this program after the impacts of the COVID-19 pandemic.

#### 2022 SUMMER CAMPS



Program Overview



#### SUMMER CAMPS PROVIDED

- Camp Southridge
- Camp Imagination
- Camp JED
- Camp Fit

- Arts Camp
- Jr. Lifeguard Camp
- Sports Camp
- Nature Discovery Camp



Meals were provided by FUSD for all camps daily



### SUMMER CAMP OVERVIEW

Total Enrolled: 3,306

Total Attendance: <u>13,925</u>











#### TRADITIONAL DAY CAMPS

#### Camp Southridge

418 Enrollees

In 2019, enrollment was 393

#### **Camp Imagination**

397 Enrollees

In 2019, enrollment was 342







#### **Camp JED**

693 Enrollees

In 2019, enrollment was 720

#### Camp FIT

732 Enrollees

In 2019, enrollment was 720

#### Fontana Arts Camp

#### Art Depot Gallery & Steelworkers' Auditorium







#### Jr. Lifeguard Camp

#### Fontana Park Aquatic Center & Don Day Pool







# Sports Camp Fontana Park Sports Pavilion







# Nature Discovery Camp Mary Vagle Nature Center

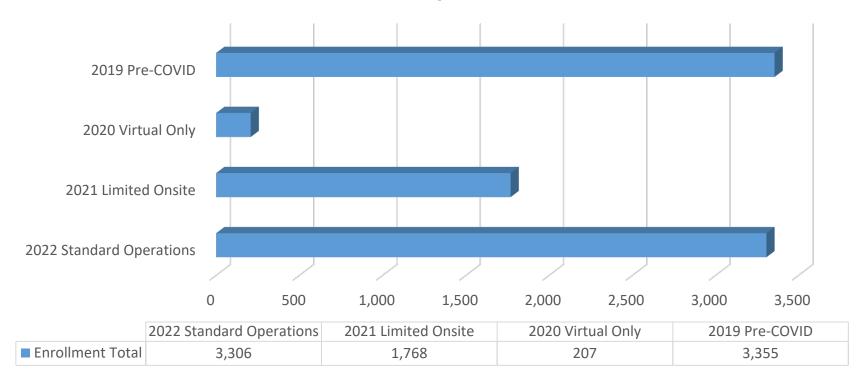






#### 2022 SUMMER CAMPS

#### **Summer Camp Enrollment**





\*Note: In 2019, there were a total of nine summer camps.

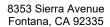


#### 2022 SUMMER CAMPS



(909) 349-6900 Recreation.Fontana.org







#### City of Fontana

#### **Action Report**

#### Parks, Community and Human Services Commission

File #: 21-1727 Agenda Date: 9/22/2022

Agenda #: Category: Special Presentation

#### CITY OF FONTANA PARKS AND RECREATION COMMISSION REPORT

September 22, 2022

**FROM:** Community Services Department

**SUBJECT:** FONTANA COMMUNITY SENIOR CENTER OVERVIEW 2021-2022

The Fontana Community Senior Center (FCSC) is a facility designed to keep the senior community socially connected, learn life-long skills, be connected to vital resources, and to assist independent living for as long as possible. The center is divided into several different areas of services, programs, and social opportunities outlined below:

- Classes and Programs
- Volunteers
- Nutrition
- Rentals
- Resources

#### **Programs and Membership:**

The FCSC offers the community the opportunity to participate in a wide variety of classes and programs focusing on education, fitness, and lifelong learning. During fiscal year 2021-2022 the senior center offered:

#### Membership

Maintained over 1,400 Memberships

#### Clubs (Free programs led by volunteers):

- 25 clubs offered
- 10,250 participants

#### **Programs**

- Fontana Regional Games April 11-April 22, 2022
  - Included 7 different events such as Pickleball and Billiards Tournaments
  - Estimate of **50+** participants throughout the tournaments
  - First ever closing ceremonies held to honor the 2022 Regional Games winners, and announce the most decorated winner: Tony Leogrande

#### Resources

The Fontana Community Senior Center has a resource area, where the City of Fontana staff works with over seventy different organizations and agencies to provide seniors with information and resources to enhance or maintain their quality of life.

- **4,093** participants have utilized resources at FCSC:
- Partnership with Feeding America Riverside/San Bernardino to bring the Commodity Supplemental Food Program which serves over 200 seniors monthly
- Resources include services such as
  - Blood pressure screenings
  - Blood sugar screenings
  - Legal assistance

- o Bankruptcy and immigration assistance
- Health insurance planning
- Funeral and estate planning
- Information and referrals
- Support groups
- In Home support services
- Blindness support services
- Medical equipment
- o Flu shots
- Long term care services
- Healthy weight/Body fat Checks
- Healthy living presentations
- Tax assistance
- Stroke assessments
- Physical therapy
- O2 Saturation test
- Basic vision checks
- Safety presentations
- Bone Density screenings

#### June Health Fair

- **52** vendors
- Including partnership with San Bernardino County to distribute 38 Pfizer vaccines

#### **Donations:**

- Vendor donations for a paid photobooth for Volunteer Appreciation Night and our Senior Prom
- N95 Mask donation for our 40+ volunteers
- At home covid test

#### Dances

- Dances are held monthly at the Fontana Community Senior Center and allow seniors to socialize while enjoying music from a live DJ or band and light refreshments are served
- 10 themed dances
- Special Winter Formal and Country Western Dinner
- "A Night in Hollywood" Senior Prom complete with dance, dinner and live band
- Over **1,100** total participants for center dances

#### Special Events

- The center hosts special events during the summer months as well as for the holiday season. Each event is free to seniors and provides them the opportunity to interact with the community while enjoying games, giveaways and more.
- 6 special events per year with over **1,200** total participants

#### Nutrition

The nutrition program operates Monday through Friday and offers a home style cooked meal for lunch to Fontana senior residents for the low price of \$4 and \$6 to non-resident seniors and all others. Each entrée includes:

- Soup or salad
- Main course
- Fruit or Dessert
- Choice of beverage
  - o Coffee
  - o Tea
  - Water
- Operational statistics for this year are as follows:
  - o **24,770** Participants enjoyed a nutritious and well-balanced meal.
  - o An average of **110** meals per day

#### **Rentals**

The FCSC is a popular place to host events and is usually booked up to six months to one year in advance. FCSC hosts meetings, trainings, and private parties. Some events include:

- Weddings, birthday parties, celebrations of life, baby showers, etc.
- o Internals such as PD testing, HR orientation, Co-Sponsorships
- o 88 rentals annually

#### Fontana Community Senior Center Advisory Board

The mission of the Fontana Community Senior Center Advisory Board is to advise staff on senior center matters that affect older adult programming, resources, services, social and recreational needs.

Composed of 7 members:

- Kathy Potts- Chair
- Betty Sandoval-VC
- Fermina Hernandez Treasurer
- Vernon Hernandez- Member at Large
- Joy Kuester- Member at Large
- Carol Smith- Member at Large
- Roberto Vasquez- Member at Large

Attended several city events, including Easter Eggs-travaganza at both Jesse Turner and Don Day, the Arts Festival, and summer concerts at the park series.

#### **Scholarships and Community Development Block Grant (CDBG)**

Scholarships and grants are available for senior residents of Fontana based on income, and age qualifications.

 102 seniors utilized scholarship and grant funds for meal plans, dance tickets, classes, and more.



Annual Report July 2021- June 2022

FONTANA
COMMUNITY
SENIOR CENTER



## KEY PEOPLE



#### **CSD Coordinator**

Ari Ayala Programs Resources



Community Services
Supervisor

Doug Johnson



#### **CSD Coordinator**

Vanesa Duran Rentals Advisory Board



#### **CSD Coordinator**

Leslie Ramirez
Special Events
Nutrition



#### **Administrative Aide**

Nelly Meza-Carrillo Scholarships Administration



# PROGRAMS AND MEMBERSHIP



- Maintained over 1,400
   memberships
- Up to 25 clubs offered per session
- 10,250 participants
- Senior Olympics and Closing
   Ceremonies

## RESOURCES

#### **Monthly Vendors**

- 70 vendors
- Partnership with Feeding America

#### **Community Health Fair**

- 52 vendors
- 38 Pfizer vaccines given







#### **Dances**

- 10 themed dances
- Special Winter Formal
- Country Western Dinners
- "A Night in Hollywood"
   Senior Prom with live
   band
- 7 sold-out dances









#### **Special Events:**

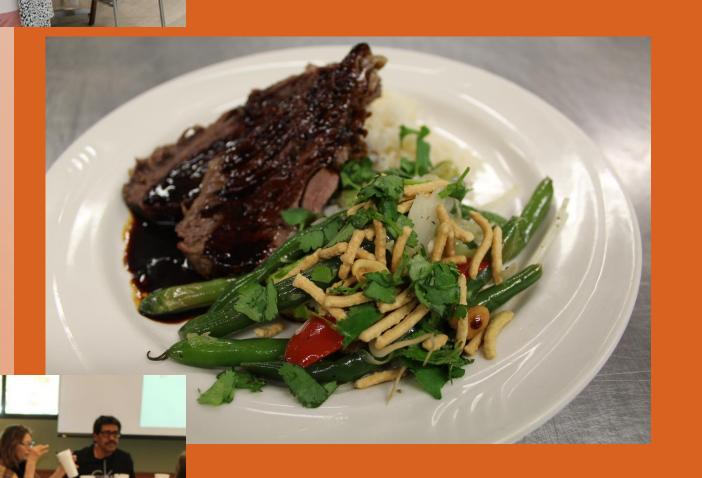
- 6 special events throughout the year
- Over 1, 200 participants











• 110 meals per day

• 24,770 total meals served

New community garden

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# RENTALS

The FCSC is a popular place to host events and is usually booked up to six months to one year in advance with 88 rentals this year.

External Rentals:
 Weddings, birthday parties, celebration
 of life, baby showers etc.

Internal Rentals:
 PD Testing, HR orientation,
 Co-Sponsorships



# ADVISORY BOARD

# **City Events**

Attended over 15 city events

Advisory Board

# 7 Members

- Chair Kathy Potts
- Vice Chair Betty
   Sandoval
- Treasurer Fermina Hernandez
- Member at large
   Vernon Hernandez
   Joy Kuester
   Carol Smith
   Roberto Vasquez

### **Socials**

- Hosted mulitple socials including Hot Cocoa, Ballpark and Ice Cream
- Upcoming Events
   Root Beer Float
   Celebration of Life
   Parking Lot Sale



# SCHOLARSHIPS AND COMMUNITY DEVLOPMENT BLOCK GRANT

- Scholarships and Grants are available for senior residents of Fontana
- 102 seniors utilized these funds and received access to meal passes, dance tickets, classes, excursions and much more.

# STRATEGIC PLANNING



### **Excursions**

Market and plan excursions that interest the members



### **Nutrition**

Continue to serve well balanced meals and incorporate the community garden



# **Membership Growth**

Increase social media presence and grow newsletter subscription

### **Partnerships**

Continue to grow partnerships with local businesses and bring new resources

### **Programs**

Bring in new programs
that cater to the
growing and diverse
membership

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We look forward to another successful year



16710 Ceres Ave

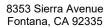


(909) 854-5151



seniors.fontana.org







### City of Fontana

### **Action Report**

# Parks, Community and Human Services Commission

File #: 21-1731 Agenda Date: 9/22/2022
Agenda #: 1. Category: Consent Calendar

# CITY OF FONTANA PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION REGULAR MEETING MAY 26, 2022

### **CALL TO ORDER:**

The Regular Meeting of the Fontana Parks, Community and Human Services Commission was held on Thursday, May 26, 2022, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Chair Glass called the meeting to order at 7:04 p.m.

Present: Chair Glass, Vice Chair Valles, Secretary Perez, and Commissioner Quintana.

### **INVOCATION:**

The Invocation was led by Vice Chair Armando Valles.

### **PLEDGE:**

The Pledge was led by Secretary Perez.

### **SPECIAL PRESENTATIONS:**

### A. Teen Leadership Summit Report 2022

Coordinator Andrew Solares and Mayor's Youth Advisory Council chair Alana Okonkwo discussed the 7<sup>th</sup> Annual Teen Leadership Summit which was held in March of 2022.

### B. Community Services Department Summer Preview May 26, 2022

Community Services Supervisor Tiffany Starks provided staff report and answered questions of the Commission.

### C. Special Events Update- April 2022

Community Services Supervisor Bianca Morales provided staff report and answered questions of the Commission.

### **PUBLIC COMMUNICATIONS:**

No public communications were received.

### **CONSENT CALENDAR:**

**ACTION:** Motion was made by Secretary Perez, seconded by Vice Chair Valles, and passed by a vote of 3-1 to approve the Consent Calendar (AYES: Glass, Perez, and Valles; NOES: None; ABSENT: None; ABSTAIN: Quintana).

### A. APPROVAL OF MINUTES

Approve Minutes of the April 28, 2022, meeting.

### B. APPROVAL OF PUBLIC WORKS MONTHLY REPORT

Approve the April 2022 Activities Report.

### **COMMISSIONERS COMMENTS:**

Vice Chair Valles commented on his recent attendance to local events such as "Fontana Days Parade", "Above the Limits", and "Family Fun Day". Vice Chair Valles thanked staff for putting on events; wished his youngest daughter Amber a Happy Birthday. Vice Chair Valles also wished all the fathers a happy early Father's Day and wished his wife a Happy Anniversary.

Secretary Perez commented that she is excited and looking forward to all the upcoming summer events; also wished the public a safe and happy Memorial Day.

Commissioner Quintana thanked staff for their reports and presentations; congratulated his son on his recent high school graduation. Commissioner Quintana mentioned he attended the Fontana Day's Parade and that he is also looking forward to all the upcoming summer events.

Chair Glass thanked staff for their presentations; mentioned that she attended multiple events such as the "Fontana Days Parade", "Fontana Walks" and the "Fontana Farmers Market".

### **COMMUNICATIONS:**

Director Schneider explained the three-month calendar to the Commission and discussed their attendance to the events. Director Schneider also discussed the specifics of the Commissioner assignment sheet and noted that the Chair and himself would review the Commissioner assignment sheet at the end of the year and make any necessary recommendations. Director Schneider commended Mayor's Youth Advisory Council Chair, Alana Okonkwo, for speaking at tonight's meeting; thanked staff for all their hard work. Director Schneider also commended Chair Glass on how well she has handled her Chair transition.

Community Services Manager Samples thanked staff for their staff reports; reminded the public to visit the city's website and to follow social media feeds for the most up to date recreation information. Manager Samples congratulated all promoting students and graduates who graduated this week; wished all fathers and happy Father's day.

Public Works Manager Dan West commented that Heritage Pool would not be opening due to pool deck repair, estimated that repairs would be made into July and had no specific date as to when the pool would open. Manager West announced that the next park clean up would be held along the Pacific Electric Trail.

Manager West provided follow up information to Vice Chair Valles regarding roadside memorials and wanted to confirm his receipt of the information. Manager West commented that he will look further into the county's policy.

Commissioner Valles and Director Schneider discussed suggestions regarding the Community Services list of events.

Manager West closed by wishing everyone a happy Memorial Day weekend; wished his wife a happy anniversary.

### **ADJOURNMENT:**

The meeting adjourned at 7:42 p.m. to the next meeting on Thursday, June 23<sup>rd</sup>, 2022, at 6:00 p.m. in the City Hall Executive Conference Room.

Ashton R. Arocho, MMC Deputy City Clerk

THE FOREGOING MINUTES WERE APPROVED BY THE PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION ON THE 22<sup>nd</sup> DAY OF SEPTEMBER 2022.

Germaine McClellan Key City Clerk

# CITY OF FONTANA PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION SPECIAL MEETING JUNE 23, 2022

### **CALL TO ORDER/ROLL CALL:**

The Special Meeting of the Fontana Parks, Community and Human Services Commission was held on Thursday, June 23, 2022, in the City Hall Executive Conference Room, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 6:03 p.m. with all members of the Fontana Parks, Community and Human Services Commission present, with the exception of Vice Chair Valles.

Present: Chair Glass, Secretary Perez, and Commissioner Quintana.

### **PUBLIC COMMUNICATIONS**

No public communications were received.

### **WORKSHOP:**

### A. Parks, Community and Human Services Workshop

1. Commission Roles and Responsibilities presented by Deputy City Clerk,

Ashton Arocho.

2. Vision Discussion.

Vice-Chair Valles arrived at the City Hall Executive Conference Room at 6:14pm.

### **ADJOURNMENT:**

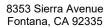
### A. ADJOURNMENT

The meeting adjourned at 6:48 p.m.

Ashton R. Arocho, MMC Deputy City Clerk

THE FOREGOING MINUTES WERE APPROVED BY THE PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION ON THE 22ND DAY OF SEPTEMBER 2022.

Germaine McClellan Key City Clerk





### City of Fontana

### **Action Report**

# Parks, Community and Human Services Commission

File #: 21-1732
Agenda #: 1.

Agenda Date: 9/22/2022
Category: Consent Calendar

### **ACTION REPORT**

#### 7/1/2022

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

July 18, 2022

**RECOMMENDATION:** 

Accept staff report.

**DISCUSSION:** 

### PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel reponded to 1,190 work orders in the month of June. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
ALMERIA P	ARK		
2208	Parking Lot		
22100	Park Sign Maintenance	1	Landscape Maintenance- Debris
BILL MARTI	N PARK		
2201	Parks		
2283	Fence Maintenance	1	Fence Maintenance
2272	Park Painting/Graffiti	1	Park Maintenance
2272	Park Painting/Graffiti	1	Field Maintenance
CFD #1 Sou	thridge Village		
2210	Refuse		
2257	Refuse Maintenance	3	Refuse- Cleaning
CFD #35M			
2210	Refuse		
2257	Refuse Maintenance	1	Refuse- Cleaning
CFD #71 Sie	erra Crest		
2230	Playground		
2205	Playground Maintenance	1	Playground- Repair
CFD13M Su	mmit Heights		
2241	Pools		
2295	Fountain Maintenance	5	Fountain Maintenance- Service Fountain
CFD24 Rand	cho Fontana		
2241	Pools		
2295	Fountain Maintenance	5	Fountain Maintenance- Service Fountain
CITY HALL			
2241	Pools		
2295	Fountain Maintenance	25	Fountain Maintenance- Service Fountain
COYOTE CA	ANYON PARK		
2201	Parks		
2283	Fence Maintenance	1	Fence Maintenance

NUMBER OF TASKS				
COMPLETED				

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
COYOTE	CANYON PARK		
2218	Park Maintenance	1	Park Maintenance- Repair
2293	Annual Ballfield Renovation	1	Parks - Smartphone Request
2207	Plumbing	1	Plumbing
2291	Security	1	Security
2204	Fields	·	Coodiny
2266	Field Maintenance	3	Field Maintenance
2266	Field Maintenance	3	Field Maintenance - Aeration
2266	Field Maintenance	3	Field Maintenance - Fertilization
2208	Parking Lot	3	Field Wallterlance - Fertilization
2272	Park Painting/Graffiti	4	Landagana Maintananaa Dahria
2272 2231	Playground Equipment	1	Landscape Maintenance- Debris
		,	Pl I O I P
2205	Playground Maintenance	1	Playground- General Request
FERNAND 2201	EZ PARK Parks		
		_	
2207	Plumbing	2	Plumbing
2235	Welding	1	Welding - General Fabrication
FIESTA PA 2201	IRK Parks		
2205	Playground Maintenance	2	Park Maintenance- Debris
	MIDDLE SCHOOL		
2201	Parks		
2292	Electrical	1	Electrical
1103	Shopping Cart Retrieval	2	Park Maintenance
2205	Playground Maintenance	1	Park Maintenance
2218	Park Maintenance	2	Park Maintenance
2272	Park Painting/Graffiti	1	Park Maintenance
2210	Court Maintenance	2	Park Maintenance- Power Wash
2294	Structure Maintenance	1	Pest Control
2235	Welding	1	Playground Maintenance
2207	Plumbing	4	Plumbing
2218	Park Maintenance	1	Structure Maintenance
2331	Pickup/Deliver/Move	1	Supplies\Equip- Deliver
2202	Park Structure		
2207	Plumbing	1	Plumbing- Plugged/Broken Toilets
2210	Refuse		
2257	Refuse Maintenance	1	Refuse- Remove
2241	Pools		
2235	Welding	1	Fabrication- Welding
2295	Fountain Maintenance	1	Fountain Maintenance
2295	Fountain Maintenance	15	Fountain Maintenance- Service Fountain
2280	Pool Maintenance	20	Pool Maintenance- Cleaning
2295	Fountain Maintenance	4	Pool Maintenance- Cleaning
		7	. 55 Mantonance Clouring

NUMBER OF TASKS	
COMPLETED	

TASK	CATEGO	NDV	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
		JK1	30IIII 22123	13301/1171
FONTANA	PARK	D. IM.: (		
2280	4 D4 D1/	Pool Maintenance	1	Pool Maintenance- Repair
GABRIELL 2201	.A PARK Parks			
	rains	5		
2218		Park Maintenance	1	Park Maintenance- Power Wash
	CIRCLE PA	ARK		
2201	Parks			
2207		Plumbing	1	Plumbing
2202	Park St	tructure		
2292		Electrical	1	Electrical- Exposed Wires
HERITAGE				
2202	Park St	ructure		
2259		Restroom Maintenance	1	Structure Maintenance- Cleaning
HUNTER'S	RIDGE PAF	RK		
2204	Fields			
2266		Field Maintenance	1	Field Maintenance
2266		Field Maintenance	1	Field Maintenance - Aeration
2266		Field Maintenance	1	Field Maintenance - Fertilization
JACK BUL	IK PARK			
2201	Parks			
1103		Shopping Cart Retrieval	1	Abandoned Shopping Cart
2210		Court Maintenance	1	Court Maintenance
2218		Park Maintenance	1	Field Maintenance
2210		Court Maintenance	5	Park Maintenance- Power Wash
2218		Park Maintenance	3	Park Maintenance- Repair
1103		Shopping Cart Retrieval	1	Park Maintenance- Shopping Cart Pickup
2207		Plumbing	1	Plumbing
2209		Irrigation	1	Irrigation- Quick Culphers
KOEHLER	PARK			•
2201	Parks			
2292		Electrical	1	Electrical
2291		Security	1	Security- Lock\Gates
2235		Welding	1	Welding - Repair
2204	Fields		·	
2266		Field Maintenance	1	Field Maintenance
2266		Field Maintenance	1	Field Maintenance - Aeration
2266		Field Maintenance	1	Field Maintenance - Fertilization
LEWIS LIB	RARY		1	a maintaina 1 orunzanon
2241	Pools			
2295		Fountain Maintenance	10	Fountain Maintenance- Service Fountain
	ınter's Ridg		IU	i dantain maintenance- Service Fullitain
2210	Refuse			
		Refuse Maintenance	,	Defines Cleaning
2257		IVEINSE INIGHTEHIGHES	1	Refuse- Cleaning

NUMBER OF TASKS
COMPLETED

TASK	CATEGORY	COMPLETED	ISSUE/TYPE
LMD2 Foo	thill		
2241	Pools		
2295	Fountain Maintenance	1	Fountain Maintenance- Repair
2295	Fountain Maintenance	5	Fountain Maintenance- Service Fountain
MARTIN T	UDOR JURUPA HILLS REGIONAL PARK		
2201	Parks		
2207	Plumbing	1	Plumbing
2259	Restroom Maintenance	1	Plumbing
2291	Security	1	Security
2235	Welding	1	Welding - Repair
2241	Pools		
2280	Pool Maintenance	10	Pool Maintenance- Cleaning
2295	Fountain Maintenance	2	Pool Maintenance- Cleaning
2280	Pool Maintenance	1	Pool Maintenance- Debris
MCDERMO	OTT POOL	•	
2241	Pools		
2295	Fountain Maintenance	5	Fountain Maintenance- Service Fountain
2280	Pool Maintenance	10	Pool Maintenance- Cleaning
2295	Fountain Maintenance	2	Pool Maintenance- Cleaning
MCDERMO	OTT TENNIS COURT	<del>-</del>	G
2201	Parks		
2266	Field Maintenance	1	Electrical
2209	Irrigation	1	Irrigation
2231	Playground Equipment	·	<b>G</b>
2205	Playground Maintenance	1	Playground- General Request
	NK STATION	·	, 3
2201	Parks		
2257	Refuse Maintenance	1	Refuse Maintenance
2207	Plumbing	1	Supplies\Equip- Deliver
MILLER PA	ARK	·	
2201	Parks		
2221	Lighting Maintenance	1	Electrical
2292	Electrical	2	Electrical
2207	Plumbing	1	Plumbing
2231	Playground Equipment	ı	
2205	Playground Maintenance	1	Playground- General Request
2205	Playground Maintenance	1	Playground- Repair
2241	Pools	ı	
2280	Pool Maintenance	15	Pool Maintenance- Cleaning
2295	Fountain Maintenance	3	Pool Maintenance- Cleaning  Pool Maintenance- Cleaning
NATURE C		ა	i ooi iviamtenamee- Oleaning
2201	Parks		
	Park Maintenance	4	Park Maintananas Panair
2218	Fair Wallitellarice	1	Park Maintenance- Repair

NUMBER OF TASKS
COMPLETED

TASK

**CATEGORY** 

ISSUE/TYPE

TASK	CATEGORY	COMPLETED	ISSUE/TYPE
NORTH TA	AMARIND PARK		
2201	Parks		
2218	Park Maintenance	1	Park Maintenance
2237	Parking Lot Maintenance	1	Parking Lot Maintenance
2207	Plumbing	1	Plumbing
2235	Welding	1	Welding - General Fabrication
2202	Park Structure		-
2259	Restroom Maintenance	1	Structure Maintenance- ADA
PUBLIC W	ORKS YARD		
2201	Parks		
2218	Park Maintenance	1	Admin- Yard Duties/Cleaning
2210	Refuse		٠
2257	Refuse Maintenance	1	Refuse- Remove
	LEWIS MEMORIAL SPORTS COMPLEX	·	
2201	Parks		
2266	Field Maintenance	1	Field Maintenance
2202	Park Structure	·	
2291	Security	1	Security- Lock Missing\Damaged
2266	Field Maintenance	5	Field Maintenance - Aeration
2266	Field Maintenance	5	Field Maintenance - Fertilization
2266	Field Maintenance	1	Field Maintenance- Goals\Nets
	DDLE SCHOOL	·	
2204	Fields		
2266	Field Maintenance	2	Field Maintenance
2266	Field Maintenance	2	Field Maintenance - Aeration
2266	Field Maintenance	2	Field Maintenance - Fertilization
SENIOR C	ENTER		
2241	Pools		
2295	Fountain Maintenance	5	Fountain Maintenance- Service Fountain
	PARK AND AMPHITHEATER	· ·	
2201	Parks		
2207	Plumbing	1	Plumbing
2207	Plumbing	1	Plumbing- Domestic Mainline Break
2235	Welding	1	Welding - Repair
2202	Park Structure		
2259	Restroom Maintenance	1	Structure Maintenance- Cleaning
SHADOW	PARK		ů .
2201	Parks		
2292	Electrical	1	Electrical
2218	Park Maintenance	2	Park Maintenance- Debris
	DGE PARK	_	
2201	Parks		
2293	Annual Ballfield Renovation	2	Annual Ballfield Renovation
		<b>-</b>	<del></del>

TASK	CATEG	ORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
SOUTHRIDG	E PARK			
2210		Court Maintenance	1	Court Maintenance
2266		Field Maintenance	1	Field Maintenance
2257		Refuse Maintenance	1	Illegal Dumping
2218		Park Maintenance	1	Park Maintenance
2218		Park Maintenance	1	Park Maintenance- Sign Issue
2203	Court			
2221		Lighting Maintenance	1	Court Maintenance- Ameneties
2241	Pools			
2280		Pool Maintenance	5	Pool Maintenance- Cleaning
2295		Fountain Maintenance	1	Pool Maintenance- Cleaning
2280		Pool Maintenance	1	Pool Maintenance- Repair
SYCAMORE	HILLS PA	ARK		
2201	Parks			
2207		Plumbing	1	Plumbing
VETERANS'	PARK			
2201	Parks			
2218		Park Maintenance	1	Park Maintenance- Repair
1103		Shopping Cart Retrieval	1	Park Maintenance- Shopping Cart Pickup
2207		Plumbing	1	Plumbing- Domestic Mainline Break
2218		Park Maintenance	2	Special Event- Fontana Days
VETERANS'	PARK WI	EST		
2201	Parks			
2209		Irrigation	1	Irrigation
2291		Security	1	Security
VILLAGE OF	HERITA	GE		
2241	Pools			
2295		Fountain Maintenance	5	Fountain Maintenance- Service Fountain
VILLAGE PA	RK			
2202	Park S	tructure		
2235		Welding	1	Structure Maintenance- Repair

1,100

Citywide Parks & Landscape Work  TASK		NUMBER OF	
		TASKS COMPLETED	
2100	Trees		
1147	Weed Cutting	1	
2101	Tree Trimming	29	
2102	Limb Removal	19	
2104	Tree Staking and Tying	3	
2105	Tree Removal	15	
2106	Stump Grinding	12	

Number of times serviced

2107	Root Pruning	2	
2109	Tree Inspection	2	
2113	Hanging Banner	5	
2115	Raise Tree	10	
2118	Inspection of Site	100	
2119	Check Graffiti Cameras	1	
2120	Tree Watering Weekly PM	1	
2201	Install Banners	1	
2287	Inspection of Site	3	
2212	Lighting		
2235	Welding	1	
2238	Park Inspection	1	
2272	Park Painting/Graffiti	1	
2287	Inspection of Site	1	
2292	Electrical	13	
3001	Inspection	1	
2250	Landscape Areas		
2117	Landscape Maintenance	471	
2204	Pest Control	2	
2209	Irrigation	6	
2262	Weed Abatement - City Parcels	47	
2287	Inspection of Site	86	
2294	Structure Maintenance	1	
2251	Irrigation		
2209	Irrigation	97	
2287	Inspection of Site	2	
2252	Irrigation Controllers		
2220	Irrigation Controller Maintenance	31	
2240	Irrigation Controller Testing	5	
2287	Inspection of Site	2	
2292	Electrical	1	
Number of	completed tasks	973	
COVID19 W	ork Orders: 0		

Parks Division Standby Hours	Number of Hours	Number of Call Outs
Limb Removal	6.0	1
Tree Removal	3.5	1
Playground Maintenance	4.0	1
Plumbing	16.5	4
Irrigation	10.0	3
Park Maintenance	2.0	1
Lighting Maintenance	57.0	7
Restroom Maintenance	2.0	1
Field Maintenance	2.0	1
Special Events	129.0	4
Security	14.5	5
Janitorial	2.0	1
Inspection	4.0	2
STEAM CLEAN WITHOUT CHEMICAL	2.0	1
Total	254.5	33

SPECIAL EVENTS	Number of Hours
Special Event- Fontana Days	591
Special Event- Concert in the Park	83
Special Event- Family Fun Night	172
Supplies\Equip- Deliver	2
Special Event- Park Cleanup	22
Special Event- General	103
Special Event- Vendor Sweep	29
Out of Office	2

FISCAL	IMPACT:
FISCAL	IIVIPACI.

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:

Dan West

**Public Works Manager** 

#### **ACTION REPORT**

### 8/1/2022

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

August 18, 2022

RECOMMENDATION:

Accept staff report.

DISCUSSION:

#### PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel reponded to 1,277 work orders in the month of July. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

		NUMBER OF TASKS		
TASK	CATEGORY	COMPLETED	ISSUE/TYPE	
9254 SYC	AMORE LN		n țiu	2005
2201	Parks			
2209	Irrigation	1	Irrigation	
ALMERIA	PARK		1	
2201	Parks			
2292	Electrical	1	Electrical	
2257	Refuse Maintenance	1	Park Maintenance- Repair	
BILL MAR	TIN PARK		Some restreet for the little	
2201	Parks			
2218	Park Maintenance	1	Park Maintenance- Repair	
2272	Park Painting/Graffiti	1	Park Maintenance- Repair	
2207	Plumbing	1	Plumbing	
2205	Furniture			
2250	Furniture Maintenance	1	Furniture- Repair Bench/Table	
CATAWB	A PARK	E .		
2201	Parks			
2207	Plumbing	1	Park Maintenance	
CENTRAI	. CITY PARK			
2201	Parks			
2218	Park Maintenance	1	Park Maintenance- Repair	
2250	Fumiture Maintenance	1	Park Maintenance- Repair	
2207	Plumbing	1	Plumbing	
CFD #1 S	outhridge Village	8	rational physics	
2210	Refuse			
2257	Refuse Maintenance	2	Refuse- Cleaning	
CFD13M	Summit Heights			
2241	Pools			
2295	Fountain Maintenance	4	Fountain Maintenance- Service F	ountain
CED24 R	ancho Fontana			

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
CFD24 Rand	cho Fontana		
2241	Pools		
2295	Fountain Maintenance	1	Fountain Maintenance- Repair
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
CHAPARRA	L PARK		
2201	Parks		
2205	Playground Maintenance	1	Path Maintenance
CITY HALL			
2241	Pools		
2295	Fountain Maintenance	20	Fountain Maintenance- Service Fountain
CONDOR PA	ARK	20	
2202	Park Structure		
2207	Plumbing	1	Plumbing- Plugged/Broken Toilets
2231	Playground Equipment	'	Transing Tragged/Broker Tollets
2205	Playground Maintenance	1	Playground- Repair
	ANYON PARK	ı	гіаудіонін- кераіі
2201	Parks		
0000	Electrical		
2292		1	Electrical
2272 2204	Park Painting/Graffiti Fields	1	Park Maintenance- Repair
2266	Field Maintenance	3	Field Maintenance - Aeration
2266	Field Maintenance	3	Field Maintenance - Fertilization
CYPRESS C	CENTER Parks		
2201			
2291	Security	1	Park Maintenance
2218	Park Maintenance	1	Pest Control
FERNANDE			
2201	Parks		
2207	Plumbing	1	Furniture- Repair Drinking Fountain
2202	Park Structure		
2259	Restroom Maintenance	1	Security- Lock Missing\Damaged
FIESTA PAR	RK		
2201	Parks		
2205	Playground Maintenance	1	Park Maintenance- Debris
FONTANA F	PARK		
2201	Parks		
2210	Court Maintenance	4	Court Maintenance
2292	Electrical	2	Electrical
2218	Park Maintenance	1	Fence Maintenance
2257	Refuse Maintenance	1	Field Maintenance
2218	Park Maintenance	1	Park Maintenance- Repair
2207	Plumbing	2	Plumbing
2202	Park Structure		

NU	MB	ER	OF	TASKS	,
	-00			TED	

TASK	CATEGORY	COMPLETED	ISSUE/TYPE
ONTANA I	PARK		
2207	Plumbing	1	Structure Maintenance- Cleaning
210	Refuse		
257	Refuse Maintenance	2	Refuse- Remove
241	Pools	_	
2295	Fountain Maintenance	1	Fountain Maintenance
2295	Fountain Maintenance	12	Fountain Maintenance- Service Fountain
280	Pool Maintenance	16	Pool Maintenance- Cleaning
	CIRCLE PARK	10	- Sol Maintenance Gleaning
201	Parks		
2040	Park Maintenance	2	Park Maintenance- Repair
2218	Plumbing	2	Plumbing
2207 JUNTED'S	RIDGE PARK	<b>2</b>	riumbing
201	Parks		
			Flatrical
2292	Electrical	1	Electrical
2218	Park Maintenance	1	Park Maintenance- Debris
2218	Park Maintenance Park Structure	1	Park Maintenance- Repair
2202			
2245	Monument Maintenance	1 =	Monument Maintenance- Repair
2204	Fields		
2266	Field Maintenance	1	Field Maintenance - Aeration
2266	Field Maintenance	1	Field Maintenance - Fertilization
2208	Parking Lot		
2117	Landscape Maintenance	1	Landscape Maintenance- Debris
JACK BUL	IK PARK		
2201	Parks		
1103	Shopping Cart Retrieval	2	Abandoned Shopping Cart
2210	Court Maintenance	4	Park Maintenance- Power Wash
2291	Security	1	Security
2205	Furniture		
2292	Electrical	1	Electrical- Exposed Wires
KOEHLER	RPARK		
2202	Park Structure		en transfer and section in the section of the secti
2207	Plumbing	1	Plumbing- Leaks
2203	Court Geography Court	·	1.0176.0001
2210	Court Maintenance	1	Security- Lock Missing\Damaged
2204	Fields	ι	ner and deliceraters
	Field Maintenance	1	Field Maintenance - Aeration
2266	Field Maintenance		Field Maintenance - Aeration
2266 2205	Furniture	1	Ficial Maintenance - Permization
			800 B
2250	Furniture Maintenance	1	Fumiture- Repair Drinking Fountain
<b>LEWIS LI</b>	BRARY		

TASK	CATEG	ORY	COMPLETED	ISSUE/TYPE
LEWIS LIB	RARY			
2295		Fountain Maintenance	8	Fountain Maintenance- Service Fountain
LMD #3 Ht	ınter's Ridg	je		
2210	Refuse	9		
2257	N.	Refuse Maintenance	1	Refuse- Cleaning
LMD2 Foo	thill			3
2241	Pools			
2295		Fountain Maintenance	4	Fountain Maintenance- Service Fountain
MARTIN T	UDOR JUR	UPA HILLS REGIONAL PARK	,	
2201	Parks			
2292		Electrical	1	Electrical
2218		Park Maintenance	1	Plumbing
2241	Pools		,	
2280		Pool Maintenance	8	Pool Maintenance- Cleaning
MCDERMO	OTT POOL		· ·	7 007 Waliteriance Oleaning
2241	Pools			
2295		Fountain Maintenance	4	Fountain Maintenance- Service Fountain
2280		Pool Maintenance	8	Pool Maintenance- Cleaning
	OTT SOCCE	ER FIELD	Ŭ	1 oot Maintenance- Oceaning
2201	Parks			
2218		Park Maintenance	1	Park Maintenance- Repair
2291		Security	1	Security- Lock\Gates
	OTT TENNIS		1	Geodiny- Lockidates
2201	Parks			
2207		Plumbing	1	Plumbing
2203	Court		ı	Plumbing
2210		Court Maintenance	1	Court Maintanana Danairi
	IK STATION			Court Maintenance - Repaint
2201	Parks	•		
1103		Shopping Cart Retrieval	2	Abandoned Shopping Cart
MILLER PA	ARK		2	Abandoned Shopping Cart
2201	Parks			
2218		Park Maintenance	2	Park Maintenance- Repair
2202	Park S	itructure	2	гак манценансе- керан
2207		Plumbing	4	Structure Marintenance Classics
2231	Playgr	ound Equipment	1	Structure Maintenance- Cleaning
2205		Playground Maintenance		Pleasured Consul D.
2205 2241	Pools	aygreens manachance	1	Playground- General Request
2280		Pool Maintenance	46	Deal Mahatana and Control
NATURE C	:FNTFP	. Social and the control of the cont	12	Pool Maintenance- Cleaning
2205	Furnit	ure		
		Fumiture Maintenance		
2250 OAK PARI	•	i dimiture ividinteriance	1	Furniture- Repair Bench/Table
OAR PARE	`			

TASK	CATEGORY	COMPLETED	ISSUE/TYPE
OAK PARK			
2201	Parks		
2210	Court Maintenance	1	Court Maintenance
2207	Plumbing	1	Plumbing
	NS BUS STATION	•	Ü
2202	Park Structure		
2207	Plumbing	1	Structure Maintenance- Cleaning
	M MURRAY PARK	,	
2202	Park Structure		
0070	Park Painting/Graffiti	1	Structure Maintenance- Repaint
2272	ORKS YARD	ı	Official Wallierand Propant
2210	Refuse		
			Refuse- Remove
2257	Refuse Maintenance		Reluse- Remove
RALPH M. 2201	LEWIS MEMORIAL SPORTS COMPLEX Parks	•	
2201			B. J. Card base Bassed
2207	Plumbing	1	Parks - Smartphone Request
2202	Park Structure		
2117	Landscape Maintenance	1	Park Structure- Power Wash
2266	Field Maintenance	5	Field Maintenance - Aeration
2266	Field Maintenance	5	Field Maintenance - Fertilization
2266	Field Maintenance	8	Field Maintenance- Ameneties
2266	Field Maintenance	1	Field Maintenance- Goals\Nets
ROSENA	PARK EAST		
2201	Parks		
2210	Court Maintenance	2	Court Maintenance
2207	Plumbing	1	Park Maintenance
RUBLE M	IDDLE SCHOOL		
2204	Fields		
2266	Field Maintenance	2	Field Maintenance - Aeration
2266	Field Maintenance	2	Field Maintenance - Fertilization
SAN SEV	AINE PARK		
2201	Parks		
2205	Playground Maintenance	1	Park Maintenance- Repair
2207	Plumbing	= 1	Plumbing
2208	Parking Lot		
2117	Landscape Maintenance	1	Landscape Maintenance- Debris
SENIOR			
2241	Pools		
	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
2295	PARK AND AMPHITHEATER	- ME	- Summarian Control Control
2201	Parks		
		**************************************	Court Maintenance
2210	Court Maintenance	1	Court Maintenance
2204	Pest Control	1	Pest Control

TASK	CATEGORY	NUMBER OF TASKS  COMPLETED	ISSUE/TYPE
SEVILLE F	ARK AND AMPHITHEATER		
2210	Refuse		
2257	Refuse Maintenance	1	Refuse- General Request
SOUTHRIE	GE PARK		
2201	Parks		
2210	Court Maintenance	2	Court Maintenance
22100	Park Sign Maintenance	1	Park Maintenance- Debris
2209	Irrigation	2	Parks - Smartphone Request
2202	Park Structure		
2207	Plumbing	1	Structure Maintenance- Cleaning
2203	Court		· ·
2210	Court Maintenance	8	Court Maintenance- Power Wash
2241	Pools		
2280	Pool Maintenance	1	Pool Maintenance
2280	Pool Maintenance	4	Pool Maintenance- Cleaning
SYCAMOR	E HILLS PARK		·
2201	Parks		
2210	Court Maintenance	1	Court Maintenance
2202	Park Structure		
2207	Plumbing	1	Structure Maintenance- Cleaning
VETERAN	S' PARK		-
2201	Parks		
1103	Shopping Cart Retrieval	1	Abandoned Shopping Cart
2257	Refuse Maintenance	1	Refuse Maintenance
VETERAN	S' PARK WEST		
2201	Parks		
2210	Court Maintenance	1	Court Maintenance
2257	Refuse Maintenance	1	Refuse Maintenance
VILLAGE (	OF HERITAGE		
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
VILLAGE F	PARK		
2201	Parks		
2210	Court Maintenance	1	Court Maintenance
2272	Park Painting/Graffiti	1	Park Maintenance
Number of t	imes serviced	7:	97

Citywide Parks & Landscape Work	NUMBER OF
TARK	TASKS
TASK	COMPLETED

2100

Trees

1334

Preventive Maintenance

Inspection of Site Electrical pleted tasks	1 1,467	
•		
Inspection of Site	4	
	4	
Irrigation Controller Testing	2	
Irrigation Controller Maintenance	40	
Landscape Maintenance	1	
•		
Inspection of Site	3	
	166	
<del></del>		
STEAM CLEAN WITHOUT CHEMICAL	500	
Structure Maintenance	4	
	55	
, , , , , , , , , , , , , , , , , , , ,	71	
Planter/Paver Maintenance	1	
Refuse Maintenance	2	
Park Inspection	1	
·	13	
Landscape Maintenance	439	
Electrical	4	
	1	
	_	
•		
·	87	
	1	
•	1	
•	1	
· -	3	
	4	
	27	
-		
	Landscape Areas  Landscape Maintenance Irrigation Park Inspection Refuse Maintenance Planter/Paver Maintenance Weed Abatement - City Parcels Inspection of Site Structure Maintenance STEAM CLEAN WITHOUT CHEMICAL Irrigation Irrigation Inspection of Site Irrigation Controllers Landscape Maintenance Irrigation Controller Maintenance	Limb Removal         6           Tree Removal         27           Stump Grinding         4           Root Pruning         3           Tree Inspection         1           Hanging Banner         1           Raise Tree         16           Landscape Maintenance         1           Inspection of Site         87           Tree Watering Weekly PM         2           Lighting         2           Park Inspection         1           Electrical         4           Landscape Areas         4           Landscape Maintenance         439           Irrigation         13           Park Inspection         1           Refuse Maintenance         2           Planter/Paver Maintenance         1           Weed Abatement - City Parcels         71           Inspection of Site         55           Structure Maintenance         4           STEAM CLEAN WITHOUT CHEMICAL         500           Irrigation         166           Inspection of Site         3           Irrigation Controllers         3           Landscape Maintenance         4           Irrigation Controller Maintenance

Parks Division Standby Hours	Number of Hours	Number of Call Outs
Limb Removal	6.0	2
Tree Planting	5.0	1
Plumbing	4.0	1
Irrigation	35.0	7
Park Maintenance	4.0	2
Lighting Maintenance	60.0	5
General Event	2.0	1
Park Inspection	8.0	2
Refuse Maintenance	6.0	1
Restroom Maintenance	4.0	2
Pool Maintenance	20.5	1
Special Events	22.0	· 1
Security	2.0	1
Total	178.5	27

SPECIAL EVENTS	Number of Hours
Special Event- July 4th	146
Special Event- Concert in the Park	103
Special Event- Family Fun Night	178
Special Event- Fontana Arts Festival	113
Special Event- Fontana Car Show	47
Special Event- Park Cleanup	20
Special Event- General	64
Special Event- Let's Move on the Trail	20

FISCAL IMPACT:

None

MOTION:

Approve staff recommendation.

SUBMITTED BY:

Dan West

Public Works Manager

#### **ACTION REPORT**

#### 9/1/2022

FROM: Department of Public Works

SUBJECT: Operation - Parks and Landscape Division

August 01, 2022

RECOMMENDATION:

Accept staff report.

**DISCUSSION:** 

### PARKS AND LANDSCAPE DIVISION

The Parks and Landscape Division in-house personnel reponded to 1,627 work orders in the month of August. These work orders were related to maintenance and repair in the City's park and landscape areas. Additionally, routine landscape maintenance was performed on 23,563,997 sq. ft. of irrigated landscape. These activities were performed through the use of four landscape inspectors and City contracted services.

TASK	CATEGORY		NUMBER OF TASKS COMPLETED	ISSUE/TYPE	
ALMERIA	PARK	Sept. Co.			514
2201	Parks				
2218	Park	Maintenance	1	Park Maintenance	
2207	Plun	nbing	1	Plumbing	
ART DEP	ОТ				
2201	Parks				
22100	Park	Sign Maintenance	1	Parking Lot Maintenance- Repair	
BILL MAI	RTIN PARK				
2201	Parks				
2292	Elec	trical	1	Electrical	
2218	Park	Maintenance	1	Park Maintenance	
2218	Park	Maintenance	2	Park Maintenance- Repair	
2205	Play	ground Maintenance	1	Playground Maintenance	
2235	Wel	ding	1	Security- Lock\Gates	
CAMBRIA	A PARK				
2201	Parks				
2218	Parl	« Maintenance	1	Park Maintenance- Repair	
CENTRA	L CITY PARK				
2201	Parks			89.89	
2218	Park	k Maintenance	2	Park Maintenance- Repair	
2291	Sec	urity	1	Security Security	
CFD13M	Summit Heights				
2241	Pools				
2295	Fou	ntain Maintenance	4	Fountain Maintenance- Service Fo	untain
CFD24 R	ancho Fontana				
2241	Pools				
2295	Fou	ntain Maintenance	4	Fountain Maintenance- Service Fo	untain
CHAPAR	RAL PARK				
2201	Parks				

TASK	CATEGORY	COMPLETED	ISSUE/TYPE
CHAPARRAL	- PARK		
2205	Playground Maintenance	1 *	Path Maintenance
CITY HALL		·	
2241	Pools		
2295	Fountain Maintenance	20	Fountain Maintenance- Service Fountain
CONDOR PA	RK		
2201	Parks		
2218	Park Maintenance	1	Furniture- General Request
COYOTE CA	NYON PARK	·	
2201	Parks		
2218	Park Maintenance	1	Park Maintenance
2209	Irrigation	1	Parks - Smartphone Request
2291	Security	1	Security
2205	Furniture	-	Sound
2272	Park Painting/Graffiti	1	Fumiture- Repaint
2208	Parking Lot	'	Tarinate-Tepani
2117	Landscape Maintenance	1	Landscape Maintenance- Debris
2210	Refuse	1	Landscape Maintenance- Debits
2257	Refuse Maintenance	7	Define Consul Demiss
FERNANDEZ		7	Refuse- General Request
2201	Parks		
2218	Park Maintenance	1	Park Maintenance
2218 2202	Park Maintenance  Park Structure	2	Park Maintenance- Repair
2292	Electrical	1	Electrical- Exposed Wires
2207	Plumbing	1	Plumbing- Plugged/Broken Toilets
FIESTA PAR 2201	K Parks		
2218	Park Maintenance	1	Park Maintenance- Debris
	IIDDLE SCHOOL		
2201	Parks		
2257	Refuse Maintenance	1	Park Maintenance- Repair
2204	Fields		
2209	Irrigation	1	Irrigation- Too dry
2207	Plumbing	1	Furniture Maintenance
2218	Park Maintenance	1	Monument Maintenance
2235	Welding	1	Monument Maintenance
2205	Playground Maintenance	1	Park Maintenance
2207	Plumbing	1	Park Maintenance
2272	Park Painting/Graffiti	1	Park Maintenance
2291	Security	1	Park Maintenance
2294	Structure Maintenance	2	Park Maintenance
2210	Court Maintenance	3	Park Maintenance- Power Wash

NUM	BER	OF	TAS	K\$

TASK	CATEGORY	COMPLETED	ISSUE/TYPE
FONTANA	PARK	2:	7.7
2218	Park Maintenance	1	Park Maintenance- Repair
2291	Security	1	Security
2202	Park Structure		
2259	Restroom Maintenance	1	Structure Maintenance- Repair
2205	Furniture		
2272	Park Painting/Graffiti	1	Furniture- Repair Drinking Fountain
2207	Welding and Fabrication	·	
2235	Welding	1	Fabrication- Welding
2210	Refuse	·	regard and
0057	Refuse Maintenance	2	Refuse- Remove
2257 <b>2241</b>	Pools	2	Neidae- Neillove
	Fountain Maintenance	40	Fountain Maintenance- Service Fountain
2295		12	- 3
2280	Pool Maintenance	16	Pool Maintenance- Cleaning
	E CIRCLE PARK Parks		
2201			
2292	Electrical	1	Electrical
2202	Park Structure		
2292	Electrical	1	Electrical- Exposed Wires
HERITAGI			
2240	Pool Site		
2207	Plumbing	1	Plumbing
Heritage F	Pool Complex		
2201	Parks		
2292	Electrical	1	Electrical
HUNTER'S	S RIDGE PARK		
2201	Parks		
2218	Park Maintenance	1	Park Maintenance- Repair
2283	Fence Maintenance	1	Park Maintenance- Repair
2208	Parking Lot		
2117	Landscape Maintenance	2	Landscape Maintenance- Debris
	LIK PARK		
2201	Parks		
2209	Irrigation	1	Irrigation
2210	Court Maintenance	5	Park Maintenance- Power Wash
2218	Park Maintenance	1	Park Maintenance- Repair
2210	Plumbing	1	Plumbing
2207	Park Structure	•	rang (ask
		4	Electrical- Exposed Wires
£0.		1	FIGUREAL EXPOSES VALUES
			Daule Maintaurena Dauria
2218		1	Park Maintenance- Repair
2292 KOEHLE 2201	Electrical R PARK Parks Park Maintenance Refuse	1	Electrical- Exposed Wires  Park Maintenance- Repair

TASK	CATEGORY	NUMBER OF TASKS COMPLETED	ISSUE/TYPE
KOEHLER I	PARK		
2257	Refuse Maintenance	2	Refuse- Replace
LEWIS LIBF	RARY		
2241	Pools		
2295	Fountain Maintenance	8	Fountain Maintenance- Service Fountain
LMD2 Footh	nill	•	
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
MARTIN TU	DOR JURUPA HILLS REGIONAL PARK	•	
2241	Pools		
2280	Pool Maintenance	8	Pool Maintenance- Cleaning
2280	Pool Maintenance	1	Pool Maintenance- Leaks
MCDERMO	IT POOL	·	Too Manner Leans
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
2280	Pool Maintenance	8	Pool Maintenance- Cleaning
	FT SOCCER FIELD	O	1 001 Maintenance- Oleaning
2201	Parks		
2235	Welding	4	Furniture Maintenance
2207	Plumbing	1	
2202	Park Structure	ı	Plumbing
2292	Electrical	4	Florida Linux O.
2207	Plumbing	1	Electrical- Lights Out
	IT TENNIS COURT	1	Structure Maintenance- Cleaning
2201	Parks		
2218	Park Maintenance	4	Dark Malayana
2207	Plumbing	1	Park Maintenance
2218	Park Maintenance	1	Plumbing
2202	Park Structure	1	Structure Maintenance
2207	Plumbing		
METROLINI	<u>-</u>	1	Plumbing- No water in restroom
2201	Parks		
2292	Electrical	_	
MILLER PA		2	Electrical
2201	Parks		
2292	Electrical Park Maintenance	1	Electrical
2218 <b>2241</b>	Pools	1	Park Maintenance- Repair
2280	Pool Maintenance	12	Pool Maintenance- Cleaning
NATURE CE 2201	:NIEK Parks		
2218	Park Maintenance	1	Park Maintenance- Repair
2250	Furniture Maintenance	1	Park Maintenance- Repair

NU	MBEF	₹ OF	TASKS	
	0014	DI ES	TED	

TASK	CATEGORY	COMPLETED	ISSUE/TYPE	
NATURE C	ENTER		i - i - i	
2257	Refuse Maintenance	1	Refuse Maintenance	
NORTH TA	MARIND PARK			
2201	Parks			
2218	Park Maintenance	1	Park Maintenance	
2235	Welding	1	Welding - General Fabrication	
2210	Refuse			
2257	Refuse Maintenance	1	Refuse- Remove	
2207	Plumbing	1	Plumbing	
	RUJO PARK			
2205	Furniture			
2250	Furniture Maintenance	1	Furniture- General Request	
	MARRUJO PARK	•	1	
2208	Parking Lot			
2117	Landscape Maintenance	2	Landscape Maintenance- Debris	
	ORKS YARD	-		
2201	Parks			
2292	Electrical	1	Electrical	
2272	Park Painting/Graffiti	1	Painting	
2212	Park Maintenance	1	Park Maintenance- Repair	
	Plumbing	1	Plumbing	
2207	Furniture Maintenance		Structure Maintenance	
2250 <b>2210</b>	Refuse	1	Structure wantenance	
			D. Company	
2257	Refuse Maintenance	1	Refuse- Remove	
2201	. LEWIS MEMORIAL SPORTS COMPLEX Parks			
		,	Continue	
2210	Court Maintenance	1	Court Maintenance	
2207 <b>2208</b>	Plumbing Parking Lot	1	Plumbing	
		_		
2117	Landscape Maintenance	<b>6</b>	Landscape Maintenance- Debris	
ROSENA 2201	PARK WEST Parks			
2201			03	
2209	Irrigation	1 *	Irrigation	
2272	Park Painting/Graffiti	1	Park Maintenance- Repair	
2208	Parking Lot		S. All M. Warnell I.	
2117	Landscape Maintenance	1	Landscape Maintenance- Debris	
	AINE PARK			
2201	Parks			
2292	Electrical	1	Electrical	
2218	Park Maintenance	1	Park Maintenance- Repair	
2253	Replace Nets	1	Parks - Smartphone Request	
2208	Parking Lot			
2117	Landscape Maintenance	2	Landscape Maintenance- Debris	

NUMBER	OF	TASKS
COMP	LE:	TED

TASK	CATEGORY	COMPLETED	I\$\$UE/TYPE
VETERA	NS' PARK		
2202	Park Structure		
2207	Plumbing	1	Structure Maintenance- Cleaning
2259	Restroom Maintenance	1	Structure Maintenance- Cleaning
VETERA	NS' PARK WEST		
2201	Parks		
2207	Plumbing	4	Plumbing
2207	Plumbing	1	Plumbing- Domestic Mainline Break
VILLAGE	OF HERITAGE		
2241	Pools		
2295	Fountain Maintenance	4	Fountain Maintenance- Service Fountain
Number o	f times serviced		745

Citywide	Parks & Landscape Work	NUMBER OF	
TASK		TASKS COMPLETED	
		001111 221112	
2100	Trees		
2101	Tree Trimming	23	
2102	Limb Removal	9	
2104	Tree Staking and Tying	2	
2105	Tree Removal	35	
2106	Stump Grinding	15	
2107	Root Pruning	2	
2113	Hanging Banner	8	
2115	Raise Tree	2	
2118	Inspection of Site	108	
2120	Tree Watering Weekly PM	4	
2202	Remove Banners	1	
2291	Security	1	
2206	Meter		
2287	Inspection of Site	1	
2212	Lighting		
2235	Welding	11	
2292	Electrical	5	
2250	Landscape Areas		
2117	Landscape Maintenance	413	
2204	Pest Control	1	
2209	Irrigation	12	
2238	Park Inspection	3	
2257	Refuse Maintenance	2	
2287	Inspection of Site	136	
2291	Security	1	
2292	Electrical	1	
2294	Structure Maintenance	3	
2251	Irrigation		
2209	Irrigation	297	
2221	Lighting Maintenance	2	
2287	Inspection of Site	10	

COVID19 Work Orders	: 0	
Number of completed tasks		1,152
2287	Inspection of Site	3
2240	Irrigation Controller Testing	5
2220	Irrigation Controller Maintenance	35
2252 Irrig	gation Controllers	
2309	Plumbing	1

Parks Division Standby Hours	Number of Hours	Number of Call Outs
Limb Removal	4.0	1
Tree Planting	22.5	1
Admin	4.0	1
Plumbing	10.0	4
Irrigation	8.0	4
Park Maintenance	38.5	9
Lighting Maintenance	59.0	9
General Event	2.0	1
Security	26.0	2
Total	174.0	32

SPECIAL EVENTS	Number of Hours	
Special Event- Fontana Car Show	49	
Special Event- National Night Out	17	
Special Event- General	54	
Special Event- Let's Move on the Trail	6	

FISCAL IMPACT:

None

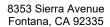
MOTION:

Approve staff recommendation.

SUBMITTED BY:

Dan West

**Public Works Manager** 





### City of Fontana

### **Action Report**

# Parks, Community and Human Services Commission

File #: 21-1733
Agenda Date: 9/22/2022
Agenda #:
Category: Consent Calendar