



Legislation Details (With Text)

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**File created:** 5/3/2022      **In control:** City Council Meeting

**On agenda:** 5/10/2022      **Final action:**

**Title:** Approve Amendment No. 1 to Professional Services Agreement with De Novo Planning Group for SB 2 Planning Grant Implementation

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Attachment No. 1 - DeNovo letter

Date	Ver.	Action By	Action	Result
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**FROM:**  
Planning Department

**SUBJECT:**  
Approve Amendment No. 1 to Professional Services Agreement with De Novo Planning Group for SB 2 Planning Grant Implementation

**RECOMMENDATION:**

1. Approve and authorize the City Manager to execute Amendment No. 1 to Professional Services Agreement with De Novo Planning Group in the additional amount of \$76,000 for SB 2 Planning Grant Implementation (SP-101-DS-20).
2. Approve and authorize the City Manager to execute any future amendments to the Professional Services Agreement.

**COUNCIL GOALS:**

- To invest in the city's infrastructure (streets, sewers, parks, etc.) by focusing on relief of traffic congestion.
- To preserve the local environment for generations to come and to create a healthy economic and environmental future by creating communities and neighborhoods that are attractive, safe, and convenient for walkers and bicyclists.
- To preserve the local environment for generations to come and to create a healthy economic and environmental future by adopting policies that promote compact and efficient development in new and existing communities.

**DISCUSSION:**

In September of 2019, the City of Fontana was approved for funding under the SB 2 Planning Grant Program in the amount of \$625,000. This program was established by the State of California's Department of Housing and Community Development Division as a partnership with local governments to address California's critical housing needs.

On September 10, 2020, the City Council approved a Professional Services Agreement (SP-101-DS-20) in the amount of \$614,980 with De Novo Planning Group to administer and implement the SB 2 Planning Grant cited above that included studies, community outreach, review of documents, processes and fees, California environmental Quality Act (CEQA) documentation, and development of a final housing development guide.

As part of the implementation and administration of the SB 2 grant, De Novo and their subconsultants (Kittelson and SWA) will need to complete a feasibility study to modify traffic, bicycle, and pedestrian circulation on segments of Sierra Avenue, enclosed by Arrow Boulevard, Nuevo Avenue, Orange Way, and Wheeler Avenue in downtown Fontana. Identified additional work was outside the original scope of work cited in the September 10, 2020 Professional Services Agreement and includes additional traffic analysis, traffic counts, review of transit circulation patterns, along with preparation of additional design studies (Streetscape concept). Attachment No. 1 - April 27, 2022 letter from De Novo Planning Group includes a detailed summary of these additional task (Scope of Work) needed along with a summary of the proposed cost for an additional \$56,000. However, staff has requested that the amended amount be increased from \$56,000 to \$76,000 to include more additional traffic analysis as needed. Since De Novo is currently in the process of revising the scope of work in the April 27, 2022 letter (Attachment No. 1), the requested amendment of \$76,000 is anticipated to be sufficient to fund this new additional scope of work. Thus, staff is requesting approval of a contract amendment number one for an additional \$76,000 for the additional tasks identified along with a provision to authorize the City Manager to execute any future amendments to the Professional Services Agreement in order to complete the administration and implementation of the SB 2 grant.

**FISCAL IMPACT:**

Staff recommends that additional General Fund funding in the amount of \$76,000 be allocated to the Engineering - Traffic account #10136005.8130. Appropriate budget forms will be sent to the Budget Office to be included with the Third Quarter Budget Adjustments.

**MOTION:**

Approve staff recommendation.

**ATTACHMENTS:**

Attachment No. 1 - May 3, 2022 letter from De Novo Planning Group Amendment No. 1